



Berkeley County Council
 Department of Information Technology
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Memorandum

To: Berkeley County Council
From: Gary A. Wine, Deputy County Administrator
Date: 09/10/2019
Re: Engineering/Planning Software RFP

The Council opened bids for a software solution to automate many of the processes and workflows in both Planning and Engineering on Thursday, June 5, 2019. There were three responses to the bid and are listed below:

Tyler Technologies	\$ 218,320
Byrne Software Technologies	\$ 370,072
<i>The Davenport Group</i>	\$ 147,169

After hours of document review, conference calls and an onsite visits, we are prepared to propose moving forward with a purchase recommendation. Myself, Heather Williams, Planning Director and Brian Ross, Director of Engineering have reviewed the proposals and have been involved in demonstrations of all the software. We feel that the migration to a software solution that helps automate the processes in both departments will streamline our workflow and provide a greater service to the public.

We have selected the lowest price solution from *The Davenport Group* and feel it is a good fit for both departments. The solution will address all aspects of the workflows in both departments as well as provide a real-time *Internet* based interface for our customers.

Purchase price	\$ 147,169
Annual maintenance	\$ 25,019 (Years 2 & 3) \$26,030 (Years 4 & 5)
Estimated travel costs	\$ 7,200 (This cost is based on industry standard rates but could vary depending on rates and travel dates)

If the Council agrees, we are recommending the bid be awarded to *The Davenport Group* and the goal to go-live with the new system prior to **June 1, 2020**.

If further information is needed or you have any questions please feel free to contact me at any time.