



DEVELOPMENT AUTHORITY OF BERKELEY COUNTY  
Board of Directors Special Meeting  
Called by President Helen Harris  
Wednesday, March 16, 2022 at 1:00 p.m.  
Development Authority Conference Room  
300 Foxcroft Avenue, Suite 201 | Martinsburg, WV 25401  
or Zoom Option Below  
<https://us02web.zoom.us/j/81549608095>

Meeting ID: 815 4960 8095  
Phone: 301-715-8592 Meeting ID: 81549608095 #

## AGENDA

- I. Call to Order
- II. Determination of Members Present and Existence of a Quorum
- III. Proof and Filing by Secretary of Notice of Meeting
- IV. New Lease at 400 Foxcroft Avenue
- V. Lease Renewal at 300 Foxcroft Avenue
- VI. Executive Session
  - (a) Discuss real estate matters involving competitive bids, property transactions, letters of intent and/ or personnel matters
- VII. Adjournment

*The BCDA reserves the right to change the order of the Agenda*

*and to go into Executive Session to discuss subjects as appropriate pursuant to WV Code 6-9A-4*

**Posted to the public Friday, March 11, 2022**