

# BERKELEY COUNTY FARMLAND PROTECTION BOARD

P.O. Box 1243, Martinsburg, WV 25402

## AGENDA/MEETING NOTICE – Regular Meeting

DATE: 13 May 2019

TIME: 5:00 P.M.

LOCATION: Berkeley County Development Authority Offices  
300 Foxcroft Avenue, Suite 201, Martinsburg, WV

5:00 PM. Executive Director Evaluation. Executive Session.

6:00 PM. Regular Meeting

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA/MEETING NOTICE
- IV. APPROVAL OF MINUTES/Board meeting of 08 April 2019
- V. REPORTS (All items for Discussion/Action)
  - A. Treasurer’s Report and Check Detail (April financials)
  - B. Executive Director’s Report
  - C. Board Member Reports
- VI. BUSINESS ITEMS (All items for Discussion/Action)
  - A. Easement Monitor Reports
  - B. Policy Manual Updates – Title, Offer Timeline, Exemption area location
  - C. Review of Draft Budget for FY2020
  - D. Approval of FY2020 Insurance/Worker’s Compensation Insurance
  - E. Canby, Harland Springs LLC, Hawkins, Talbott applications. Offer to purchase conservation easement
  - F. Purchase of computer for Administrative Assistant
  - G. Mark & Karen Burkhart Easement – possible addition of 0.7921 acres at later date
  - H. Back Creek Watershed 319 Project – selection of property/properties
- OTHER BUSINESS ITEMS
- VII. PUBLIC COMMENT
- VIII. ADJOURNMENT

POSTED TO PUBLIC: \_\_\_\_\_  
(Date) (Time)

The Berkeley County Farmland Protection Board reserves the right to re-arrange items on the agenda as needed due to time constraints of the public or the Board.