



# BERKELEY COUNTY COUNCIL AGENDA

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**400 WEST STEPHEN STREET, SUITE 205  
THURSDAY, NOVEMBER 5, 2020, 9:30 A.M.**

9:30

Call to Order

Items from the Public

Approval of Agenda

Consent Agenda

1. Purchase Order
2. Internal Budget Revisions
3. Changes in Status
4. Approval of Minutes
5. Council Calendar
6. Board and Commission Calendar

Correction of Assessments Log, Apportionment of Assessment Applications, Deconsolidation Applications and Consolidation of Properties Applications – Assessor’s Office

Board Meeting Reports  
Board and Commission Vacancies

10:15 Kanette Petry, Fiduciary Supervisor  
Estate Accounts – Month of November  
Estate Hearings to be Scheduled

10:30 BREAK

10:45 Executive Session – Real Estate Matters



# BERKELEY COUNTY COUNCIL AGENDA

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Items from the Public

RECESS

The Berkeley County Council reserves the right to re-arrange items on the agenda as needed due to time constraints of the public or the Council.

REQUISITION #: 10055986 PURCHASE ORDER #: 10047115 DESCRIPTION: INV#102020  
 VENDOR: 124 THE HERALD-MAIL COMPANY  
 SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV#102020 AC#360347371	322.40	322.40
.0	ANNUAL YEARLY SUBSCRIPTION	.00	.00
.0	2020-2021 10/2/2020	.00	.00

PURCHASE ORDER TOTAL: 322.40

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
00140122200	Co Council-Dues/Subscript				322.40

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REQUISITION #: 10055961 PURCHASE ORDER #: 10047116 DESCRIPTION: INV#1212342  
 VENDOR: 154 GALL'S LLC/QUARTERMASTER  
 SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV#1212342 AC#5520982	173.80	173.80
.0	10/15/2020 TOTAL INVOICE	.00	.00
.0	\$7,234.63 LESS ENCUMBRANCE	.00	.00
.0	\$7,060.83 BAL\$173.80 SHERIFF	.00	.00
1.0	INV#9469 AC#5520982 10/10/2020	430.00	430.00
.0	4-BOOTS SHERIFF	.00	.00
1.0	INV#0025 AC#5520982 10/12/2020	83.00	83.00
.0	6-NAMETAGS SHERIFF	.00	.00

PURCHASE ORDER TOTAL: 686.80

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
00170034500	Law Enf - Uniforms				686.80

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REQUISITION #: 10055962 PURCHASE ORDER #: 10047117 DESCRIPTION: INV#7227  
 VENDOR: 20022 AUTOZONE #1118  
 SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV#7227 AC#188926 10/16/2020	85.98	85.98
.0	BRAKE PADS-STOCK @ EPTA	.00	.00
1.0	INV#5866 AC#188926 10/28/2020	22.19	22.19
.0	CAR#568 CAPSULE BULB	.00	.00
1.0	INV#4574 AC#188926 10/26/2020	11.70	11.70
.0	CAR#567 WIPER BLADES	.00	.00

PURCHASE ORDER TOTAL: 119.87

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
00171721700	CentralGarage-MainRprAuto				119.87

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REQUISITION #: 10055974 PURCHASE ORDER #: 10047118 DESCRIPTION: INV#28014  
VENDOR: 2023 COXHOLLIDA&PROFESSIONALS  
SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV#28014 AC#11268 10/28/2020	4,000.00	4,000.00
.0	4TH PROGRESS BILLING JUNE 30TH	.00	.00
.0	2020 FINANCIAL STATEMENTS	.00	.00

PURCHASE ORDER TOTAL: 4,000.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
00140222300	Co Clk - Profess Services				4,000.00

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REQUISITION #: 10056003 PURCHASE ORDER #: 10047119 DESCRIPTION: INV#6009  
VENDOR: 20249 THOS SOMERVILLE CO.  
SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV#6009 AC#7436 11/2/2020	19.76	19.76
.0	WATER HEATER ELEMENT DUNN BLDG	.00	.00
1.0	INV#4689 AC#7436 10/26/2020	76.10	76.10
.0	PARTS FOR HEATERS AT 750	.00	.00
.0	BALTIMORE STREET	.00	.00
1.0	INV#7374 AC#7436 10/6/2020	773.81	773.81
.0	COMPRESSOR FOR HOUSE LOCATED	.00	.00
.0	ON VINEGAR CT-HVAC SYSTEM	.00	.00

PURCHASE ORDER TOTAL: 869.67

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
00142434100	CtHouse - Supp & Material				869.67

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REQUISITION #: 10055991 PURCHASE ORDER #: 10047120 DESCRIPTION: INV#18412  
VENDOR: 2027 RELX INC.  
SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV#18412 AC#1001F55CC	183.00	183.00
.0	OCT 2020 MONTHLY SUBSCRIPTION	.00	.00
.0	LEGAL DEPT 10/31/2020	.00	.00

PURCHASE ORDER TOTAL: 183.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
00140122200	Co Council-Dues/Subscript				183.00

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REQUISITION #: 10055980 PURCHASE ORDER #: 10047121 DESCRIPTION: INV#0117  
VENDOR: 20366 PROVANTAGE LLC  
SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV#0117 AC#3062428 10/21/2020	413.00	413.00
.0	MOUNTING KIT & MIC POD	.00	.00
.0	IT DEPT	.00	.00

PURCHASE ORDER TOTAL: 413.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
00142834100	Data Pr - Supp & Mater'ls				413.00

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REQUISITION #: 10056006 PURCHASE ORDER #: 10047122 DESCRIPTION: INV#2832  
 VENDOR: 20569 PRAXAIR DISTRIBUTION, INC.  
 SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV#2832 AC#71783909 10/31/20	53.90	53.90
.0	TIPS & WIRE FOR WELDER	.00	.00
1.0	INV#2831 AC#71783909 10/31/20	47.28	47.28
.0	CO2 GAS FOR WELDER FACILITIES	.00	.00
1.0	INV#2834 AC#71783909 10/31/20	65.30	65.30
.0	CLEAR VISORS FOR WELDER	.00	.00
.0	FACILITIES	.00	.00

PURCHASE ORDER TOTAL: 166.48

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
00142034100	Custodi - Supp & Material				166.48

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REQUISITION #: 10055970 PURCHASE ORDER #: 10047123 DESCRIPTION: INV#5622  
 VENDOR: 228 QUILL CORPORATION  
 SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV#5622 AC#3923580 10/28/2020	208.22	208.22
.0	BINDERS, CALENDARS STOCK	.00	.00
1.0	INV#6563 AC#3923580 10/28/2020	229.98	229.98
.0	HP80A TONER FIDUCIARY	.00	.00
1.0	INV#6783 AC#3923580 10/30/2020	14.65	14.65
.0	2021 CALENDAR-STOCK	.00	.00
1.0	INV#9745 AC#3923580 11/2/2020	161.10	161.10
.0	SHARPENER, FOLDERS, TAPE, PENCILS	.00	.00
.0	CORRECTION TAPE, CERTIFICATE	.00	.00
.0	HOLDERS CENTRAL DISPATCH	.00	.00

