



**Berkeley County Council**  
 Department of Information Technology  
 400 W. Stephen Street, 1<sup>st</sup> Floor Suite 104  
 Martinsburg, WV 25401  
 Phone (304) 267-5113



**Memorandum**

**To:** Berkeley County Council  
**From:** Gary A. Wine, Deputy County Administrator  
**Date:** 10/1/2019  
**Re:** Law Enforcement Transport Vehicles

The Council opened bids for (2) Full Size 4x4 SUV's on September 26, 2019. A summary of those received is listed below:

Vendor	Proposed Vehicle	PPV	Total purchase
Matheny Ford	2020 Ford Expedition	\$ 39,338	\$ 78,676
<b>Whiteside of St. Clairsville</b>	<b>2020 Chevrolet Tahoe</b>	<b>\$ 36,903</b>	<b>\$ 73,806</b>
Parsons Ford	2020 Ford Expedition	\$ 38,179	\$ 76,358
Keystone Ford	2020 Ford Expedition	\$ 41,000	\$ 82,000

**Bid specification summary:**

- ❖ 2019 or newer Model Year.
- ❖ 4X4 (must include low & high range four wheel drive)
- ❖ White exterior.
- ❖ Dark colored cloth interior.
- ❖ All standard equipment.
- ❖ Gas engine (appropriate to vehicle size/type).
- ❖ Automatic O.D. transmission.
- ❖ ABS brakes.
- ❖ 5 passenger seating.
- ❖ Remote keyless entry w/3-sets of keys.
- ❖ Tilt steering wheel.
- ❖ Bluetooth
- ❖ Backup Camera
- ❖ Intermittent wipers.
- ❖ Full power option (windows, locks, steering, etc.)
- ❖ Rear window wiper & washer with defroster
- ❖ Air conditioning.
- ❖ Cruise control.
- ❖ AM/FM radio.
- ❖ All weather floor mats (front, 2<sup>nd</sup> row, rear & cargo)
- ❖ All-season tires.
- ❖ High ground clearance.

*Delivery of vehicles to 400 West Stephen Street, Martinsburg WV 25401 is included in the price.*

The low bid for (2) Full Size 4x4 SUV's complies with our minimum specifications and we are recommending that the bid be awarded to **Whiteside of St. Clairsville in the amount of \$ 73,806.**

At the August 29, 2019 Council meeting the low bid AWD SUV was rejected and a re-bid for (2) 4x4 SUVs was approved. The Council discussed funding \$55,908 (the amount equal to the low bid AWD) for the purchase and the Sheriff would provide the additional funds. If that is the direction to pursue, the Council would pay \$55,508 and the Sheriff would provide \$17,898 to fund the purchase.

If further information is needed or you have any question please feel free to contact me at any time.