

**BERKELEY COUNTY  
PUBLIC SERVICE SEWER DISTRICT**

P.O. Box 944  
Martinsburg, WV 25402  
Phone: (304) 263-8566  
Fax: (304) 267-7478

Board of Directors:

John C Kunkle, Chairman  
Gregory S. Rhoe, Treasurer  
John E. Myers, Secretary



Curtis B. Keller  
General Manager

**AGENDA  
REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
BERKELEY COUNTY PUBLIC SERVICE SEWER DISTRICT**

**May 15, 2018**

- |             |  |
|-------------|--|
| 5:00 – 5:05 | 1. Open Meeting  |
|             | A. Call to Order                                       |
|             | B. Welcome   |
|             | C. Roll Call   |
|             | D. Approval of Agenda & Packet                         |
|             | E. Approval of Minutes for May 1, 2018                 |
| 5:05 – 5:10 | 2. Citizen Participation                               |
| 5:10 – 5:30 | 3. Project Updates                                     |
|             | A. WWTP Nutrient Upgrade Project – Discussion/Action   |
|             | 1. Project Pay Request #32 – Discussion/Action         |
|             | B. P&G Line Extension Project – Discussion/Action      |
|             | C. Riverside Consolidation Project – Discussion/Action |
|             | 1. Engineering Amendment #9 – Discussion/Action        |
| 5:30 – 5:50 | 4. Management Reports                                  |
|             | A. General Counsel                                     |
|             | B. General Manager                                     |
|             | 1. FY 2019 Budget Approval – Discussion/Action         |
|             | 2. 401A/457 Retirement Plan – Discussion/Action        |
|             | 3. 2018A Bond Issue – Discussion/Action                |
| 5:50 – 6:00 | 5. Approval of Financials / Payroll for May 15, 2018   |
| 6:00 – 6:15 | 6. Executive Session                                   |
|             | A. Legal and Contractual Matters                       |
| 6:15        | 7. Adjournment   |