



BERKELEY COUNTY PLANNING COMMISSION

400 West Stephen Street - Suite 203, Martinsburg, WV 25401-3838

Telephone: 304/264-1963, Fax: 304/262-3127

Web Page: www.berkeleywv.org

Development Roundtable Meeting

April 11 2014 9:30 am

Notes

Mike Thompson, the Planning Director, opened the meeting by welcoming the attendees.

Mr. Thompson updated the attendees on the status of the work the Subdivision Review Committee has been doing. They are still reviewing the Draft #1, which was sent out to the Roundtable participants in January. Two meetings have been held and another is scheduled for next week. Once the review is complete, staff will be preparing Draft #2 and will send it out to the group for comment. If in the interim you have a comment, please email it to the staff in order that we can consider it. We cannot address concerns if we do not know what they are.

In addition, the planning commission suggested that staff reach out to other specific groups to see if they had any comments as they can't be addressed unless known, and it is easier to have these dialogs prior to any public hearings. Staff sent materials to about a dozen agencies and groups hoping they would offer suggestions. Some of these are: emergency services, WVDOH, Health Department, Realtors, Board of Education, HOA group and DNR. We have received feedback from emergency services and WVDOH. We will be making some modifications to try to make the processes as similar as possible. Staff will continue to keep the groups informed as we proceed.

Kim Shrader, the County Engineer, addressed the group concerning the 2009 IECC, Energy Code, which was adopted by the County Council and effective 12/1/2013. They are still learning and if you have any questions, Steve Aberegg is probably the best person to start with as he is certified in this code now. There are checklists in the code that are required to submit with drawings. Other requirements are checked at rough in, which has resulted in inspections taking longer and blower test results needed at inspection so that a certificate can be posted. Any questions, please call as we are all still learning and by asking first, we should be able to move quicker and smoother.

Mr. Thompson next addressed possible changes to the Bonding Process. The main changes would be that Engineering would handle all bonding and secondly that would be the need for only one bond and there would not be the need for a separate grading bond. Looking for comments as soon as possible from anyone as if no violent objections are heard, we will be going to the County Council to propose the idea. Engineering, Planning, Legal and Administrator have discussed the idea and feel it is something to pursue. Attached is a memo further outlining what we are suggesting. If Council feels the ideas have merit, Article 6 of the Regulations will have to be amended slightly and additional input can be presented as part of that process.

Steve Thomas reported to the group that Larry Alt with WVDOH advised they now have a stamp to place on approved plans and we will be looking for the approved plans to make sure they match our plans as unfortunately we have found some instances where the DOH plan and

Meeting Notes
April 11, 2014
Page 2

permit did not match the planning commission approved plan and hopefully this will resolve this issue.

Steve also stated how he is handling the Blanket Extension Projects. Need to submit approved plans, checklist, compliance with 2010 Stormwater requirements, and all outside agency approvals need to be updated. If you have any questions give him a call.