PURCHASE ORDER TOTAL: 613.95

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
00142434100	CtHouse - Supp & Material				222.87
00141134100	Fiduciary Sup-Supp & Matl				229.98
19A71234100	911 Fee - Supp & Mater'ls				161.10

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REQUISITION #: 10056009 PURCHASE ORDER #: 10047124 DESCRIPTION: INV#112020  
 VENDOR: 256 WV STATE TAX DEPARTMENT  
 SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV#112020 Q3 FY19-20 CPU	29,642.42	29,642.42
.0	PROCESSING 10/29/2020	.00	.00

PURCHASE ORDER TOTAL: 29,642.42

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
00140834900	St Comp- Chges by Otr Ent				29,642.42

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REQUISITION #: 10055964 PURCHASE ORDER #: 10047125 DESCRIPTION: INV#102020  
 VENDOR: 29 ALL CREATURE VETERINARY  
 SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV#102020 AC#1591 10/16/2020	117.00	117.00
.0	EUTHANASIA SERVICES CANINE &	.00	.00
.0	FELINE ANIMAL CONTROL	.00	.00
1.0	INV#102020 AC#1591 10/22/2020	30.00	30.00
.0	EXAMINATION SERVICES CANINE	.00	.00
.0	ANIMAL CONTROL	.00	.00

PURCHASE ORDER TOTAL: 147.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
00371622300	Dog Wrld-Professl Services				147.00

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REQUISITION #: 10056008 PURCHASE ORDER #: 10047126 DESCRIPTION: INV#557109  
 VENDOR: 292 THE JOURNAL  
 SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV#557109 AC#02519 10/9/2020	78.94	78.94
.0	PUBLIC HEARING NOTICE-PLANNING	.00	.00

PURCHASE ORDER TOTAL: 78.94

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
00143922000	Plan&Zon- Advertising/Pub				78.94

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REQUISITION #: 10056004 PURCHASE ORDER #: 10047127 DESCRIPTION: INV#3136  
 VENDOR: 333 WV DIVISION OF LABOR  
 SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
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1.0	INV#3136 10/16/2020 INSPECTION	450.00	450.00
.0	(5)ELEVATORS @ JUDICIAL BLDG	.00	.00
.0	OCT 2020	.00	.00

PURCHASE ORDER TOTAL: 450.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
00142423000	CtHouse - Contracted Serv				450.00

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REQUISITION #: 10055982 PURCHASE ORDER #: 10047128 DESCRIPTION: INV#2756  
VENDOR: 353 EASTERN WV REGIONAL AIR-  
SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV#2756 7/1/2020 FY2020-2021	17,250.00	17,250.00
.0	1ST QUARTER BUDGET ALLOCATION	.00	.00
1.0	INV#3101 10/1/2020 FY2020-2021	17,250.00	17,250.00
.0	2ND QUARTER BUDGET ALLOCATION	.00	.00

PURCHASE ORDER TOTAL: 34,500.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
00143456700	AIRPORT CONTRIB TO GOV				34,500.00

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REQUISITION #: 10055993 PURCHASE ORDER #: 10047129 DESCRIPTION: INV#112020  
VENDOR: 374 STEWART'S MENS WEAR  
SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV#112020 11/2/2020 UNIFORM	3,960.00	3,960.00
.0	ALTERATIONS SHIRTS,PANTS (45)	.00	.00
.0	FIRE SERVICES QUOTES PROVIDED	.00	.00

PURCHASE ORDER TOTAL: 3,960.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
00171134500	Eme Srv - Uniforms				3,960.00

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REQUISITION #: 10055977 PURCHASE ORDER #: 10047130 DESCRIPTION: INV#102020  
VENDOR: 5105 WESBANCO TRUST & INVEST.  
SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV#102020 AC#1085009154	189,711.64	189,711.64
.0	SEMI ANNUAL LEASE BONDS SERIES	.00	.00
.0	2020A COUNTY FACILITIES	.00	.00
.0	PROJECT DUE 11/15/2020	.00	.00

PURCHASE ORDER TOTAL: 189,711.64

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
00142521900	Otr Bldgs-Bldg&EquipRentl				189,711.64

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REQUISITION #: **10055996** PURCHASE ORDER #: **10047131** DESCRIPTION: INV#102020  
 VENDOR: **5133** **LOWE'S**  
 SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV#102020 AC#9900035674	3,883.87	3,883.87
.0	9/25/2020-10/20/2020 CHARGES	.00	.00
.0	IT DEPT \$190.22	.00	.00
.0	FACILITIES \$813.08	.00	.00
.0	COURTHOUSE ACCOUNT \$2,880.57	.00	.00
.0	10/25/2020	.00	.00

PURCHASE ORDER TOTAL: 3,883.87

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
00142834100	Data Pr - Supp & Mater'ls				190.22
00142034100	Custodi - Supp & Material				813.08
00142434100	CtHouse - Supp & Material				2,880.57

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REQUISITION #: **10056007** PURCHASE ORDER #: **10047132** DESCRIPTION: INV#9949  
 VENDOR: **539** **SHARE CORPORATION**  
 SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV#9947 AC#53966 10/22/2020	374.71	374.71
.0	GERMICIDAL DISINFECTANT	.00	.00
.0	STOCK	.00	.00

PURCHASE ORDER TOTAL: 374.71

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
00142434100	CtHouse - Supp & Material				374.71

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REQUISITION #: **10055989** PURCHASE ORDER #: **10047133** DESCRIPTION: INV#102020  
 VENDOR: **5433** **MOUNTAINEER GAS COMPANY**  
 SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV#102020 AC#375527447454	86.61	86.61
.0	NATURAL GAS @ 100 W.KING ST	.00	.00
.0	10/28/2020	.00	.00
1.0	INV#102020 AC#360833429367	454.00	454.00
.0	NATURAL GAS @ 520 S.RALEIGH ST	.00	.00
.0	10/28/2020	.00	.00
1.0	INV#102020 AC#360832429367	130.15	130.15
.0	NATURAL GAS @ 510 S.RALEIGH ST	.00	.00



.0	10/28/2020	.00	.00
1.0	INV#102020 AC#360767447454	159.20	159.20
.0	NATURAL GAS @ 750 BALTIMORE ST	.00	.00
.0	10/28/2020	.00	.00

PURCHASE ORDER TOTAL: 829.96

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
00142421300	CtHouse - Utilities				829.96

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REQUISITION #: 10055969 PURCHASE ORDER #: 10047134 DESCRIPTION: INV#2153  
 VENDOR: 6077 ULINE, INC.  
 SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV#2153 AC#16100850 10/15/20	414.78	414.78
.0	ENVELOPES & LABELS SHERIFF	.00	.00

PURCHASE ORDER TOTAL: 414.78

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
00170034100	Law Enf-Supp & Materials				414.78

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REQUISITION #: 10055968 PURCHASE ORDER #: 10047135 DESCRIPTION: INV#6500  
 VENDOR: 6142 CARROT TOP INDUSTRIES INC  
 SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV#6500 AC#2750783 8/31/2020	403.46	403.46
.0	5'X 8'FLAGS-SHERIFF	.00	.00

