

ADDENDUM #1 Day Reporting Center Furniture RFP

Issued on Tuesday, September 8, 2020

Responses to questions:

1. Are you trying to match anything you currently have?

RESPONSE: No, Berkeley County is planning to purchase all the furniture as new.

2. Do you have a particular chair for the waiting rooms, group rooms, staff lounge, and as guest chairs one you want/need? It looks like they need to be vinyl seat and back.

RESPONSE: The goal is to have the chairs in the waiting room, group rooms, staff lounge (with casters) and guest chairs to be similar. Each manufacturer has different grades and colors, so the final decision will be made once a vendor is selected. Please utilize the following as a basis for pricing:

Chair fabric for seat and back:

Content - 100% vinyl

Weight – 27 ounces per unit

Finish – Napa

Abrasion – 100,000 double rubs (W)

3. Do potential bidders have to be within the 100 mile radius of Martinsburg, WV as stated in RFP?

RESPONSE: Representatives of Berkeley County intend on inspecting the quality of the furnishings proposed. Any Company submitting a proposal must assure that a designated showroom is available within a 100 mile radius of Martinsburg, WV for furnishings inspection. If a showroom is not available than the Company submitting a bid must make agreeable arrangements for the proposed furnishings to be inspected prior to bid award

4. Do we have to have an actual sample of each furniture type to be inspected as stated in RFP?

RESPONSE: Representatives of Berkeley County intend on inspecting the quality of the furnishings proposed. Any Company submitting a proposal must assure that a designated showroom is available within a 100 mile radius of Martinsburg, WV for furnishings inspection. If a showroom is not available than the Company submitting a bid must make agreeable arrangements for the proposed furnishings to be inspected prior to bid award.