



Berkeley County Council
 Department of Information Technology
 400 W. Stephen Street, 1st Floor Suite 104
 Martinsburg, WV 25401
 Phone (304) 267-5113



Memorandum

To: Berkeley County Council
From: Gary A. Wine, Deputy County Administrator
Date: 9/23/2019
Re: Home Confinement Vehicles

The Council opened bids for (3) compact SUV's on September 19, 2019. A summary of those received is listed below:

Vendor	Proposed Vehicle	PPV	Total purchase
Matheny Ford	2020 Ford Eco Sport	\$ 21,248	\$ 63,744
Whiteside of St. Clarisville	2020 Chevrolet Equinox	\$ 23,900	\$ 71,700
Parsons Ford	2020 Ford Eco Sport	\$ 20,557	\$ 61,671
Stephens Auto	2020 Jeep Renegade	\$ 22,062	\$ 66,186
Hagerstown Ford	2020 Ford Escape	\$ 24,199	\$ 72,597

Bid specification summary:

- ❖ 2020 Model Year.
- ❖ White exterior.
- ❖ Dark colored cloth interior.
- ❖ All standard equipment.
- ❖ Gas engine (appropriate to vehicle size/type).
- ❖ Automatic O.D. transmission.
- ❖ ABS brakes.
- ❖ 5-6 passenger seating.
- ❖ Remote keyless entry w/2-sets of keys.
- ❖ Tilt steering wheel.
- ❖ Intermittent wipers.
- ❖ Full power option (windows, locks, steering, etc.)
- ❖ All wheel drive or 4x4 capability.
- ❖ Rear window wiper & washer with defroster
- ❖ Air conditioning.
- ❖ Cruise control.
- ❖ AM/FM radio.
- ❖ All weather floor mats (front, 2nd row, rear & cargo)
- ❖ All-season tires.

Delivery of vehicles to 400 West Stephen Street, Martinsburg WV 25401 is included in the price.

The low bid for (3) Ford Eco Sport's complies with our minimum specifications and we are recommending that the bid be awarded to **Parson's Ford in the amount of \$ 61,671**

If further information is needed or you have any question please feel free to contact me at any time.