PURCHASE ORDER TOTAL: 403.46

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
00170034100	Law Enf-Supp & Materials				403.46

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REQUISITION #: 10055972 PURCHASE ORDER #: 10047136 DESCRIPTION: INV#728425  
 VENDOR: 6197 REDWOOD TOXICOLOGY LAB.  
 SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV3728425 AC#132735 10/19/20	7,000.00	7,000.00
.0	FFCU CUP SUPPLY DRC	.00	.00

PURCHASE ORDER TOTAL: 7,000.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
00173134100	Supplies & Materials				7,000.00

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REQUISITION #: 10055967 PURCHASE ORDER #: 10047137 DESCRIPTION: INV#0441  
VENDOR: 6253 BKT UNIFORMS  
SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV#0441 10/15/2020 UNIFORM	252.96	252.96
.0	PANTS & SHIPPING SHERIFF	.00	.00

PURCHASE ORDER TOTAL: 252.96

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
00170034500	Law Enf - Uniforms				252.96

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REQUISITION #: 10056002 PURCHASE ORDER #: 10047138 DESCRIPTION: INV#2098  
VENDOR: 6283 CAPITAL LIGHTING & SUPPLY  
SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV#2098 AC#144263 10/30/2020	23.47	23.47
.0	PLUG FOR SNOW HORST FACILITIES	.00	.00
1.0	INV#6919 AC#144263 10/26/2020	141.68	141.68
.0	FLUORSCENT LAMPS STOCK	.00	.00

PURCHASE ORDER TOTAL: 165.15

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
00142434100	CtHouse - Supp & Material				165.15

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REQUISITION #: 10055973 PURCHASE ORDER #: 10047139 DESCRIPTION: INV#102020  
VENDOR: 6287 FRONTIER  
SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV#102020 AC#3041892001010160	893.08	893.08
.0	2020-10 911 CENTREX 10/20/2020	.00	.00
1.0	INV#102020 AC#3042631665082015	393.68	393.68
.0	2020-10 ANALOG LINE 10/20/2020	.00	.00
1.0	INV#102020 AC#3040015953071197	120.70	120.70
.0	2020-10 DIRECT TRUNK TO ST	.00	.00
.0	POLICE 10/20/2020	.00	.00

PURCHASE ORDER TOTAL: 1,407.46

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
19A71221100	911 Fee-Telephone Expense				1,013.78
00142421100	CtHouse - Telephone				393.68

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REQUISITION #: 10055990 PURCHASE ORDER #: 10047140 DESCRIPTION: INV#4028  
VENDOR: 6288 PROJECT LIFESAVER INT'L  
SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV#4028 10/28/202 30 DAY	741.05	741.05
.0	ROUND KIT,BATTERY,BAND	.00	.00
.0	SHERIFF	.00	.00

PURCHASE ORDER TOTAL: 741.05

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
20P73534100	Proj LifeSaver-Suppl&Matl				741.05

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REQUISITION #: 10055981 PURCHASE ORDER #: 10047141 DESCRIPTION: INV#5384  
VENDOR: 6302 AMERITEL CORPORATION  
SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV#5384 AC#32641945 10/21/20	6.38	6.38
.0	2020-10 COURT MARSHAL COPIER	.00	.00

PURCHASE ORDER TOTAL: 6.38

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
00142821600	Data Pr - Maint/Rpr Equip				6.38

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REQUISITION #: 10055985 PURCHASE ORDER #: 10047142 DESCRIPTION: INV#20098  
VENDOR: 644 WV STATE AUDITOR'S OFFICE  
SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV#20098 AC#16429 10/26/2020	11,665.00	11,665.00
.0	MAG COURT SYSTEM CONTRACT AMT	.00	.00
.0	TOTAL INVOICE \$23,330 PAID	.00	.00
.0	\$11,665 PAID IN AUG 2020	.00	.00
.0	INV#19763	.00	.00

PURCHASE ORDER TOTAL: 11,665.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
00470422400	Regional Jail-Audit Costs				11,665.00

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REQUISITION #: 10056000 PURCHASE ORDER #: 10047143 DESCRIPTION: INV#319530  
VENDOR: 6446 SUNSET WATER INC  
SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV#319530 49-BAGS OF SALT	357.21	357.21
.0	WATER SOFTENER 06-25-2020	.00	.00

PURCHASE ORDER TOTAL: 357.21

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
00142434100	CtHouse - Supp & Material				357.21

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REQUISITION #: 10055997 PURCHASE ORDER #: 10047144 DESCRIPTION: INV#262020  
VENDOR: 6495 AT&T MOBILITY II LLC  
SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV#262020 AC#287272092261	1,694.82	1,694.82
.0	2020-10 CELL PHONE STATEMENT	.00	.00
.0	10/18/2020	.00	.00

PURCHASE ORDER TOTAL: 1,694.82

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
00142821100	Data Pr - Telephone				1,694.82

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REQUISITION #: 10055995 PURCHASE ORDER #: 10047145 DESCRIPTION: INV#102020  
VENDOR: 6618 HOSPICE OF PANHANDLE INC  
SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV#102020 FY2020-2021 FULL	1,750.00	1,750.00
.0	YEAR BUDGET ALLOCATION 11/2/20	.00	.00

PURCHASE ORDER TOTAL: 1,750.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
00195056700	Social Services-Contrib				1,750.00

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REQUISITION #: 10055983 PURCHASE ORDER #: 10047146 DESCRIPTION: INV#656216  
VENDOR: 6764 MARSHALL & SWIFT/BOECKH  
SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV#656216 11/2/2020 RENEWAL	656.20	656.20
.0	MARSHALL VALUATION SERVICE	.00	.00
.0	BOOK ASSESSOR	.00	.00

PURCHASE ORDER TOTAL: 656.20

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
00140622200	ASSESSR DUES & SUBSCRIPT				656.20

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REQUISITION #: 10055992 PURCHASE ORDER #: 10047147 DESCRIPTION: INV#3904  
VENDOR: 6774 FINLEY FIRE EQUIPMENT  
SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV#3904 10/29/2020 UNIFORM	2,390.00	2,390.00
.0	JACKETS,PANTS EMERGENCY SVCS	.00	.00

PURCHASE ORDER TOTAL: 2,390.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
00171134500	Eme Srv - Uniforms				2,390.00

\*\*\*\*\*

REQUISITION #: 10055999 PURCHASE ORDER #: 10047148 DESCRIPTION: INV#91216  
 VENDOR: 6865 DDL BUSINESS SYSTEMS LLC  
 SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV#91216 AC#687 10/25/2020	72.95	72.95
.0	2020-10 LE SQUAD ROOM COPIER	.00	.00

PURCHASE ORDER TOTAL: 72.95

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
00142821600	Data Pr - Maint/Rpr Equip				72.95

