



# BERKELEY COUNTY COMMISSION AGENDA

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**400 WEST STEPHEN STREET, SUITE 205  
THURSDAY, MARCH 27, 2025, 9:30 A.M.**

9:30

Call to Order

Items from the Public

Approval of Agenda

Consent Agenda

1. Purchase Order
2. Internal Budget Revisions
3. Changes in Status
4. Approval of Minutes
5. Request to Apply for FY26 WV Community Corrections Grant and Resolution
6. Stop Payment Check Request – County Clerk’s Finance Office

Correction of Assessments Log, Apportionment of Assessment Applications, Deconsolidation Applications and Consolidation of Properties Applications – Assessor’s Office

Board Meeting Reports  
Board and Commission Vacancies  
Honorary County Commissioner

9:55 Bid Opening – Full Size SUV Vehicles

10:00 Gary Wine, County Administrator  
Bid Recommendation Law Enforcement Laptops



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- 10:05 Gary Wine, County Administrator`  
Tim Czaja, Community Corrections Director  
Regional DRC Services
- 10:15 Anthony Petrucci, County Clerk  
Berkeley County Deputy Sheriff Civil Service Annual Report  
Recognition of Retiring Employee
- 10:30 BREAK
- 10:45 Fire Chief Martin Roberts  
Introduction of New Firefighters
- 11:00 Jennifer Swisher, Emergency Communications Director  
Introduction of New Telecommunicators

Items from the Public

Possible Executive Session for County Commission Personnel, Real  
Estate Acquisition, Legal Matters and Economic Development

RECESS

The Berkeley County Commission reserves the right to re-arrange items on the agenda  
as needed due to time constraints of the public or the Commission.