



**Berkeley County Council**  
 Department of Information Technology  
 400 W. Stephen Street, 1<sup>st</sup> Floor Suite 104  
 Martinsburg, WV 25401  
 Phone (304) 267-5113



**Memorandum**

**To:** Berkeley County Council  
**From:** Gary A. Wine, Deputy County Administrator  
**Date:** 10/1/2019  
**Re:** Animal Control Vehicle Replacement

The Council opened bids for (1) Compact 4X4 Extended Cab truck on September 26, 2019. This vehicle is to replace one that was deemed a total loss by the insurance company. A summary of those received is listed below:

Vendor	Proposed Vehicle	PPV	Total purchase
Matheny Ford	2020 Ford Ranger	\$ 26,430	\$ 26,430
Whiteside of St. Clarisville	2020 Chevrolet Colorado	\$ 26,193	\$ 26,193
<b>Parsons Ford</b>	<b>2020 Ford Ranger</b>	<b>\$ 25,904</b>	<b>\$ 25,904</b>
Hagerstown ford	2020 For Ranger	\$ 26,873	\$ 26,873

**Bid specification summary:**

- ❖ 2019 or newer Model Year.
- ❖ 6 foot cargo bed.
- ❖ White exterior.
- ❖ Dark colored cloth interior.
- ❖ Extended Cab
- ❖ All standard equipment.
- ❖ Gas engine (appropriate to vehicle size/type).
- ❖ Automatic O.D. transmission.
- ❖ ABS brakes.
- ❖ 3-5 passenger seating.
- ❖ Remote keyless entry w/2-sets of keys.
- ❖ Tilt steering wheel.
- ❖ Intermittent wipers.
- ❖ Full power option (windows, locks, steering, etc.)
- ❖ 4x4 capability.
- ❖ Air conditioning.
- ❖ Cruise control.
- ❖ AM/FM radio.
- ❖ All weather floor mats (front & rear).
- ❖ All-season tires.
- ❖ High ground clearance.

*Delivery of vehicles to 400 West Stephen Street, Martinsburg WV 25401 is included in the price.*

The low bid for (1) Ford Ranger 4x4 complies with our minimum specifications and we are recommending that the bid be awarded to **Parson's Ford in the amount of \$ 25,904**

If further information is needed or you have any question please feel free to contact me at any time.