



Berkeley County Council

400 W. STEPHEN STREET, SUITE 201
MARTINSBURG, WV 25401
PHONE: (304) 264-1923



www.berkeleywv.org

THE COUNCIL

DOUGLAS E. COPENHAVER, JR.
JIM WHITACRE
ELAINE C. MAUCK, M.A.
JAMES R. BARNHART
DAN DULYEA

ALAN J. DAVIS
COUNTY ADMINISTRATOR

DATE: November 7, 2019

TO: County Council

FROM: Alan J. Davis-County Administrator *AD*

RE: Selection of Architectural/Engineering firm for 520 S. Raleigh Street, 122 Waverly Court and 1st Floor of the Dunn Building.

Selection Committee:

Alan J. Davis, County Administrator
Tracie McCormick, Procurement Coordinator
Tim Czaja, Community Corrections Director
Jack Laing, Facilities Director.

Legal Ad Published: 08/01/2019

Proposals Received: 08/14/2019

On Thursday, August 15, 2019 the County Council opened responses to the Request for Qualifications for architectural and engineering services needed for the redesign of 520 S. Raleigh Street to meet the needs of the BC Day Report Center (DRC) and Home Confinement. Seven (7) packets were received and read into the record. Companies submitting proposals were:

NAME	ADDRESS
Stiffler McGraw	1731 N. Juniata St. Hollidaysburg PA 16648
Scheeser Buckley Mayfield	1540 Corporate Wood PKWY Uniontown, OH
Crabtree, Rohrbaugh & Assoc.	793 Main St. Suite 200B White Sulpher Springs , WV 24983
Alpha Architects Engineers	209 Prairie Ave, Morgantown, WV 26501
Design Concepts	131 Loudoun St, Winchester, VA 22601
Miller Engineering, Inc	240 Scott Avenue Suite 1, Morgantown, WV 26508
Henry Adams Consulting Engineers	600 Baltimore Avenue, Suite 400 Baltimore, MD 21204

On Wednesday, October 30, 2019, the Selection Committee interviewed Crabtree, Rohrbaugh & Associates Architects (CRA), Alpha Architects & Engineers and Design Concepts. These firms were selected because of their familiarity with Berkeley County and response to the RFQ.

After careful consideration of these firms' respective qualifications, the Committee unanimously recommends to the Council the selection of Crabtree, Rohrbaugh & Associates Architects for the award of this bid, pending cost negotiation.

CRA was the only firm that visited 520 S. Raleigh Street prior to the interview and was very familiar with the building. Additionally, their list of projects demonstrated vast experience with adaptive re-use of buildings with respect to human services and community corrections. An assessment of their past projects demonstrates that they have the capability of providing an innovative, cost-effective approach to the design and renovations on this building.

Thank you for your consideration of this recommendation. The selection committee stands ready to answer any questions that you might have regarding this recommendation

Cc. Selection Committee.