

## AGENDA

### BERKELEY COUNTY EMERGENCY AMBULANCE AUTHORITY Thursday, October 22nd, 2020 At 5:00 P.M.

**Berkeley County Council Chambers  
400 W. Stephen Street, Suite 205  
Martinsburg, WV 25401**

- 5:00 P.M. CALL TO ORDER  
APPROVAL OF AGENDA
- APPROVAL OF MINUTES  
-September 24<sup>th</sup>, 2020 Board Meeting
- 5:03 P.M. PUBLIC COMMENTS:
- 5:04 P.M. EMPLOYEE COMMENTS:
- 5:05 P.M. REPORTS:  
- President  
- EMS Director  
-Financials  
-Carla Retirement Letter  
- Field Chief
- 5:30 P.M. PUBLIC SAFETY PARTNERS:  
- County Fire Department – Chief Gochenour

- 5:35 P.M. COMMITTEES:
- Finance Committee—David Irvin
  - Equipment Committee – Bill Polk
    - Report from meeting 10/20/2020
  - Facilities Committee –John Taylor
  - Ad Hoc Committee on Human Resources- Sandy Hamilton
  - Grant Committee- EMS Director/ EMS Chief
    - C.A.R.E.S. ACT Awards/ Reimbursements
- 5:45 P.M. UNFINISHED BUSINESS:
- Engagement of A&E firm for Station 98 Expansion\*
- 5:55 P.M. NEW BUSINESS:
- Partnership Paving Project at Station 49\*
  - Incumber funds for upgrade of Billing Software\*
  - BAA for Ambulance Billing Agent\*
  - Authorize RFP for FY 21-22 Ambulance Replacement\*
- 6:15 P.M. OPEN COMMENTS:
- BCEAA Board of Directors
- 6:20 P.M. ADJOURNMENT

\* Indicates an item that requires a decision at this meeting

Note: The monthly meeting will begin at 5:00 P.M. if quorum is not present by 5:20 P.M. the meeting will be cancelled. The Berkeley County Emergency Ambulance Authority reserves the right to rearrange items on the agenda as needed due to some constraints of the public or the Authority.

Times listed are approximate times for discussion and action by the Authority.