

**BERKELEY COUNTY PUBLIC SERVICE  
WATER DISTRICT**



**MINUTES**

Regular Meeting

(Monday) January 9, 2017 @ 5:00 p.m.

The Board of Directors of the Berkeley County Public Service District met at 251 Caperton Blvd. on January 9, 2017.

**Present:** Board Members: Greg Rhoe, Wayne Dunham, Brett Hersh, Lynn Leatherman, and Ruby Kern; Executive Director Chris Thiel; District Counselor Hoy Shingleton; Recording Secretary Linda Rusk; County Council Liaison Jim Barnhart; Guests: Robin Greenburg from BCPSWD.

**Welcome Guests**

Chairman Rhoe welcomed those present and called the meeting to order at 5:00 p.m.

**Approval of Agenda – Discussion/Action**

A motion was made to approve the Agenda as written.

Moved – Wayne Dunham  
Second – Ruby Kern  
Passed – Unanimously

**Election of Officers 2017**

A motion was made to nominate Greg Rhoe as Chairman of the Board. There were no further nominations. A motion was made to close the nominations.

Moved-Ruby Kern  
Second-Brett Hersh  
Passed- Unanimously

A motion was made to nominate Lynn Leatherman as Vice Chairman of the Board. There were no further nominations. A motion was made to close the nominations.

Moved-Wayne Dunham  
Second-Ruby Kern  
Passed-Unanimously

A motion was made to nominate D. Wayne Dunham as Secretary. There were no further nominations. A motion was made to close the nominations.

Moved-Ruby Kern  
Second-Lynn Leatherman  
Passed- Unanimously

A motion was made to nominate Ruby Kern as Treasurer. There were no further nominations. A motion was made to close the nominations.

Moved-Brett Hersh  
Second-Wayne Dunham  
Passed- Unanimously

A motion was made to nominate Brett Hersh as Parliamentarian. There were no further nominations. A motion was made to close the nominations.

Moved-Lynn Leatherman  
Second-Ruby Kern  
Passed-Unanimously

The following officers were elected for 2017

Chairman: Greg Rhoe  
Vice Chairman: Lynn Leatherman  
Secretary: Wayne Dunham  
Treasurer: Ruby Kern  
Parliamentarian: Brett Hersh

#### **Approval of the Minutes of the Regular Meeting of December 12, 2016**

A motion was made to approve the Minutes of the regular meeting on December 12, 2016.

Moved –Ruby Kern  
Second – Wayne Dunham  
Passed – Unanimously

#### **Items from the Public - (None)**

#### **Second Supplemental Bond Resolution for the District's Water Refunding Revenue Bonds Series 2013A and 2013B -Discussion/Action**

A motion to move Agenda item number 8 (Second Supplemental Bond Resolution for the District's Water Refunding Revenue Bonds Series 2013A and 2013B) to next board meeting on January 23, 2017.

Moved- Lynn Leatherman  
Second-Brett Hersh  
Passed- Unanimously

#### **Sale of Potomac River Water Plant- Discussion/Action**

A motion was made for the District to write down the unused assets to the Potomac River Water Treatment Plant and authorize the staff to dispose of the assets as they seem fit.

Moved- Lynn Leatherman  
Second- Ruby Kern  
Approved-Unanimously

#### **Approval of Design plans for Amberfield Section 5-Discussion/Action**

A motion was made to approve the design plans for Amberfield Section 5.

Moved-Wayne Dunham  
Second-Brett Hersh  
Approved- Unanimously

#### **Approval of Check Registers for December 2016**

A motion was made to approve the check registers for December 2016.

Moved – Ruby Kern  
Second – Lynn Leatherman  
Passed – Unanimously

#### **Executive Director's Report – Discussion/Action**

Chris Thiel provided an update on various business items.

#### **Executive Session to Discuss Legal and Personnel Matters**

A motion was made to enter into Executive Session at 6:31pm. No action will be taken following the Executive Session.

Moved-Wayne Dunham  
Second-Ruby Kern

Passed-Unanimously


Resumed regular session at 7:35pm

**Good of the Order and Directors Comments-** (none)


**Adjournment**

There being no further business, a motion was made for adjournment at 7:37p.m.

Motion - Wayne Dunham



Gregory S. Rhoe  
Chairman



D. Wayne Dunham  
Secretary



Linda Rusk  
Recording Secretary