

**2018 Elevator Maintenance and Repair
Berkeley County Council
400 West Stephen Street
Martinsburg, WV 25401**

**ADDENDUM #1
ISSUED Wednesday May 16, 2018 via EMAIL**

1. Will the awarded elevator contractor be responsible to cover the costs of ALL parts and components needed to make repairs to the elevators (during normal business hours)? If YES: Are there any exclusions to this coverage in which Berkeley County will be responsible for the costs of parts and labor for repairs? (IE: Power Outages, Acts of God, Misuse, Vandalism....) **YES**

Follow-up Question: Is there a certain dollar amount for parts coverage, in which the elevator contractor will be responsible for; or does the county pay for all parts required for repairs?

The rewarded elevator contractor will be responsible to cover the costs of ALL parts and components needed to make repairs to the elevator. The county will ONLY pay for parts that are associated with Acts of God, Misuse and Vandalism.

2. Are the costs associated with the annual safety/pressure tests to be included in our submitted bid proposals? **NO, the county pays for it.**
3. To my understanding, the freight elevator located at 126 West King Street is to be maintained quarterly. All other (10) elevators are to be maintained on a monthly basis? Is this accurate? **YES**
4. What is the policy for parts/components that may be obsolete? **The awarded elevator contractor is responsible for getting them.**
5. Can the incumbent elevator contractor provide the required Maintenance Control Program for the elevators (as per the ASME a17.1-2013 elevator code, section 8.6.1.2.1)? The MCP is very important and is required to be in place, reviewable, and available to elevator personnel on site. During the walk-through, I noticed that this required information was not present in any of

the elevator machine rooms. **We will get in contact with them and get that information for you.**

6. Will the incumbent elevator contractor be bidding this project? **YES**

Follow-up Question: Will the incumbent elevator contractor be bidding this under the contractor name of *Elevator Solutions* or *Otis Elevator*? It appears from the sign-in sheet that they are now one and the same.

We don't know.

7. Understanding that the elevator located at 802 Emmett Rousch Drive is being added to the contract... What was the contract value (per month) for the previously serviced ten elevators? **YES, it's include in the quote.**

Follow-up Question: What was the value of the contract/ dollar amount paid by the county each month (for the previously serviced 10 elevators)?

\$1340.00 a month

8. Are all coverages and requirements remaining the same as they were on the previous contract? **YES**