



**BERKELEY COUNTY PUBLIC SERVICE  
WATER DISTRICT**

**MINUTES**

Regular Meeting

(Monday) November 13, 2017 @ 5:00 p.m.

The Board of Directors of the Berkeley County Public Service District met at 251 Caperton Blvd. on November 13, 2017.

**Present:** Board Members: Greg Rhoe, Wayne Dunham, Brett Hersh and Ruby Kern; Executive Director Chris Thiel; District Counselor Hoy Shingleton; Recording Secretary Robin Shade; County Council Liaison Jim Barnhart Guests: Penny Anderson, Steve DeRidder and Brian Shade from BCPSWD, Andrew Kilbride and Tim Livingston.

**Welcome Guests**

Chairman Rhoe welcomed those present and called the meeting to order at 5:03 p.m.

**Approval of Agenda – Discussion/Action**

A motion was made to approve the agenda as written.

Moved – Wayne Dunham

Second – Ruby Kern

Passed – Unanimously

**Opening of Bids for Potomac River WTP CIP Chemical Feed Upgrade**

The deadline for submitting bids was at 5:00pm. Three bids were received and read.

**Approval of the Minutes of the Regular Meeting of October 23, 2017**

A motion was made to approve the Minutes of the regular meeting of October 23, 2017.

Moved –Ruby Kern

Second – Brett Hersh

Passed – Unanimously

**Items from the Public - (None)**

**Quarterly Budget Report for 1<sup>st</sup> Quarter FY18-Discussion and Action**

Chris Thiel presented the Quarterly Budget Report for 1<sup>st</sup> Quarter FY18 Budget and highlighted the important budget items.

**Approval of Draw Resolution #16 for Payment of Invoices, WVDO Loan**

A motion was made to approve the Draw Resolution #16 for Payment of Invoices, WVDO Loan in the amount of \$243,357.76

Moved-Ruby Kern  
Second-Wayne Dunham  
Passed- Unanimously

**Approval of Progress Payment #4 for Snyder Environmental**

A motion was made to approve the progress payment # 4 for Snyder Environmental in the amount of \$211,359.85.

Moved- Brett Hersh  
Second- Wayne Dunham  
Passed-Unanimously

**Approval of Progress Payment # 2 for HRI, Inc**

A motion was made to approve the progress payment #2 for HRI, Inc in the amount of \$160,610.18.

Moved-Ruby Kern  
Second-Wayne Dunham  
Passed-Unanimously

**Award of Contract for Phase A Infrastructure Improvements**

A motion was made for approval to Award the Contract for Phase A Infrastructure Improvements to HRI Inc in the amount of \$1,823,000.00.

Moved-Wayne Dunham  
Second-Brett Hersh  
Passed-Unanimously

**Task Order for Construction Phase for Engineering Services**

A motion was made for approval of Task Order for Construction Phase Engineering Services to Dewberry in the amount of \$294,491.00.

Moved-Brett Hersh  
Second-Ruby Kern  
Passed-Unanimously

**Developer Agreements with the Village at Spring Mills, LLC**

A motion was made to approve the Settlement Agreement and Alternate Mainline Extension Agreement for the Village at Spring Mills LLC subject to the approval from the PSC of the Alternate Mainline Extension Agreement.

Moved-Brett Hersh  
Second-Ruby Kern  
Passed-Unanimously

**Executive Director's Report**

Chris Thiel provided an update on business items.

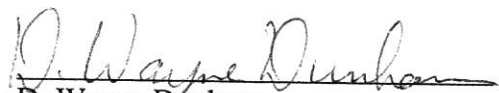
**Good of the Order and Directors Comments- (none)****Adjournment**

There being no further business, a motion was made for adjournment at 6:01p.m.

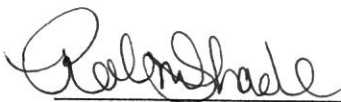
Motion - Wayne Dunham



Gregory S. Rhoe  
Chairman



D. Wayne Dunham  
Secretary



Robin Shade  
Recording Secretary