



**BERKELEY COUNTY PUBLIC SERVICE
WATER DISTRICT**

MINUTES

Regular Meeting

(Monday) October 9, @ 5:00 p.m.

The Board of Directors of the Berkeley County Public Service District met at 251 Caperton Blvd. on October 9, 2017.

Present: Board Members: Greg Rhoe, Wayne Dunham, Brett Hersh, Ruby Kern and Lynn Leatherman; Executive Director Chris Thiel; District Counselor Hoy Shingleton; Recording Secretary Robin Shade, County Council Liaison Jim Barnhart Guests: Brian Shade and Linda Rusk from BCPSWD,

Welcome Guests

Chairman Rhoe welcomed those present and called the meeting to order at 5:04 p.m.

Approval of Agenda – Discussion/Action

A motion was made to approve the agenda as written.

Moved – Wayne Dunham
Second – Ruby Kern
Passed – Unanimously

Approval of the Minutes of the Regular Meeting of September 25, 2017

A motion was made to approve the Minutes of the regular meeting of September 25, 2017.

Moved –Brett Hersh
Second – Lynn Leatherman
Passed – Unanimously

Items from the Public - (None)

Approval of Check Registers for August and September 2017

A motion was made to approve the check registers for August and September 2017.

Moved- Ruby Kern
Second-Wayne Dunham
Passed- Unanimously

Approval of Design Plans for Morning Dove Phase 2

A motion was made to approve the design plans for Morning Dove Phase 2.

Moved-Brett Hersh
Second-Lynn Leatherman
Passed-Unanimously

Approval of Draw Resolution #15 for payment of Invoices for WVDO Loan

A motion was made to approve Draw Resolution #15 for payment of Invoices for WVDO Loan in the amount of \$158,777.66

Moved-Ruby Kern
Second-Lynn Leatherman
Passed-Unanimously

Approval of Progress Payment #3 for Snyder Environmental Services

A motion was made to approve payment # 3 for Snyder Environmental Services in the amount of \$232,596.68

Moved-Lynn Leatherman
Second-Brett Hersh
Passed-Unanimously

Revised Wage Salary Range Schedule for FY18

A motion was made to adopt the Revised Wage Salary Range Schedule for FY18

Moved-Wayne Dunham
Second-Brett Hersh
Passed-Unanimously

Change in Vacation Accrual Policy

A motion was made to adopt the change in Vacation Accrual Policy

Moved-Brett Hersh
Second-Ruby Kern
Passed-Unanimously

Executive Director's Report**Ratify CD with City National Bank for 17 months at 1.24% for \$106,210.64**

A motion was made to ratify a CD with City National Bank for 17 months at 1.24% for the amount of \$106,210.64.

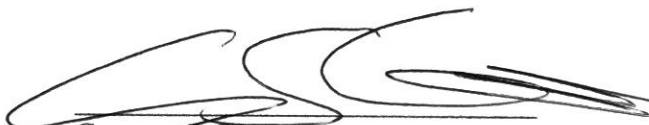
Moved-Lynn Leatherman
Second-Ruby Kern
Passed- Unanimously

Chris Thiel also provided an update on business items.

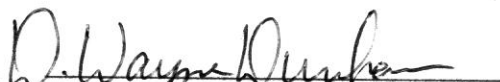
Good of the Order and Directors Comments- (none)**Adjournment**

There being no further business, a motion was made for adjournment at 5:54p.m.

Motion - Wayne Dunham



Gregory S. Rhoe
Chairman



D. Wayne Dunham
Secretary



Robin Shade
Recording Secretary