

**BERKELEY COUNTY PUBLIC SERVICE
WATER DISTRICT**



MINUTES

Regular Meeting

(Monday) February 13, 2017 @ 5:00 p.m.

The Board of Directors of the Berkeley County Public Service District met at 251 Caperton Blvd. on February 13, 2017.

Present: Board Members: Greg Rhoe, Wayne Dunham, Brett Hersh, Lynn Leatherman, and Ruby Kern; Executive Director Chris Thiel; District Counselor Hoy Shingleton; Recording Secretary Robin Greenburg; County Council Liaison Jim Barnhart; Guests: Linda Rusk, Steve DeRidder and Brian Shade from BCPSWD; Robert Ryan.

Welcome Guests

Chairman Rhoe welcomed those present and called the meeting to order at 5:03 p.m.

Approval of Agenda – Discussion/Action

A motion was made to approve the Agenda as written.

Moved – Wayne Dunham

Second – Ruby Kern

Passed – Unanimously

Approval of the Minutes of the Regular Meeting of January 23, 2017

A motion was made to approve the Minutes of the regular meeting on January 23, 2017.

Moved – Brett Hersh

Second – Lynn Leatherman

Passed – Unanimously

Items from the Public - (None)

Approval of Check Registers for January 2017

A motion was made to approve the check registers for January 2017.

Moved – Ruby Kern

Second – Lynn Leatherman
Passed – Unanimously

Approval of Winchester & Western Pipeline Crossing Agreement

A motion was made to approve the Winchester and Western Pipeline Agreement as presented.

Moved-Brett Hersh
Second- Lynn Leatherman
Passed-Unanimously

Approval of Design plans for Spring Mills Quick Lube -Discussion/Action

A motion was made to approve the design plans for Spring Mills Quick Lube.

Moved- Ruby Kern
Second-Wayne Dunham
Approved- Unanimously

Draw Resolution (#7) for Payment of Invoices- Discussion/Action

A motion was made to approve the Draw Resolution for payment of invoices.

Moved-Lynn Leatherman
Second-Brett Hersh
Approved- Unanimously

Approval for Replacement of the Potomac River Intake Pump- Discussion/Action

A motion was made to replace the Potomac River intake pump with a new Peerless pump for approximately \$177,000.00 and to expedite replacing this pump.

Moved-Ruby Kern
Second- Lynn Leatherman
Approved- Unanimously

Executive Director's Report – Discussion/Action

Chris Thiel presented the Monthly Report for December 2016 and update on the Debt Service Reserve Funds surety swap.

A motion was made to ratify the opening of a CD with MVB Bank Inc. in the amount of \$200,000, 24-month term at 1.27% interest for M&O/General Funds.

Moved- Brett Hersh
Second-Ruby Kern

Passed-Unanimously

A motion was made to ratify the opening of a new bank account with BB&T on February 2, 2017 for handling the proceeds of replacing the cash Debt Service Reserve Funds with Surety Bonds.

Moved-Lynn Leatherman
Second- Wayne Dunham
Passed- Unanimously

Executive Session to Discuss Legal and Personnel Matters

A motion was made to enter into Executive Session at 5:58pm. No action will be taken following the Executive Session.

Moved-Ruby Kern
Second-Brett Hersh
Passed-Unanimously

Resumed regular session at 6:59pm.

Good of the Order and Directors Comments- (none)

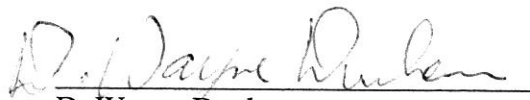
Adjournment

There being no further business, a motion was made for adjournment at 7:00pm

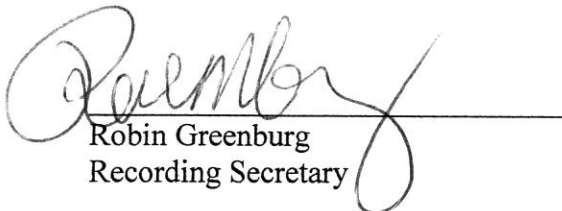
Motion - Wayne Dunham



Gregory S. Rhoe
Chairman



D. Wayne Dunham
Secretary



Robin Greenburg
Recording Secretary