\*\*\*\*\*

REQUISITION #: 10055966 PURCHASE ORDER #: 10047149 DESCRIPTION: INV#7797  
 VENDOR: 6920 W B MASON CO INC  
 SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV#7797 AC#2322565 10/26/2020	34.30	34.30
.0	2021 PLANNERS ENGINEERING	.00	.00

PURCHASE ORDER TOTAL: 34.30

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
00144034100	Enginee - Supp & Material				34.30

\*\*\*\*\*

REQUISITION #: 10055960 PURCHASE ORDER #: 10047150 DESCRIPTION: INV#669  
 VENDOR: 6950 BERKELEY CLUB BEVERAGES  
 SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV#669 10/28/2020 1-5 GALLON	3.95	3.95
.0	WATER-CENTRAL DISPATCH	.00	.00
1.0	INV#672 10/28/2020 6-5 GALLON	23.70	23.70
.0	WATER-COUNTY CLERK	.00	.00
1.0	INV#681 10/28/2020 1-5 GALLON	3.95	3.95
.0	WATER-FINANCE	.00	.00
1.0	INV#677 10/28/2020 5-5 GALLON	19.75	19.75
.0	WATER-BALIFF	.00	.00

1.0	INV#676 10/28/2020 2-5 GALLON	7.90	7.90
.0	WATER CIRCUIT CLERK	.00	.00
1.0	INV#674 10/28/2020 11-5 GALLON	43.45	43.45
.0	WATER-PA OFFICE	.00	.00
1.0	INV#671 10/28/2020 2-5 GALLON	7.90	7.90
.0	WATER-HOME CONFINEMENT	.00	.00
1.0	INV#670 10/28/202 5-5 GALLON	35.55	35.55
.0	WATER-DAY REPORT CENTER	.00	.00
1.0	INV#687 10/28/2020 2-5 GALLON	7.90	7.90
.0	WATER-PLANNING	.00	.00
1.0	INV#686 10/28/2020 4-5 GALLON	15.80	15.80
.0	WATER-ENGINEERING	.00	.00
1.0	INV#685 10/28/2020 3-5 GALLON	11.85	11.85
.0	WATER-COUNCIL	.00	.00
1.0	INV#684 10/28/2020 3-5 GALLON	11.85	11.85
.0	WATER-ASSESSOR	.00	.00
1.0	INV#682 10/28/2020 2-5 GALLON	7.90	7.90
.0	WATER-IT DEPT	.00	.00
1.0	INV#680 10/28/2020 1-5 GALLON	3.95	3.95
.0	WATER-FIDUCIARY	.00	.00
1.0	INV#679 10/28/2020 5-5 GALLON	19.75	19.75
.0	WATER-VOTERS	.00	.00
1.0	INV#689 10/28/2020 6-5 GALLON	23.70	23.70
.0	WATER-FACILITIES	.00	.00
1.0	INV#19669 10/30/20 2-5 GALLON	13.85	13.85
.0	WATER & ADDITIONAL COOLER	.00	.00
.0	CENTRAL DISPATCH	.00	.00

PURCHASE ORDER TOTAL: 262.70

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
19A71234100	911 Fee - Supp & Mater'ls				17.80
00140234100	Co Clk - Supp & Materials				27.65
00141634100	Cirt Ct - Supp & Material				19.75
00140334100	Cir Clk-Supp & Materials				7.90
00140534100	Pro Att-Supp & Materials				43.45
00870534100	HOME CONF SUP & MATERIALS				7.90
00173134100	Supplies & Materials				35.55
00143934100	Plan & Zon-Supp&Materials				7.90
00144034100	Enginee - Supp & Material				15.80
00140134100	Co Council Supp&Materials				11.85
00140634100	Assessor-Supp & Materials				11.85
00142834100	Data Pr - Supp & Mater'ls				7.90
00141134100	Fiduciary Sup-Supp & Matl				3.95
00141334100	Co Elec - Supp & Material				19.75
00142034100	Custodi - Supp & Material				23.70

\*\*\*\*\*

REQUISITION #: 10055971 PURCHASE ORDER #: 10047151 DESCRIPTION: INV#8827  
 VENDOR: 6952 GUERNSEY  
 SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV#8827 AC#1159369 10/29/2020	561.97	561.97

.0	TONER-PENS FIDUCIARY	.00	.00
1.0	INV#9913 AC#1159369 10/30/2020	76.20	76.20
.0	9X12 CLASP ENVELOPES CTY CLK	.00	.00
1.0	INV#0788 AC#1159369 11/2/2020	39.20	39.20
.0	HANDHELD CALCULATORS-STOCK	.00	.00
1.0	INV#0787 AQC#1159369 11/2/2020	94.52	94.52
.0	DISINFECTANT SPRAY-STOCK	.00	.00
1.0	INV#9914 AC#1159369 10/30/2020	396.89	396.89
.0	TOILET TISSUE-STOCK	.00	.00
1.0	INV#8828 AC#1159369 10/29/2020	141.52	141.52
.0	TRASH LINERS STOCK	.00	.00
1.0	INV#9915 AC#1159369 10/30/2020	833.38	833.38
.0	HAND SOAP,TOILET BRUSH HOLDERS	.00	.00
.0	CUPS,DUSTER REFILL-STOCK	.00	.00

PURCHASE ORDER TOTAL: 2,143.68

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
00141134100	Fiduciary Sup-Supp & Matl				561.97
00140234100	Co Clk - Supp & Materials				76.20
00142434100	CtHouse - Supp & Material				1,505.51

\*\*\*\*\*

REQUISITION #: 10056001 PURCHASE ORDER #: 10047152 DESCRIPTION: INV#112020  
 VENDOR: 7090 UNITED BANK LOAN PROC CTR  
 SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV#112020 AC#99554 11/2/2020	4,434.48	4,434.48
.0	NOV 2020 FLEET LOAN PAYMENT	.00	.00

PURCHASE ORDER TOTAL: 4,434.48

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
00196045900	General Govnmt-Cap.Outlay				4,434.48

\*\*\*\*\*

REQUISITION #: 10055959 PURCHASE ORDER #: 10047153 DESCRIPTION: INV#1878  
 VENDOR: 7100 HIGHMARK INC.  
 SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV#1878 AC#91355F 10/27/2020	4,300.42	4,300.42
.0	HEALTH REIMBURSEMENT ACCOUNT	.00	.00
.0	10/19/2020-10/25/2020	.00	.00

PURCHASE ORDER TOTAL: 4,300.42

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
37140110500	Group Insurance Expense				4,300.42

\*\*\*\*\*

REQUISITION #: 10056005 PURCHASE ORDER #: 10047154 DESCRIPTION: INV#41020  
VENDOR: 7219 DODSON PEST CONTROL  
SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV#41020 10/31/2020 OCT 2020	327.00	327.00
.0	PEST CONTROL SERVICES (8)	.00	.00
.0	LOCATIONS	.00	.00
PURCHASE ORDER TOTAL:			327.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
00142423000	CtHouse - Contracted Serv				327.00

