



Board of Directors Meeting
Development Authority Conference Room
301 Foxcroft Avenue, Suite 201 | Martinsburg, WV 25401
Wednesday, March 11, 2020 | 9:30 a.m.
AGENDA

- I. Call to Order
- II. Determination of Members Present and Existence of a Quorum
- III. Proof and Filing by Secretary of Notice of Meeting
- IV. Reading and Disposal of Prior Month Meeting Minutes
- V. Public Comments
- VI. President's Report
 - (a.) Appointment of Nominating Committee for FY2020 Slate of Officers
- VII. Finance/ Audit Committee Report
- VIII. Reports of Chairpersons of Standing Committees
 - A. Executive
 - B. Business Development
 - C. Marketing
 - D. Government Affairs and Infrastructure
 - E. Property Management
- IX. Report of Staff
 - a. Executive Director
 - b. Economic Development Coordinator
 - c. Administrative Services Coordinator
- X. New Business
- XI. Other Business
- XII. Executive Session
 - (a.) Discuss pending legal matters with Counsel (if necessary)
 - (b.) Discuss personnel matters (if necessary)
 - (c.) Discuss real estate matters involving competitive bids, property transactions (if necessary)
- XIII. Member Informational Reports and Announcements
- XIV. Adjournment

The BCDA reserves the right to change the order of the Agenda and to go into Executive Session to discuss subjects as appropriate pursuant to WV Code 6-9A-4

Posted to the public on March 6, 2020