



Berkeley County Emergency Ambulance Authority

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AGENDA

BERKELEY COUNTY EMERGENCY AMBULANCE AUTHORITY

**Wednesday December 6th, 2017
At 5:00 P.M.**

**Dunn Building, 2nd Floor Suite 205
400 W. Stephen Street, Martinsburg, WV 25401**

- 5:00 P.M. **CALL TO ORDER
APPROVAL OF AGENDA**
- APPROVAL OF MINUTES**
 -October 26th, 2017 Board Meeting Minutes
 -November 2nd, 2017 Special Board Meeting Minutes
- 5:03 P.M. **PUBLIC COMMENTS:**
- 5:04 P.M. **EMPLOYEE COMMENTS:**
- 5:08 P.M. **REPORTS:**
 - President
 - EMS Director
 - Financials
 - Field Chief

- 5:15 P.M. COMMITTEES:
- Finance Committee—David Irvin
 - Equipment Committee – Bill Polk
 - Facilities Acquisition Committee –John Taylor
 - Ad Hoc Committee on Human Resources- Sandy Hamilton
 - Grant Committee- EMS Director/ EMS Chief
- 5:20 P.M. RESCUE CHIEFS:
- Company 30 Hedgesville VFD – Chief Kidwell
 - Company 50 Back Creek Valley VFD – Captain Roberts
 - County Fire Department – Director Gochenour
- 5:25 P.M. UNFINISHED BUSINESS:
- Update on Construction (ZMM – Mary Jo Cleland)
- 5:50 P.M. NEW BUSINESS:
- Resolution for the Tax Exempt Loan for Construction*
 - Establishment of Rainy Day Fund*
- 6:10 P.M. EXECUTIVE SESSION:
- Organizational Issue
- 6:20 P.M. ACTIONS FROM EXECUTIVE SESSION:
- 6:25 P.M. OPEN COMMENTS:
- BCEAA Board of Directors
 - Sunshine Fund
- 6:30 P.M. ADJOURNMENT

* Indicates an item that requires a decision at this meeting

Note: The monthly meeting will begin at 5:00 P.M. if quorum is not present by 5:20 P.M. the meeting will be cancelled. The Berkeley County Emergency Ambulance Authority reserves the right to rearrange items on the agenda as needed due to some constraints of the public or the Authority.

Times listed are approximate times for discussion and action by the Authority.