

Berkeley County Council Meeting
400 W. Stephen Street, Suite 205
Martinsburg, WV 25401

June 30, 2022
9:30 A.M.

Present:

Douglas E. Copenhaver, Jr., President

James P. Whitacre, Vice President

Dan Dulyea, Councilperson

James R. Barnhart, Councilperson

G. Edgar Gochenour, Councilperson

Alan J. Davis, County Administrator

Penny Shewell, Office Administrator

Also Present: Tracie McCormick, Procurement Coordinator; Anthony Delligatti, Legal Director; Will Lorensen, Fiduciary Supervisor; Tracey Guilliams, Grants Administrator

Re: Call to Order

President Copenhaver called the June 30, 2022 Berkeley County Council Meeting to Order at 9:35 A.M.

Re: Items from the Public

Larry Kump appeared before the Council and stated that he would like to see the Council increase the pay for poll workers to which Alan Davis, County Administrator stated was already scheduled to be on the next weeks Council Agenda. Mr. Kump also encouraged the Council to enact a Resolution for regional jail bills to be funded by the state and also a resolution for Rt. 9 to be distributed to all the Regional representatives and a Resolution for Falling Waters Waterfall to create public access.

Re: Agenda

Vice President Whitacre made a motion to approve the Agenda for the June 30, 2022 Berkeley County Council meeting. Councilperson Dulyea seconded the motion. The motion carried unanimously.

Re: Consent Agenda

1. Purchase Order Log

There was no Purchase Order Log due to closing out the FY.

2. Internal Budget Revisions

There were no internal budget revisions.

3. Changes in Status

President Copenhaver stated that changes in status were received from Jennifer Swisher, 9-1-1 Director for Katie McQuaid and Danielle Ray to change from Trainees to Telecommunicator I's effective May 15, 2022 with annual salary increases from \$40,310 to \$43,775.

President Copenhaver stated that a changes in status were received from Randy Lilly, Director of Emergency Services for John Graham to change from Firefighter I to Firefighter II effective July 1, 2022 with a salary increase from \$44,909 to \$46,381; Phillip (Andy) Martin to receive a salary increase due to years of service from \$53,640 to \$56,322 effective July 1, 2022; Rick Petry to receive a salary increase due to years of service from \$56,332 to \$58,012 effective July 1, 2022 and Steve Shawyer to receive a salary increase from \$68,169 to \$70,214 due to years of service effective July 1, 2022.

4. Approval of Minutes

There were no changes to the June 16, 2022 Berkeley County Council meeting minutes.

Councilperson Barnhart made a motion to approve the minutes for the June 16, 2022 Berkeley County Council meeting. Vice President Whitacre seconded the motion. Councilperson Dulyea abstained due to absence. The motion carried.

5. Council Calendar

President Copenhaver reviewed the Council calendar for the month of June.

6. Board and Commission Calendar

President Copenhaver reviewed the Board and Commission calendar for the month of June.

7. Cancelled Check Request

8. Stop Payment Check Request – County Clerk's Finance Office

Re: Consent Agenda Approval

Councilperson Gochenour made a motion to approve the Consent Agenda for the June 30, 2022 Berkeley County Council meeting. Vice President Whitacre seconded the motion. The motion carried unanimously.

Re: Correction of Assessments Logs, Apportionment of Assessments, Deconsolidation and Consolidation of Properties Applications – Assessor's Office

The Honorable Larry Hess, Assessor appeared before the Council and presented nine (9) personal tax exonerations for reason of office error totaling \$1,347.38.

Councilperson Gochenour made a motion to approve the nine (9) personal tax exonerations for reason of office error totaling \$1,347.38. Councilperson Dulyea seconded the motion. The motion carried unanimously.

Re: Board Meeting Reports

Councilperson Barnhart acknowledged the passing of Woody Williams. He reported that he attended the Public Service Water District board meeting where they approved the final payment for the generator for the main plant and are working on an easement for the Pikeside Water Way main project.

Councilperson Dulyea reported that he had no meetings this week.

