

FINANCIAL STATEMENTS OF
BERKELEY COUNTY, WEST VIRGINIA
FOR THE FISCAL YEAR ENDED JUNE 30, 2020



BERKELEY COUNTY, WEST VIRGINIA
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BERKELEY COUNTY, WEST VIRGINIA
SCHEDULE OF FUNDS INCLUDED IN REPORT
FOR THE FISCAL YEAR ENDED JUNE 30, 2020

GOVERNMENTAL FUND TYPES

MAJOR FUNDS

General
Coal Severance Tax

NONMAJOR FUNDS

Special Revenue Funds

Dog and Kennel
General School
Magistrate Court
Worthless Check
Emergency 911
Home Confinement
Federal Grants
Fiduciary Fund
Project Life Saver
Grading Trust
COVID-19 Fund
Equine Protection
Teen Court
Enhanced 911 Equipment
Planning Commission Trust
Assessor's Valuation
Fire Dept. Equipment
Concealed Weapons
Voter's Registration
Special Law Enforcement
Prosecuting Attorney Forfeiture
Task Force Reimbursement
Animal Control Facility
Homeland Security Grant
HMEP Grant
Federal Grant HAVA/ADA
E-911 Fees
Home Land Dive Team

BERKELEY COUNTY, WEST VIRGINIA
SCHEDULE OF FUNDS INCLUDED IN REPORT (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2020

FIDUCIARY FUND TYPE

Agency Funds

State
School
Municipal
Other Agency

BLENDED COMPONENT UNIT

Berkeley County Building Commission

DISCRETELY PRESENTED COMPONENT UNIT

Berkeley County Development Authority

BERKELEY COUNTY, WEST VIRGINIA
COUNTY OFFICIALS
For the Fiscal Year Ended June 30, 2020

OFFICE	NAME	TERM
<u>Elective</u>		
County Council:	Douglas E. Copenhaver, Jr.	01-01-17 / 12-31-22
	Elaine C. Mauck	01-01-19 / 12-31-24
	James R. Barnhart	01-01-19 / 12-31-24
	James P. Whitacre	01-01-15 / 12-31-20
	Dan Dulyea	01-01-15 / 12-31-20
Clerk of the County Commission:	John W. Small, Jr.	01-01-17 / 12-31-22
Clerk of the Circuit Court:	Virginia Sine	01-01-17 / 12-31-22
Sheriff:	Curtis E. Keller	01-01-17 / 12-31-20
Prosecuting Attorney:	Catie Wilkes-Delligatti	01-01-17 / 12-31-20
Assessor:	Larry Hess	01-01-17 / 12-31-20

ACCOUNTANT'S COMPILATION REPORT

Members of the
Berkeley County Council
Martinsburg, WV

Management is responsible for the accompanying financial statements of the governmental activities, the business- type activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information of Berkeley County West Virginia, as of and for the year ended June 30, 2020 and related notes to the financial statements, which collectively comprise the County's basic financial statements as listed in the table of contents, in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standard for Accounting and Review services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. We do not express an opinion, a conclusion, nor provide any assurance on these financial statements.

Accounting principles generally accepted in the United States of America require that the analysis, schedules of the County's proportionate share of the net pension liability, and schedule of the County's contributions on pages 51 and 53 be presented to supplement that basic financial statements. Such information is presented for purposes of additional analysis and, although not a required part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Such supplementary information is the responsibility of management. The required supplementary information was not subject to our compilation engagement. We have not performed an audit, review, or compilation on the required supplementary information and, accordingly, we do not express an opinion, a conclusion, nor provide any assurance on the information.

Accounting principles generally accepted in the United States of America require that the Schedule of Expenditures of Federal Awards and related notes on page 70 through 72 be presented to supplement the basic financial statements. Such information is presented for purposes of additional analysis and, although not a required part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting and for placing the basic financial statements in an appropriate operational, economic or historical context. Such supplementary information was not subject to our compilation engagement. We have not performed an audit, review or compilation on the required supplementary information and, accordingly, we do not express an opinion, a conclusion, nor prove any assurance on the information.

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of the financial reporting and for placing the basic financial statements in an appropriate operational, economic, or historical context.

