



**BERKELEY COUNTY PUBLIC SERVICE
WATER DISTRICT**

MINUTES

Regular Meeting

(Monday) June 5, 2017 @ 5:00 p.m.

The Board of Directors of the Berkeley County Public Service District met at 251 Caperton Blvd. on June 5, 2017

Present: Board Members: Greg Rhoe, Wayne Dunham, Brett Hersh, Ruby Kern and Lynn Leatherman; Executive Director Chris Thiel; District Counselor Hoy Shingleton; Recording Secretary Robin Greenburg; County Council Liaison Jim Barnhart Guests: Brian Shade from BCPSWD.

The Chairman of the Board opened the meeting with a moment of silence to honor Sandy Tinsman who passed away on May 22, 2017.

Welcome Guests

Chairman Rhoe welcomed those present and called the meeting to order at 5:02 p.m.

Approval of Agenda – Discussion/Action

A motion was made to approve the agenda as written.

Moved – Wayne Dunham

Second – Ruby Kern

Passed – Unanimously

Approval of the Minutes of the Regular Meeting of May 22, 2017

A motion was made to approve the Minutes of the regular meeting of May 22, 2017.

Moved – Brett Hersh

Second – Lynn Leatherman

Passed – Unanimously

Items from the Public - (None)

Approval of Check Registers for May 2017

A motion was made to approve the check registers for May 2017.

Moved-Ruby Kern
Second- Brett Hersh
Passed- Unanimously

Approval of Design Plans for Potomac Station Phase 3

A motion was made to approve the design plans for Potomac Station Phase 3.

Moved-Lynn Leatherman
Second-Wayne Dunham
Passed-Unanimously

Recommendation for Award of Contract for Phase B Distribution Improvements

A motion was made to award Snyder Environmental Services Inc. in the amount \$810,975.00 for Phase B Distribution Improvements.

Moved- Lynn Leatherman
Second-Ruby Kern
Passed-Unanimously

Electronic Funds Transfer for WV Municipal Bond Commission Payments

A motion was made to authorize electronic funds transfer for monthly bond payments to the WV Municipal Bond Commission.

Moved-Brett Hersh
Second-Wayne Dunham
Passed- Unanimously

Executive Director's Report

Chris Thiel provided an update on business items.

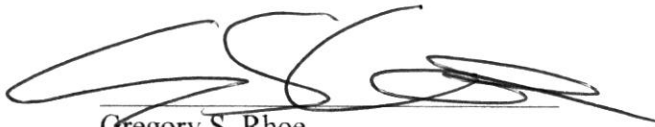
Good of the Order and Directors Comments-

Discussion regarding the Fleet gas cards to research pricing as the County Council just signed an agreement with ROC's.

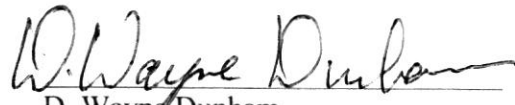
Adjournment

There being no further business, a motion was made for adjournment at 5:54p.m.

Motion - Wayne Dunham



Gregory S. Rhoe
Chairman



D. Wayne Dunham
Secretary



Robin Greenburg
Recording Secretary