Vice President Whitacre reported that he had no meetings this week, but did assist at the Airport getting ready for the celebration event on Sunday.

Councilperson Gochenour reported that he attended the Parks & Recreation board meeting and they discussed the master plan for Lake Thomas quarry and also discussed the ways to enhance Poor House Farm Park. He also reported that he attended the Historic Landmarks meeting where they discussed how to preserve and protect the wallpaper at Boydville. He also stated that they are close with an MOU with Morgan Cabin and had a meeting to discuss the master plan for Sportsman’s. Councilperson Gochenour also reported that he attended the Development Authority meeting.

President Copenhaver stated that he had no meetings this week.

Re: Board and Commission Vacancies

Councilperson Gochenour made a motion to reappoint Daniel Gantt to the Planning Commission. He stated that even though Mr. Gantt had to recuse himself a lot due to conflicts with this employer, he brings a tremendous amount of knowledge to the table. Councilperson Dulyea seconded the motion. The motion carried unanimously.

Re: Bid Opening – RFP Building Fire Alarm & Fire Sprinkler Testing & Maintenance

Alan Davis, County Administrator reviewed the RFP for the Building Fire Alarm and Fire Sprinkler Testing & Maintenance. He stated that the RFP was placed on the county web site, on social media, direct mailed to six (6) firms and advertised in the Journal with the Certification of Publication in the read ahead and the bid file. He also stated that a mandatory pre-bid conference was held.

At 10:00 A.M. President Copenhaver opened the sealed bids as follows:

Bid #	Vendor	Bid Total
Bid # 1	Brewer & Company	\$11,205
Bid # 2	Premier Fire Protection	\$12,861
Bid # 3	Tele Plus Corp	\$15,529
Bid # 4	BFPE	\$17,500
Bid # 5	Ark Systems	\$7,524
Bid # 6	Cornett, Inc.	\$8,372
Bid # 7	Noels Fire Protection	\$35,235

**Re: Will Lorensen, Fiduciary Supervisor
Estate Hearing – Estate of Ruby B. Janes**

Will Lorensen, Fiduciary Supervisor appeared before the Council and stated that the petitioner had pulled their petition and no hearing was needed.

**Re: Board and Commission Interview
Charles David Walker – Candidate – LEPC Board**

Charles David Walker appeared before the Council and was interviewed as a candidate for the LEPC board.

Re: Public Hearing Berkeley County Emergency Ambulance Authority Proposed Fee Increase

Alan Davis, County Administrator reviewed the public hearing notice for the public hearing for the Berkeley County Emergency Ambulance Authority proposed fee increase. He stated that the notice was placed on the county web site and published in the Journal with the Certification of Publication present in the read ahead.

Vice President Whitacre made a motion to open the public hearing for the Berkeley County Emergency Ambulance Authority proposed fee increase. Councilperson Gochenour seconded the motion. The motion carried unanimously.

Brian Costello, Executive Director, Berkeley County Emergency Ambulance Authority appeared before the Council and reviewed a power point presentation on the proposed fee increase and the need for the increase.

James Kief appeared before the Council and stated that he was in favor, but would like to see an exemption for those on homestead exemption.

Deborah Kupecz appeared before the Council and stated that she was in favor, but she was from the Woods and was concerned about Western Berkeley County.

Tom Ketchel appeared before the Council and stated that he was in favor and was concerned about the response times for the woods.

Larry Kump appeared before the Council and stated that he lived in Potomac Hills and was opposed to the fee as proposed and would like to see a homestead exemption and a subsidiary from Berkeley County Council to lower the fee.

Mary Lawrence Melvin appeared before the Council and stated that she lived in the Woods and was in favor and felt they needed more staff.

Larry LaMotte appeared before the Council and stated that he lived in the Woods and was in favor and would like to see Station 70 fully staffed due to response times.

Dave Cooper appeared before the Council and stated that he lived in the Woods and was in favor.

Lee Conlon appeared before the Council and stated that she lived in the Woods and was in favor and stated that the Chapel had provided funding for a full time fire station.

