



**AGENDA**  
**BOARD OF DIRECTORS' MEETING**  
**Martinsburg-Berkeley County Convention and Visitors Bureau**  
**126 E Race St. Martinsburg, WV 25401**  
**Wednesday, January 25, 2023**  
**1:00 PM**

- I. CALL TO ORDER
- II. PUBLIC COMMENT
- III. APPROVAL OF PREVIOUS BOARD MINUTES
- IV. FINANCIAL REPORTS
  - December P&L and Balance Sheet
- V. DIRECTORS REPORT
- VI. COMMUNICATION DIRECTORS REPORT
- VII. BOARD REPORTS
- VIII. OLD BUSINESS
- IX. NEW BUSINESS
  - Election of Officers
  - Support Grant Submission – Apollo Civic Theatre
- X. EXECUTIVE SESSION
  - Personnel Matters
- XI. ADJOURNMENT

Next board meeting date: February 22, 2023

**\*\*The Martinsburg-Berkeley County Convention and Visitors Bureau Board of Directors reserves the right to re-arrange items on the agenda due to time constraints of the public or the Board.\*\***