\*\*\*\*\*

REQUISITION #: 10055965 PURCHASE ORDER #: 10047155 DESCRIPTION: INV#5310  
VENDOR: 7353 FISHER AUTO PARTS  
SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV#5310 AC#75680 10/27/2020	20.64	20.64
.0	CAR#S88 PHILLIPS LIGHT	.00	.00
1.0	INV#5458 AC#75680 10/29/2020	39.48	39.48
.0	STOCK BRAKE & PARTS CLEANER	.00	.00
1.0	INV#5494 AC#75680 10/29/2020	76.19	76.19
.0	CARA#S14 POWER STEERING RESERV	.00	.00
1.0	INV#5504 AC#75680 10/30/2020	6.98	6.98
.0	CAR#S14 OIL,GREASE	.00	.00
PURCHASE ORDER TOTAL:			143.29

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
00171721700	CentralGarage-MainRprAuto				143.29

\*\*\*\*\*

REQUISITION #: 10055975 PURCHASE ORDER #: 10047156 DESCRIPTION: INV#102020  
VENDOR: 7440 CHILDREN'S HOME SOCIETY  
SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV#102020 FY2020-2021 FULL	3,100.00	3,100.00
.0	BUDGET ALLOCATION 10/30/2020	.00	.00
PURCHASE ORDER TOTAL:			3,100.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
00172256800	Law Enf Grant-Safe Haven				3,100.00

\*\*\*\*\*

REQUISITION #: 10055998 PURCHASE ORDER #: 10047157 DESCRIPTION: INV#90500  
VENDOR: 7473 AUGMENTATION, INC.  
SELECT CODE: PURCHASE ORDER PRINTED: NO



QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV#90500 10/18/2020 2020-10	794.88	794.88
.0	GIS LABOR-K.MAUCK	.00	.00

PURCHASE ORDER TOTAL: 794.88

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
00142822300	Data Pr - Profess Service				794.88

\*\*\*\*\*

REQUISITION #: 10055963 PURCHASE ORDER #: 10047158 DESCRIPTION: INV#1521  
VENDOR: 7626 BERRY SOLUTION GROUP  
SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV#1521 10/27/2020 BARRACUDA	2,886.00	2,886.00
.0	EMAIL SUBSCRIPTION	.00	.00
1.0	INV#1522 10/29/2020 STORAGE	1,440.00	1,440.00
.0	SERVICES	.00	.00
1.0	INV#1523 10/30/2020 BLOCK TIME	5,000.00	5,000.00
.0	IT DEPT	.00	.00

PURCHASE ORDER TOTAL: 9,326.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
00142821600	Data Pr - Maint/Rpr Equip				4,326.00
00142822300	Data Pr - Profess Service				5,000.00

\*\*\*\*\*

REQUISITION #: 10055979 PURCHASE ORDER #: 10047159 DESCRIPTION: INV#102020  
VENDOR: 7691 CARRIE TRESSLER  
SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV#102020 GROUP & INDIVIDUAL	1,440.00	1,440.00
.0	THERAPY SERVICES 10/19/2020-	.00	.00
.0	10/30/2020 DRC	.00	.00

PURCHASE ORDER TOTAL: 1,440.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
00173122300	Professional Services				1,440.00

\*\*\*\*\*

REQUISITION #: 10055976 PURCHASE ORDER #: 10047160 DESCRIPTION: INV#102020  
VENDOR: 809 INHERITANCE TAX ADM FUND  
SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV#102020 OCT 2020 FIDUCIARY	185.00	185.00
.0	APPOINTMENT FEES 10/30/2020	.00	.00

PURCHASE ORDER TOTAL: 185.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
01641134900	Fid Sup- Charges by Other				185.00

\*\*\*\*\*

REQUISITION #: 10055988 PURCHASE ORDER #: 10047161 DESCRIPTION: INV#9827  
VENDOR: 850 WASTE MANAGEMENT WV INC  
SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV#9827 AC#1597692 10/26/2020	169.87	169.87
.0	NOV 2020 DUMPSTER SERVICES	.00	.00
.0	122 WAVERLY COURT	.00	.00
1.0	INV#9613 AC#1414316 10/26/2020	169.87	169.87
.0	NOV 2020 DUMPSTER SERVICES	.00	.00
.0	800 EMMETT ROUSCH DRIVE	.00	.00

PURCHASE ORDER TOTAL: 339.74

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
00142421300	CtHouse - Utilities				339.74

\*\*\*\*\*

REQUISITION #: 10055994 PURCHASE ORDER #: 10047162 DESCRIPTION: INV#112020  
VENDOR: 935 METROPOLITAN LIFE INSURAN  
SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV#112020 AC#5571382001	4,207.29	4,207.29
.0	NOV 2020 LIFE INSURANCE PREM.	.00	.00
.0	11/1/2020	.00	.00

PURCHASE ORDER TOTAL: 4,207.29

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
37140110500	Group Insurance Expense				4,207.29

\*\*\*\*\*

REQUISITION #: 10055978 PURCHASE ORDER #: 10047163 DESCRIPTION: INV#102020  
VENDOR: 956 TRACY HERRON-RICE  
SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV#1002020 COURT REPORTER	26.00	26.00
.0	SERVICES STATE VS AKEEM ELLIS	.00	.00
.0	26 PAGES @ \$1.00 PA OFFICE	.00	.00

PURCHASE ORDER TOTAL: 26.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
00140522300	Pro Att - Profess Service				26.00

\*\*\*\*\*

REPORT DATE 11/04/2020  
SYSTEM DATE 11/04/2020  
FILES ID B

BERKELEY COUNTY COMMISSION  
PURCHASE ORDER REGISTER  
COMPLETE REPORT

PAGE 17  
TIME 11:54:23  
USER TMCCORMICK

REQUISITION #: 10055984 PURCHASE ORDER #: 10047164 DESCRIPTION: INV#66390  
VENDOR: 993 PROGRESSIVE PRINTING  
SELECT CODE: PURCHASE ORDER PRINTED: NO

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE	AMOUNT
1.0	INV#66390 10/31/2020 BUSINESS	35.00	35.00
.0	CARDS-J.SWISHER CENTRAL DISP	.00	.00
PURCHASE ORDER TOTAL:			35.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROJECT	TASK	COST CODE	AMOUNT
19A71221200	911 Fee Printing				35.00