Sheila Hampton appeared before the Council and stated that she lived in the Woods and was in favor.

Dean Wagner appeared before the Council and stated that he lived in the Woods and was in favor.

Brad Noll appeared before the Council and stated the he lived in Tomahawk and was opposed to the fee increase.

Rick Inclima appeared before the Council and stated that he lived in Sleepy Hollow and was in favor, but had concerns about the response times.

Rick Roscoe appeared before the Council and stated that he lived in Sleepy Hollow and was in favor, but had concerns about the response times.

Michele Freeman appeared before the Council and stated that she lived in the Woods and was in favor, but concerned about the response times.

Dorothy Goodman appeared before the Council and stated that she lived in the Woods and was in favor, but concerned about the response times.

Jane Pingleton Evans appeared before the Council and stated that she lived in Sleepy Hollow and was in favor, but concerned about the response times.

Karen Aranda appeared before the Council and stated that she lived on Butts Mill Road and was in favor, but concerned about response times.

Audrey Rowe appeared before the Council and stated that she lived in the Woods and was in favor, but was concerned about the response times.

Gary Collis, previous Executive Director of the Berkeley County Emergency Ambulance Authority and spoke regarding how vitally important the Ambulance Authority was to Berkeley County citizens and reiterated the need for the proposed increase to continue to provide those vital services stating he was in favor.

Claire Chesnavane appeared before the Council and stated she was in favor.

Vice President Whitacre made a motion to close the Public Hearing. Councilperson Barnhart seconded the motion. The motion carried unanimously.

**Re: Tracey Guilliams, Grants Administrator
WV DOH FY22 Non-Traditional Transportation Projects Grant Application**

Tracey Guilliams, Grants Administrator appeared before the Council and presented the WV DOH FY22 Non-Traditional Transportation Projects Grant Application. She stated that the grant was a \$300,000 max grant for design and planning for a walking and bike path with a 20% match required.

Councilperson Barnhart made a motion to move forward with the grant application. Councilperson Dulyea seconded the motion. The motion carried unanimously.

Re: Executive Session – Legal Matters

Vice President Whitacre made a motion to go into executive session for legal matters at 12:20 P.M. Councilperson Barnhart seconded the motion. The motion carried unanimously.

President Copenhaver declared the Council out of executive session at 12:35 P.M.

There were no motions made during or after executive session.

Re: Recess

Councilperson Barnhart made a motion to Recess until 6:00 P.M.

Re: Public Hearing Berkeley County Emergency Ambulance Authority Proposed Fee Increase

Alan Davis, County Administrator reviewed the public hearing notice for the public hearing for the Berkeley County Emergency Ambulance Authority proposed fee increase. He stated that the notice was placed on the county web site and published in the Journal with the Certification of Publication present in the read ahead. He also stated that a public hearing was held this morning at 11:00 A.M.

Councilperson Dulyea made a motion to open the Public Hearing for the Berkeley County Emergency Ambulance Authority proposed fee increase. Vice President Whitacre seconded the motion. The motion carried unanimously.

Brian Costello, Executive Director, Berkeley County Emergency Ambulance Authority appeared before the Council and reviewed a power point presentation on the proposed fee increase and the need for the increase.

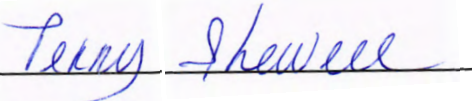
Tom Smith appeared before the Council and stated that he lived in the Woods and was representing Western Berkeley County and stated he was in favor, but was concerned about the response times.

Cory Rodriguez appeared before the Council and stated that he lived on Wollen Mill Road and was on the Board of Zoning Appeals and stated that he was in favor of the increase, but would like to see if there was a better way to fund it such as seeing if commercial buildings could pay more.

Councilperson Dulyea made a motion to close the public hearing. Councilperson Gochenour seconded the motion. The motion carried unanimously.

Re: Recess

Councilperson Barnhart made a motion to Recess the June 30, 2022 Berkeley County Council meeting.

Submitted by: 

Penny Shewell, Office Administrator