



Board of Directors Meeting
Development Authority Conference Room
301 Foxcroft Avenue, Suite 201 | Martinsburg, WV 25401
Wednesday May 8, 2019 | 9:30 a.m.
AGENDA

- I. Call to Order
- II. Determination of Members Present and Existence of a Quorum
- III. Proof and Filing by Secretary of Notice of Meeting
- IV. Reading and Disposal of Prior Unapproved Minutes of the Board and Executive Committee
- V. Public Comments
- VI. Finance/Audit Committee Report- Recommendations for Accounting Services and Banking Services
- VII. Report of President
- VIII. Reports of Chairpersons of Standing Committees
 - A. Executive- Recommendation for Legal Services
 - B. Business Development
 - C. Marketing
 - D. Government Affairs and Infrastructure
 - E. Property Management- Recommendations for Property Management
- IX. Report of Chairperson of Ad-Hoc Committee
 - A. Funding
- X. Report of Chairperson of Nominating Committee
 - A. Slate of Officers for Fiscal year 2019-2020
- XI. Executive Session
 - (a.) Discuss pending legal matters with Counsel (if necessary)
 - (b.) Discuss personnel matters (if necessary)
 - (c.) Discuss real estate matters involving competitive bids, property transactions (if necessary)
- XII. Report of Staff
 - a. Executive Director
 - b. Administrative Services Coordinator
- XIII. Member Informational Reports and Announcements
- XIV. Adjournment

The BCDA reserves the right to change the order of the Agenda and to go into Executive Session to discuss subjects as appropriate pursuant to WV Code 6-9A-4

Posted to the public on Friday, May 3, 2019