



**DEVELOPMENT
AUTHORITY**
OF BERKELEY COUNTY

**Board of Directors Monthly Meeting
Development Authority Conference Room
300 Foxcroft Avenue, Suite 201, Martinsburg, WV 25401**

Or Join Zoom Meeting

<https://us02web.zoom.us/j/84552374912>

Meeting ID: 845 5237 4912

One tap mobile

Phone: 301-715-8592 Meeting ID 845 5237 4912#

AGENDA

Wednesday, March 9, 2022 | 9:30 a.m.

- I. Call to Order
- II. Determination of Members Present and Existence of a Quorum
- III. Proof and Filing by Secretary of Notice of Meeting
- IV. Reading and Disposal of Prior Month Meeting Minutes
- V. Public Comments
- VI. President's Report
- VII. Finance/ Audit Committee Report- RFP for Financing of Real Estate
Recommendation for Real Estate Closing
- VIII. Reports of Chairpersons of Standing Committees
 - A. Executive- Recommendation for New Hire
 - B. Business Development
 - C. Marketing- RFQ for Marketing/ Social Media Services
 - D. Government Affairs and Infrastructure- Request for Utility Easement
Recommendation for Fiber/ Broadband
 - E. Property Management- Lease Recommendations/ Capital Improvements
- IX. Report of Chairperson of Ad-Hoc Strategic Plan Committee
- X. Report of Staff
 - a. Executive Director
 - b. Associate Executive Director
- XI. New Business
- XII. Other Business
- XIII. Executive Session
 - (a.) Discuss Personnel matters (action required)
 - (b.) Discuss pending legal matters with Counsel (if necessary)
 - (c.) Discuss real estate matters involving competitive bids, property transactions (if necessary)
- XIV. Member Informational Reports and Announcements
- XV. Adjournment

The BCDA reserves the right to change the order of the agenda and to go into Executive Session to discuss subjects as appropriate pursuant to WV Code 6-9A-4.

Posted to the public on Friday, March 4, 2022

The mission of the Berkeley County Development Authority is to promote sustainable industrial and economic development and increased employment and tax base through the cooperative sharing of resources within the community.