\*\*\*\*\*

REPORT DATE 11/04/2020  
SYSTEM DATE 11/04/2020  
FILES ID B

BERKELEY COUNTY COMMISSION  
PURCHASE ORDER REGISTER  
COMPLETE REPORT

PAGE 18  
TIME 11:54:23  
USER TMCCORMICK

SUMMARY PAGE INFORMATION

REPORT SEQUENCE: 1. Purchase Order Number

INCLUDING PURCHASE ORDER NUMBERS FROM:  
TO: 99999999

ERRORS DETECTED: 0

END OF REPORT

**BERKELEY COUNTY COUNCIL  
APPROVED FOR PAYMENT**

DATE \_\_\_\_\_ CHECK NO. \_\_\_\_\_

\_\_\_\_\_  
**PRESIDENT**

\_\_\_\_\_  
**COUNCIL**

\_\_\_\_\_  
**COUNCIL**

\_\_\_\_\_  
**COUNCIL**

\_\_\_\_\_  
**COUNCIL**

### HIRING RECOMMENDATIONS

Candidate	Dept. No.	Position	New Position or Replacement	Advertised Yes/No	Recommended By:	Compensation Rate	Estimated Start Date
Nathaniel Robbins	428	IT Specialist II	Replacement	Yes	Gary Wine, Deputy County Administrator	\$43,433	November 23, 2020
Andrew Davis	428	IT Specialist I	Replacement	Yes	Gary Wine, Deputy County Administrator	\$36,956	November 23, 2020
Kaitlyn Mauck	428	GIS Specialist II	Replacement	Yes	Gary Wine, Deputy County Administrator	\$43,433	November 9 2020
Phillip Barrow	711	Firefighter/HAZMAT Tech	New	No	Eddie Gochenour, Director, Homeland Security & Emergency Management	\$12.60 per hour	November 5, 2020

### CHANGES IN STATUS

Employee Name	Dept. No.	Position	Change in Status	Recommended By:	Compensation Rate From/To	Estimated Start Date

### RESIGNATIONS/RETIREMENTS

Employee Name	Dept. No.	Position	Received from:	Effective Date
Teresa Cooper	403	Teresa Cooper - Retirement	Virginia Sine, Circuit Clerk	October 30, 2020

**Berkeley County Council**  
**400 W. Stephen Street, Suite 205**  
**Martinsburg, WV 25401**

**October 22, 2020**  
**9:30 A.M.**

**Present:**

**Douglas E. Copenhaver, Jr., President**

**Dan Dulyea, Vice President**

**James P. Whitacre, Councilperson**

**Elaine C. Mauck, Councilperson**

**James R. Barnhart, Councilperson**

**Alan J. Davis, County Administrator**

**Anthony Delligatti, Legal Director**

**Penny Shewell, Office Administrator**

Also Present: Tracie McCormick, Procurement Coordinator; Mary Kackley, 911 Director; Jennifer Swisher, 911 Director; Morgan West, Telecommunicator; Chief Scott Wilson

**Re: Call to Order**

President Copenhaver called the October 22, 2020 Berkeley County Council Meeting to Order at 9:35 A.M.

**Re: Items from the Public**

Jennifer Swisher, 911 Director recognized Morgan West, Telecommunicator with a plaque for assisting with delivering a new baby boy before paramedics were able to arrive on the scene.

**Re: Agenda**

Vice President Dulyea made a motion to approve the Agenda for the October 22, 2020 Berkeley County Council meeting. Councilperson Whitacre seconded the motion. The motion carried unanimously.

**Re: Consent Agenda**

**1. Purchase Order Log**

There were no questions regarding the Purchase Order Log.

**2. Internal Budget Revisions**

Alan Davis, County Administrator reviewed the three (3) internal budget revisions received.

### **3. Changes in Status**

President Copenhaver stated that a new hire recommendation was received from the Honorable Larry Hess, Assessor for Jeff Casaly a Deputy Clerk effective October 19, 2020 with an hourly rate of \$16.50.

President Copenhaver stated that a change in status was received from the Honorable Sheriff Curtis Keller for James Elliott to go from part time to full time effective October 27, 2020 with a rate change from \$14.56 per hour to \$32,426 annually.

President Copenhaver stated that a request was received from the Honorable Virginia Sine, Circuit Clerk to remove Ronda Hawk from payroll effective October 16, 2020.

### **4. Approval of Minutes**

There were no changes to the October 8, 2020 Berkeley County Council meeting minutes.

### **5. Council Calendars**

President Copenhaver reviewed the Council calendar for the month of October.

### **6. Board and Commission Calendars**

President Copenhaver reviewed the Board and Commission calendar for the month of October.

### **7. Resolution Community Development Block Grant Application**

### **8. Cancelled Check Request – County Clerk’s Finance Office**

### **9. Grading Bond Reduction – Vanville Substation File # 2009-215 – Engineering Department**

### **Re: Consent Agenda Approval**

Councilperson Mauck made a motion to approve the Consent Agenda for the October 22, 2020 Berkeley County Council meeting. Councilperson Whitacre seconded the motion. The motion carried unanimously.

### **Re: Correction of Assessments, Apportionment of Assessments, Deconsolidation and Consolidation of Properties Applications – Assessor’s Office**

The Assessor had nothing to present this week.

### **Re: Board Meeting Reports**

Councilperson Barnhart reported that he attended the Region 9 board meeting via Zoom where Bill Clark announced his retirement in January. He also reported that he attended the Health Department board meeting where they addressed COVID issues.

Councilperson Mauck reported that she attended the Main Street Martinsburg meeting where the City approved free parking during the Christmas holidays for side street parking. She also reported that she attended the Parks and Recreation board meeting and reported that they were down \$40,000 in

hotel/motel tax from their first quarter. She also reported that Mr. Henry from the School Board has acreage in Spring Mills that he has donated to Parks and Recreation. Councilperson Mauck reported that she attended the MPO meeting where they are working on TIF's.

Councilperson Whitacre reported that he attended the Planning Commission meeting. He also recognized Pastor Walker as it was Pastor Appreciation Month.

Vice President Dulyea reported that he attended the Airport Authority meeting where it was business as usual.

President Copenhaver reported that he attended the Ambulance Authority meeting.

**Re: Board and Commission Vacancies**

There were no board and commission vacancies to be addressed.

**Re: Bid Opening – RFQ – Lobbying & Legislative Services**

Alan Davis, County Administrator reviewed the RFQ for Lobbying & Legislative Services.

At 10:00 A.M. President Copenhaver opened the sealed bids as follows:

Bid #	Company
Bid # 1	Bowles Rice, LLP Charleston, WV
Bid # 2	WV Oil Markets & Grocers Association Charleston, WV
Bid # 3	Orion Strategies Martinsburg, WV

**Re: Bid Opening – RFP 2020 or Newer Compact SUV**

Alan Davis, County Administrator reviewed the RFP for the 2020 or Newer Compact SUV.

At 10:05 President Copenhaver opened the sealed bids as follows:

Bid #	Description	Bid Total	ETA
Bid # 1	2020 Chevrolet Trax LS AWD	\$21,215.00	2 Weeks
Bid # 2	2021 Chevrolet Trax AWD	\$21,533.00	10-12 Weeks

**Re: Interview Board and Commission Vacancy**

**David Kemp – Candidate – Convention & Visitor's Bureau and/or Airport Authority**

David Kemp appeared before the Council and was interviewed as a candidate for the CVB and/or the Airport Authority.

**Re: Anthony Delligatti, Legal Director**

**Order authorizing the refunding of all or a portion of the Berkeley County Building Commission's Lease Revenue Refunding Bonds (Berkeley County Judicial Center Project) Series 2014 A, Series 2014 B and/or Series 2015 (collectively, the "Bonds to be**



**Refunded”); approving the issuance by the Building Commission of not more than \$20,000,000 in aggregate principal amount of its Lease Revenue Refunding Bonds (Berkeley County Judicial Center Project), in one or more series, to provide the funds needed to effectuate the refunding of all or a portion of the Bonds to be Refunded and authorizing the execution of documents and the taking of other actions in connection therewith.**

Alan Davis, County Administrator reviewed the history of the bonds and the bond refinancing. Anthony Delligatti reviewed the Order for the bond refinancing.

