



**BERKELEY COUNTY PUBLIC SERVICE
WATER DISTRICT**

MINUTES

Regular Meeting

(Monday) January 14, 2019 @ 5:00 p.m.

The Board of Directors of the Berkeley County Public Service District met at 251 Caperton Blvd. on January 14, 2019.

Present: Board Members: Greg Rhoe, Wayne Dunham, Brett Hersh, Ruby Kern and Lynn Leatherman; Executive Director Chris Thiel; District Counselor Hoy Shingleton; Recording Secretary Robin Shade; County Council Liaison Jim Barnhart Guests: Brian Shade, Steve DeRidder and Jim Ouellet from BCPSWD

Welcome Guests

Chairman Rhoe welcomed those present and called the meeting to order at 5:07 p.m.

Approval of Agenda – Discussion/Action

A motion was made to approve the agenda as written.

Moved – Wayne Dunham

Second – Ruby Kern

Passed – Unanimously

Election of Officers 2019

A motion was made to nominate Greg Rhoe as Chairman of the Board. There were no further nominations.

Moved- Ruby Kern

Second-Wayne Dunham

Passed-Unanimously

A motion was made to nominate Lynn Leatherman as Vice Chairman of the Board. There were no further nominations.

Moved-Greg Rhoe

Second-Brett Hersh

Passed-Unanimously

A motion was made to nominate D. Wayne Dunham as Secretary. There were no further nominations.

Moved-Lynn Leatherman
Second-Ruby Kern
Passed-Unanimously

A motion was made to nominate Ruby Kern as Treasurer. There were no further nominations.

Moved-Greg Rhoe
Second-Brett Hersh
Passed-Unanimously

A motion was made to nominate Brett Hersh as Parliamentarian. There were no further nominations.

Moved-Greg Rhoe
Second-Wayne Dunham
Passed-Unanimously

The following officers were elected for 2019.

Chairman: Greg Rhoe
Vice Chairman: Lynn Leatherman
Secretary: Wayne Dunham
Treasurer: Ruby Kern
Parliamentarian: Brett Hersh

Approval of the Minutes of the Regular Meeting of December 10, 2018

A motion was made to approve the Minutes of the regular meeting of December 10, 2018.

Moved –Brett Hersh
Second – Ruby Kern
Passed – Unanimously

Items from the Public - (None)

Approval of Check Registers for December 2018

A motion was made to approve the check registers for December 2018.

Moved-Lynn Leatherman
Second-Wayne Dunham
Passed-Unanimously

Approval of Alternate Mainline Extension Agreement for Mark A. King

A motion was made to approve the Alternate Mainline Extension Agreement for Mark A. King.

Moved-Ruby Kern
Second-Brett Hersh
Passed-Unanimously

Approval of Draw Resolution #27 for Payment of Invoices, WVDO Loan

A motion was made to approve the Draw Resolution #27 for WVDO Loan in the amount of \$63,728.99.

Moved-Wayne Dunham
Second-Brett Hersh
Passed-Unanimously

Approval of Progress Payment #6 for HRI, Inc

A motion was made to approve progress Payment #6 for HRI, Inc. in the amount of \$27,706.37.

Moved-Brett Hersh
Second-Ruby Kern
Passed-Unanimously

Approval of Progress Payment #11 for HRI, Inc.

A motion was made to approve progress Payment #11 for HRI, Inc. in the amount of \$71,368.27.

Moved-Lynn Leatherman
Second-Wayne Dunham
Passed-Unanimously

Executive Director's Report

Chris Thiel provided an update on business items.

Requirements for Meter Set Approvals Policy

A motion was made to approve "Requirements for Meter Set Approvals" as an Official Policy of the District.

Moved-Brett Hersh
Second-Wayne Dunham
Passed-Unanimously

Report from Executive Deputy Director

Jim Ouellet provided an update on business items

Opening of CD with Citizens National Bank for R&R Funds

A motion was made to ratify the opening a CD with Citizens National Bank for R&R funds for \$110,721.56 with an 8-month term @ 2.23% interest rate.

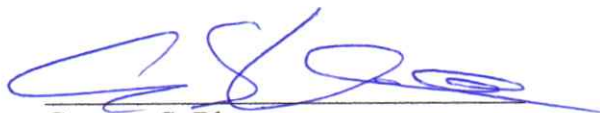
Moved-Ruby Kern
Second-Lynn Leatherman
Passed-Unanimously

Good of the Order and Directors Comments- Holiday Dinner was very nice! Great food.

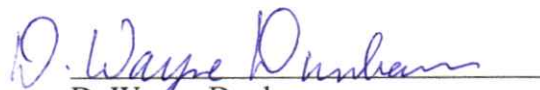
Adjournment

There being no further business, a motion was made for adjournment at 6:36p.m.

Motion - Wayne Dunham



Gregory S. Rhoe
Chairman



D. Wayne Dunham
Secretary



Robin Shade
Recording Secretary