



**BERKELEY COUNTY PUBLIC SERVICE  
WATER DISTRICT**

**MINUTES**

Regular Meeting

(Monday) June 26, 2017 @ 5:00 p.m.

The Board of Directors of the Berkeley County Public Service District met at 251 Caperton Blvd. on June 26, 2017.

**Present:** Board Members: Greg Rhoe, Wayne Dunham, Brett Hersh, Ruby Kern and Lynn Leatherman; Executive Director Chris Thiel; District Counselor Hoy Shingleton; Recording Secretary Robin Greenburg; Guests: Brian Shade, Steve DeRidder, and Linda Rusk from BCPSWD and Steve Rawlings from WV Risk Pool.

**Welcome Guests**

Chairman Rhoe welcomed those present and called the meeting to order at 5:02 p.m.

**Approval of Agenda – Discussion/Action**

A motion was made to approve the agenda with the addition of speaker Steve Rawlings from WV Risk Pool between agenda items 6 and 7.

Moved – Wayne Dunham

Second – Ruby Kern

Passed – Unanimously

**Approval of the Minutes of the Regular Meeting of June 5, 2017**

A motion was made to approve the Minutes of the regular meeting of June 5, 2017.

Moved –Brett Hersh

Second – Lynn Leatherman

Passed – Unanimously

**Items from the Public - (None)**

**Steve Rawlings with WV Risk Pool**

Steve Rawlings with WV Risk Pool talked about insurance options that the WV Risk Pool can provide to Berkeley County Water and provided a proposal.

**Draw Resolution (#11) for Payment of Invoices**

A motion was made to approve the Draw Resolution (#11) for payment of invoices.

Moved- Ruby Kern  
Second- Wayne Dunham  
Passed- Unanimously

**Contract Phase B Distribution Improvements**

A motion was made to execute the contract with Snyder Environmental for the Phase B Distribution Improvements.

Moved-Brett Hersh  
Second-Lynn Leatherman  
Passed-Unanimously

**Thrasher Group Additional Engineering Services**

A motion was made to approve additional engineering services by Thrasher Group.

Moved-Lynn Leatherman  
Second- Ruby Kern  
Passed- Unanimously

**Dewberry Task Order for Tank Rehabilitation Plans and Specs**

A motion was made to approve the task order with Dewberry for the tank rehabilitation plans and specs.

Moved-Brett Hersh  
Second-Wayne Dunham  
Passed- Unanimously

**Executive Director's Report**

Chris Thiel provided an update on business items.

**Executive Session to Discuss Legal and Personnel Matters**

A motion was made to enter into Executive Session at 7:14pm.

Moved- Ruby Kern

Second- Wayne Dunham

Passed- Unanimously

Resumed regular session at 7:26pm

**Wage/Salary Ranges FY18 and Employee Compensation Plan**

A motion was made to adopt the proposed wage/salary ranges FY18 and employee compensation plan.

Moved-Lynne Leatherman

Second-Ruby Kern

Passed- Unanimously

**Good of the Order and Directors Comments-** (none)

**Adjournment**

There being no further business, a motion was made for adjournment at 7:28p.m.

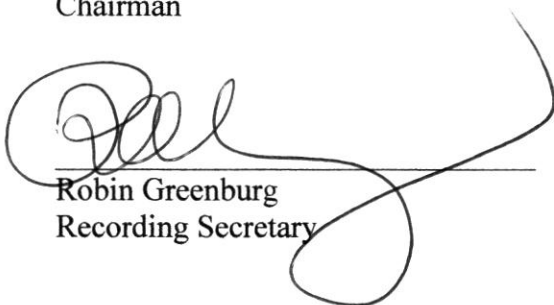
Motion - Wayne Dunham



Gregory S. Rhoe  
Chairman



D. Wayne Dunham  
Secretary



Robin Greenburg  
Recording Secretary