



Board of Directors Meeting
Development Authority Conference Room
301 Foxcroft Avenue, Suite 201 | Martinsburg, WV 25401
Wednesday, February 13, 2019 | 9:30 a.m.
AGENDA

- I. Call to Order
- II. Determination of Members Present and Existence of a Quorum
- III. Proof and Filing by Secretary of Notice of Meeting
- IV. Reading and Disposal of Prior Unapproved Minutes of the Board and Executive Committee
- V. Finance/Audit Committee Reports
- VI. Public Comments
- VII. Report of President
- VIII. Reports of Chairpersons of Standing Committees
 - A. Executive Committee
 - B. Business Development Committee
 - C. Marketing Committee
 - D. Government Affairs & Infrastructure Committee
 - E. Property Management
- IX. Report of Chairperson of Ad-Hoc Committee
 - A. Funding Committee
- X. Executive Session
 - (a.) Discuss pending legal matters with Counsel (if necessary)
 - (b.) Discuss personnel matters (if necessary)
 - (c.) Discuss real estate matters involving competitive bids, property transactions (if necessary)
- XI. Unfinished Business
- XII. New Business
- XIII. Other Business
 - A. Harold Drive
 - B. SBDC Business Coach
- XIV. Report of Staff
 - a. Executive Director
 - b. Administrative Services Coordinator
- XV. Member Informational Reports and Announcements
- XVI. Adjournment

Posted to the public on Friday, February 8, 2019

The BCDA reserves the right to change the order of the Agenda and to go into Executive Session to discuss subjects as appropriate pursuant to WV Code 6-9A-4