



Berkeley County Council

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THE COUNCIL

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COUNTY ADMINISTRATOR

www.berkeleywv.org

DATE: September 26, 2019

TO: County Council

FROM: Alan J. Davis – County Administrator *AJD*

RE: 2019-20 Snow Removal Recommendation

On Thursday, September 19, 2019 bids for 2019-20 snow removal services for 122 Waverly Court were opened and read into public record. Bids received were:

Company	Address	Per Plow	PU w/Plow	Labor	Tractor	Large Loader
Pitzer Chapel Pines, LLC	296 Pitzer Chapel Rd. Martinsburg, WV	\$200	\$85 ph	\$30 ph	\$125 ph	\$150 ph
B&R Mowing & Landscape	964 Ropp Drive Martinsburg, WV	\$390	\$130 PH	\$95 ph	\$165 ph	\$170 ph

The incumbent snow removal contractor, Pitzer Chapel Pines, LLC, is currently on its final one (1) year extension with Berkeley County that expires on September 30, 2019.

After reviewing the bids it appears that both meet all of the criteria listed in the Request-For-Proposal. Therefore it is recommended that the 122 Waverly Court snow removal contract for 2019-20 be awarded to the low bidder, Pitzer Chapel Pines, LLC, in the amounts listed above. The initial contract will be effective October 1, 2019 and run through September 30, 2020. The contract will also include the option to renew it for two (2) additional out years,

Thank you for your consideration of this recommendation. If there are any questions, please feel free to contact me.

Cc. Jack Laing via e-mail w/attachments
Penny Shewell via e-mail w/attachments
Tracie McCormick via e-mail w/attachments