

Berkeley County Historic Landmarks Commission

March 28, 2022

Meeting Minutes

Archives Building, 4 pm

136 East Race Street, Martinsburg, WV 25401

Call to Order: 4 pm

Roll Call:

In Person: Susan Crowell, Eddie Gochenour, Cem Martin, David Michaels

County Attorney: Anthony Delligatti

Via Phone: Chris Cox

Public Guest: Sherry Smith, Janelle Sperry (both of Historic Morgan Cabin Historic Association).

Reports:

- Secretary Report – Chris Cox motioned to approve and accept the Secretary report and David Michaels second followed by unanimous vote of “aye.”
- Finance/Treasure Reports - A financial report provided by Susan Crowell that stated that the landmarks currently has 570.10 as current balance with a rolling \$8 bank service charge. David Michaels also reported to the commission on going to Summit Bank and updating the account information and account signers. Chris Cox motioned to approve and accept the finance report and CEM Martin second followed by unanimous vote of “aye.”
- Chair Reports - Chairman’s Report – Susan Crowell chairman’s report that included updating emails with the Preservation Alliance of West Virginia, State Historic Preservation Office, Department of Highways. The chair also met with the Farmland Protection Board and signed the Historic Preservation Easement transfer on April 30, 2022. The Chair also met with Gary Wine and discussed obtaining some upgrades for BCHLC such as a website, new logo and a computer for landmarks use. Other administration duties included drafting a bank resolution letter, bank letter for new account signers, and a letter of support for Morgan Cabin to apply for a CVB media grant. Matthew Umstead has reached out to BCHLC for a support letter for the establishment of an Eastern Panhandle Culture and History Museum. At this time the BCHLC supported the chair in writing the letter of support.
- Other Commissioner Reports - none at this time

Public Comment – No Public Comment at this time

Old Business:

- Morgan Cabin MOU - Morgan Cabin MOU discussion continued. Previous to the March 28, 2022 meeting, Anthony Delligatti provided the commission and the Historic Morgan Cabin Association with an updated MOU. At this time Sherry Smith and Jannelle Sperry stated that they would like to take the current MOU to the next Morgan Cabin Meeting.
- Berkeley 250 - currently no updates. The chair reported that no schedule or plans have been submitted yet for this chair to provide more information to the commission. Jannelle Sperry stated that there were plans. The chair asked for a plan to be submitted to the commission.
- Boydville Historic Preservation Easement - the chair will go on March 30, 2022 and sign the assignment for the transfer of the Historic Preservation Easement of Boydville from Farmland Protection Board to BCHLC

New Business:

- Lidar - David Michaels reported that he was currently working with Gary Wine to learn more about BCHLC obtaining access to the county's Lidar system.
- Grants/Cemeteries - the chair reported that BCHLC had recently received a letter from the SHPO stated that BCHLC was going to be awarded

Executive Session: Real Estate Matters

Cem Martin motioned to move into executive Session to discuss real estate matters and Chris Cox second followed by a unanimous vote of "aye."

Adjourn Chirs Cox made motion to adjourn at 5:15 pm by a unanimous vote of "aye."

Next meeting: April 25, 2022 at 4 pm at 126 E. Race Street.

\*\*The Berkeley County Historic Landmarks Commission reserves the right to rearrange items on the agenda due to time constraints or the public or the commission. \*\*\*