Councilperson Whitacre made a motion to approve the Order and authorize the President to sign. Councilperson Barnhart seconded the motion. The motion carried unanimously.

**Re: Executive Session – Possible Real Estate Matters and County Council Personnel**

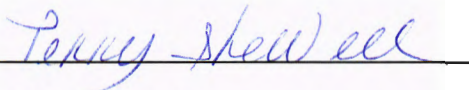
Councilperson Barnhart made a motion to go into executive session at 11:11 A.M. Councilperson Mauck seconded the motion. The motion carried unanimously.

President Copenhaver declared the Council out of executive session at 12:50 P.M.

Councilperson Whitacre made a motion to employ Jeffrey Mauzy as the Deputy Legal Director to back fill a vacancy effective December 1, 2020 with an annual salary of \$110,000. Councilperson Barnhart seconded the motion. The motion carried unanimously.

**Re: Recess**

Councilperson Barnhart made a motion to Recess the October 22, 2020 Berkeley County Council meeting.

Submitted by: 

**Penny Shewell, Office Administrator**

**Berkeley County Council Meeting**

**October 22, 2020**

**Board of Assessment Appeals**

**1:30 P.M.**

**400 W. Stephen Street, Suite 205**

**Martinsburg, WV 25401**

**Present:**

**Douglas E. Copenhaver, Jr., President**

**Dan Dulyea, Vice President**

**James P. Whitacre, Councilperson**

**Elaine C. Mauck, Councilperson**

**James R. Barnhart, Councilperson**

**Alan J. Davis, County Administrator**

**Anthony Delligatti, Legal Director**

**Penny Shewell, Office Administrator**

Also Present: The Honorable Larry Hess, Assessor, Tamara Edgar, Chief Deputy; John Streets, Assessor's Office

**Re: Call to Order as Board of Assessment Appeals**

President Copenhaver called the County Council Meeting to Order as the Board of Assessment Appeals.

**Re: Board of Assessment Appeals Applicant  
P.E. Hydro**

Mark Lansing, Esquire appeared before the Council representing P.E. Hyrdo. Iama Jumabavva, Chief Financial Officer for P.E. Hydro appeared before the Council and was sworn in by Penny Shewell, Office Administrator. Ms. Jumabavva reviewed P.E. Hydro's finances. Mr. Lansing reviewed the appraisal done by Delbert Phelps who was unable to appear. Anthony Delligatti, Legal Director questioned Mr. Lansing.

Jan Mudrinich, Legal Counsel for the State Tax Department appeared before the Council. Kathy Sherman Cunningham from the State Tax Department appeared before the Council and was sworn in by Mrs. Shewell and testified for the State Tax Department. Mr. Delligatti questioned Ms. Cunningham. Nite King appeared before the Council and was sworn in by Mrs. Shewell and testified and was questioned by Mr. Delligatti.

**R: Board of Assessment Appeals Applicant  
Martinsburg IRS OC, LLC**

Eric Hulett, Jackson Kelly, PLLC, representing as local Counsel and Edward Hirsberg, Ryan Law, PLLC appeared before the Council representing the property owner for the Martinsburg IRS OC,

LLC. Lawrence Colorito, property owner, appeared before the Council and was sworn in by Mrs. Shewell and testified. John Streets, Assessor's Office appeared before the Council and was sworn in by Mrs. Shewell and testified. Alan Albert, LLC appeared before the Council and testified.

**Re: Board of Assessment Appeals Applicant  
Martinsburg Investors, LLC (Horizon)**

Eric Hulett, Jackson Kelly, PLLC, representing as local Counsel and Edward Hirsberg, Ryan Law, PLLC appeared before the Council representing the property owner for Martinsburg Investors, LLC (Horizon) and testified. John Streets, Assessor's Office appeared before the Council and testified. Alan Albert, LLC appeared before the Council and testified.

**Re: Adjourn**

Councilperson Barnhart made a motion to adjourn the Board of Assessment Appeals.

Submitted by: Penny Shewell

**Penny Shewell, Office Administrator**

Thanksgiving Day



Thanksgiving Day



# COUNCIL CALENDAR

## NOVEMBER 2020

Mon	Tue	Wed	Thu	Fri
2	3 <b>Offices Closed</b> <b>General Election Day</b>	4	5 <b>9:30 am</b> <b>County Council Meeting</b>	6
9 <b>9:00 am</b> <b>Board of Canvass</b> <b>(Chambers)</b>	10 <b>9:00 am</b> <b>Board of Canvass</b> <b>Cont. (Chambers)</b>	11 <b>Offices Closed</b> <b>Veteran's Day</b>	12 <b>9:30 am</b> <b>County Council Meeting</b>	13
16	17	18	19 <b>9:30 am</b> <b>County Council Meeting</b>	20
23	24	25	26 <b>Offices Closed in</b> <b>Observance of</b> <b>Thanksgiving Day</b>	27 <b>Offices Closed in</b> <b>Observance of</b> <b>Thanksgiving Day</b>
30				



**BERKELEY**  
County Council



# COUNCIL CALENDAR DECEMBER 2020



Mon	Tue	Wed	Thu	Fri
	1	2	3 9:30 am County Council Meeting	4
7	8	9	10 9:30 am County Council Meeting	11
14	15	16	17 9:30 am County Council Meeting	18
21	22	23	24 BERKELEY COUNTY OFFICES CLOSED <i>Christmas Eve</i>	25 BERKELEY COUNTY OFFICES CLOSED <i>Merry Christmas</i>
28	29	30	31 BERKELEY COUNTY OFFICES CLOSING @1:00 pm <i>New Year's Eve</i>	





# BOARDS/COMMISSION CALENDAR NOVEMBER 2020

Mon	Tue	Wed	Thu	Fri
2  <b>6:00 pm</b> <b>Planning Commission</b>	3  <b>Offices Closed</b> <b>General Election Day</b> <b>5:00 pm</b> <b>Sewer District</b> <b>6:00 pm Storm Water</b>	4  <b>1:00 pm</b> <b>Historic Landmarks</b> <b>4:00 pm</b> <b>Telemon</b>	5	6
9  <b>2:30 pm LEPC</b> <b>5:00 Water District</b> <b>6:00 pm Farmland Protection</b> <b>6:00 pm Airport Authority</b>	10	11  <b>Offices Closed</b> <b>Veteran's Day</b> <b>6:00 pm Roundhouse</b> <b>Authority</b>	12  <b>6:30 pm</b> <b>Fire Board</b>	13
16  <b>4:00 pm EPTA</b> <b>4:00 pm Health Board MC</b> <b>6:00 pm Planning</b> <b>Commission</b>	17  <b>9:00 am WRNR Councilperson</b> <b>Vice President Dulyea</b> <b>11:30 am Parks &amp; Rec</b> <b>5:00 pm Sewer District</b> <b>6:00 pm Storm Water</b>	18  <b>9:30 am Development</b> <b>Authority</b> <b>6:00 pm</b> <b>Solid Waste Authority</b>	19	20
23  <b>1:00 pm</b> <b>Historic Landmarks</b> <b>5:00 pm</b> <b>Water District</b>	24	25  <b>10:00 am</b> <b>CVB</b> <b>3:00 pm</b> <b>Senior Services</b>	26  <b>Offices Closed in</b> <b>Observance of</b> <b>Thanksgiving Day</b>	27  <b>Offices Closed in</b> <b>Observance of</b> <b>Thanksgiving Day</b>
30  <b>9:30 am</b> <b>Home Consortium</b>				





