

**BERKELEY COUNTY  
PUBLIC SERVICE SEWER DISTRICT**

P.O. Box 944  
Martinsburg, WV 25402  
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Board of Directors:

John C Kunkle, Chairman  
Gregory S. Rhoe, Treasurer  
John E. Myers, Secretary



Curtis B. Keller  
General Manager

**AGENDA  
REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
BERKELEY COUNTY PUBLIC SERVICE SEWER DISTRICT  
November 3, 2020  
5:00 p.m.**

1. Open Meeting
  - A. Call to Order
  - B. Welcome
  - C. Roll Call
  - D. Approval of Agenda & Packet
  - E. Approval of Minutes for October 20, 2020
2. Citizen Participation
3. FY 2020 Audited Financial Statement Presentation—Discussion/Action
4. Project Updates
  - A. Timberwalk Project
  - B. Forest Heights WWTP Consolidation Project
    1. Project Pay Request #8 - Discussion/Action
  - C. Future CIP Projects
5. Management Reports
  - A. General Counsel
  - B. General Manager
    1. Combined Billing and Account Collection Agreement—Discussion/Action
    2. Water Service Termination Agreement—Discussion/Action
    3. WVRWA Voting Delegate Authorization—Discussion/Action
6. Approval of Financials / Payroll for November 3, 2020
7. Executive Session
  - A. Personnel and Legal Matters
8. Adjournment