

BERKELEY COUNTY BUILDING PERMITS AND INSPECTIONS
400 WEST STEPHEN STREET, SUITE 202
MARTINSBURG, WV 25401-3838
TELEPHONE: (304) 264-1966
FAX (304) 262-3128
www.berkeleywv.org

NOTICE TO HOMEOWNERS

If you list yourself as the contractor, please be aware of the following:

- 1. You decide later that you need to get a contractor**
- 2. The contractor suggested that you put yourself down as doing the work**

Please note that for any job where the total value of the work being undertaken is more Than \$5,000.00 for residential projects or a commercial project more than \$25,000 a West Virginia Contractor License is required for persons or companies undertaking work for pay. Failure to inform this office of contractors being employed will result in the permit being voided for incorrect information being supplied.

If you use an unlicensed contractor then this office will not provide any help if you are not satisfied with the work performed.

Please sign to acknowledge that you have read and understand the above.

NAME: _____ (print)

SIGNATURE: _____

DATE: _____