# BOARDS/COMMISSION CALENDAR DECEMBER 2020



Mon	Tue	Wed	Thu	Fri
	1 5:00 pm Sewer District 6:00 pm Storm Water	2 5:00 pm Ambulance Authority	3	4
7 6:00 pm Planning Commission	8 5:00 pm Library Board	9 9:30 am Development Authority 1:00 pm Historic Landmarks 6:00 pm Roundhouse Authority	10 6:30 pm Fire Board	11
14 4:00 pm EPTA 5:00 pm Water District 6:00 pm Farmland Protection 6:00 pm Airport Authority	15 9:00 am WRNR Councilperson Mauck 11:30 am Parks & Rec 5:00 pm Sewer District 6:00 pm Storm Water	16 6:00 pm Solid Waste Authority	17	18
21 6:00 pm Planning Commission	22	23 10:00 am CVB 3:00 pm Senior Services	24 BERKELEY COUNTY OFFICES CLOSING @1:00 pm <i>Christmas Eve</i>	25 BERKELEY COUNTY OFFICES CLOSED <i>Merry Christmas</i>
28	29	30	31 ERKELEY COUNTY OFFICES CLOSING @1:00 pm <i>New Year's Eve</i>	











**APPLICATIONS RECEIVED FOR BOARDS**

<b>DATE</b>	<b>NAME OF APPLICANT</b>	<b>BOARD REQUESTED</b>	<b>DISCLOSURE RECEIVED</b>	<b>INTERVIEW DATE</b>
3/6/2020	Tina Combs	Berkeley County Development Authority	✓	
3/6/2020	Scott Slick	Berkeley County Development Authority	✓	3/19/2020
		Berkeley County Planning Commission	✓	
		Eastern WV Regional Airport Authority	✓	
		Berkeley County Fire Service Board	✓	
		Berkeley County Emergency Ambulance Authority	✓	
		Eastern Panhandle Region 9	✓	
3/17/2020	Clifton Rineheart	Berkeley County Fire Service Board	✓	4/30/2020
5/29/2020	Tami Alexander	Berkeley County Development Authority	✓	6/18/2020
6/29/2020	Douglas Long	Berkeley County Development Authority	✓	6/9/2020
8/25/2020	Jennifer Smith	Mtsbg-BC Parks & Recreation Board	✓	

Berkeley County Office of Fiduciary Supervisor/Probate  
Berkeley County Government Office Complex – The Dunn Building  
400 West Stephen Street, Suite 108  
Martinsburg, WV 25401  
[www.berkeleywv.org](http://www.berkeleywv.org)

304-267-3001

Fax 304-267-7830

November 2, 2020

To: Penny Shewell; Tracie McCormick; Julie Wright

From: Kanette Petry 

Re: Fiduciary Read Ahead for Berkeley County Council Meeting October 1, 2020

The following are attached for discussion/action by the Berkeley County Council at their meeting of November 5, 2020:

Estate Approvals 10:15 am – 40 Scheduled – 40 Presented

There are no new requests for hearings at this time.

Thank you for including these in your read ahead.

Attachment

STATE OF WEST VIRGINIA

COUNTY OF BERKELEY

Date: November 5, 2020

**ORDER OF APPROVAL – 40 Scheduled – 40 Presented  
ESTATE SETTLEMENT OF ACCOUNTS (FINAL/INTERIM)  
AFFIDAVITS & WAIVERS OF FINAL SETTLEMENT**

This day there was presented in Open Court for confirmation and approval by the Berkeley County Council, the Settlement of Accounts, Final or Interim, or the Affidavit and Waivers of Final Settlement executed by the Executors or Administrators for the estates of the following named deceased persons:

1. THELMA GRACE ALLPORT
2. EDWARD FIKE ARNETT AKA EDWARD F. ARNETT
3. JUDITH ANN BARRETT
4. DELLA MAE BASORE
5. ISAAC A. BATTINO
6. SUSAN CAROL SMITH BEIDLER AKA SUSAN BEIDLER
7. ANDREW DALE BELICE, JR.
8. CHRISTINE BUTLER
9. JACK SHANON CARRICO
10. WANDA DARLENE EFFLAND
11. MARINUS J. FERREIRA
12. JUNE WHITACRE FOLK, INTERIM
13. LORRAINE ELIZABETH FORGATSCH
14. RICHARD WAYNE FRANKLIN
15. DIANA GONSALVES
16. MELLA ESTHER GREGG
17. MICHAEL EUGENE GUESFORD
18. RONALD FLOYD HANAN
19. WILLIAM JOSEPH HARDEN, II
20. JOHN WILLIAM HARMISON, SR. AKA JOHN HARMISON
21. WENDY SUE HOLTON
22. JENNIFER JOHNSON
23. VIVIAN JOHNSON
24. DOROTHY MARIE KERNS AKA DOROTHY M. KERNS
25. MADALYNE LANGDON
26. BETTY RUTH LINTON
27. OLIVER WENDELL LONG
28. MICHAEL CALVIN LUM, SR.

29. PETER WAYNE MERCERUIO
30. JOYCE ARDELLA MILLER
31. MARY JOANN RICHARDS
32. DEBORAH L. ROENIGK, INTERIM
33. MARK CHRISTOPHER RUSSELL
34. ROBERT WESLEY SCHELLHAAS
35. MARION NOVELETTE SHAW-CHRISTOPHER
36. STACEY BLAKE SMITH
37. LESLIE KAY TRIGGS
38. JAMES ALBERT VALDERRAMA AKA JAMES VALDERRAMA
39. ARNOLD DEARMONT VINCENT
40. BETTY LEE YOUNG AKA BETTY L. YOUNG

And it appearing that Notice of Settlement for each estate has been published in the Journal newspaper; and more than ten (10) days have lapsed since the filing of said settlement documents with the Fiduciary Supervisor of Berkeley County; and no objections to confirmation of said Settlement of Accounts or Affidavits and Waivers having been made during the time prescribed by law and none appearing on the face thereof and time prescribed by law for exceptions having expired; the Council being satisfied that all requirements of the statute in regard to such Settlements or Affidavits and Waivers have been complied with, said documents are hereby confirmed, approved and Ordered to be recorded as filed.



Kanette L. Petry, Fiduciary Supervisor  
Berkeley County, West Virginia

\_\_\_\_\_  
President, Berkeley County Council