The supplementary information contained in combining statements of nonmajor special revenue funds and combining statements of fiduciary net position on pages 56 through 68 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management. The supplementary information was subject to our compilation engagement. We have not audited or reviews the supplementary information and do not express an opinion, a conclusion, nor provide any assurance on such information.

We are not independent with respect to the Berkeley County Council.

CoxHollidayYoung PLLC

Martinsburg, WV
November 19, 2020

BERKELEY COUNTY, WEST VIRGINIA
STATEMENT OF NET POSITION
June 30, 2020

	<u>Primary Government</u>			<u>Component Unit</u>
	<u>Governmental Activities</u>	<u>Business-type Activities</u>	<u>Total</u>	<u>Development Authority</u>
ASSETS				
Current assets:				
Cash and cash equivalents	\$ 15,882,069	\$ --	\$ 15,882,069	\$ 1,188,468
Investments	--	--	--	6,314,470
Receivables:				
Taxes	1,298,838	--	1,298,838	--
Grants	2,347,541	--	2,347,541	--
Prepaid expenses	--	--	--	725
Total current assets	<u>19,528,448</u>	<u>--</u>	<u>19,528,448</u>	<u>7,503,663</u>
Restricted assets:				
Investments	--	757,788	757,788	--
Land held for development	--	--	--	14,210,696
Capital assets:				
Nondepreciable:				
Land	927,448	1,889,399	2,816,847	718,947
Construction in progress	1,269,521	4,159,208	5,428,729	--
Depreciable:				
Buildings	5,338,511	42,644,424	47,982,935	3,644,204
Improvements	5,539,360	--	5,539,360	112,070
Machinery and equipment	7,148,118	--	7,148,118	27,744
Vehicles	--	--	--	29,353
Less: accumulated depreciation	<u>(8,531,248)</u>	<u>(12,778,214)</u>	<u>(21,309,462)</u>	<u>(213,157)</u>
Total noncurrent assets	<u>11,691,710</u>	<u>36,672,605</u>	<u>48,364,315</u>	<u>18,529,857</u>
Total assets	<u>31,220,158</u>	<u>36,672,605</u>	<u>67,892,763</u>	<u>26,033,520</u>
DEFERRED OUTFLOWS				
Reallocation of opt-out employer change in proportionate share				
	159	--	159	--
Employer contributions to pension and OPEB plans subsequent to measurement date				
	1,717,087	--	1,717,087	18,264
Differences between expected and actual experience				
	250,554	--	250,554	848
Changes in employer proportion and differences between contributions and proportionate share of contributions				
	454,454	--	454,454	2,408

See accompanying notes and accountants' report

BERKELEY COUNTY, WEST VIRGINIA
STATEMENT OF NET POSITION
June 30, 2020

	<u>Primary Government</u>			<u>Component Unit</u>
	<u>Governmental Activities</u>	<u>Business-type Activities</u>	<u>Total</u>	<u>Development Authority</u>
Differences between projected and actual investment earnings	3,668	--	3,668	--
Total deferred outflows of resources	2,425,922	--	2,425,922	21,520
LIABILITIES				
Current liabilities payable from current assets:				
from current assets:				
Accounts payable	200,964	1,800	202,764	17,002
Security deposits payable	--	--	--	23,559
Payroll payable	379	--	379	--
Other accrued expenses	--	--	--	2,341
Accrued interest payable	--	--	--	21,346
Current liabilities payable from restricted assets:				
restricted assets:				
Revenue bonds payable	--	1,724,412	1,724,412	--
Accrued revenue bond interest payable	--	127,724	127,724	--
Matured bonds payable	25,462	--	25,462	--
Noncurrent liabilities:				
Bonds payable - due in more than one year	--	27,065,887	27,065,887	--
Notes payable - due within one year	--	--	--	290,745
Notes payable - due in more than one year	--	--	--	7,669,295
Leases payable - due within one year	541,269	--	541,269	--
Leases payable - due in more than one year	1,322,455	464,976	1,787,431	--
Unamortized bond premium, less discount	--	(35,073)	(35,073)	--
OPEB payable	645,169	--	645,169	--
Compensated absences payable	945,060	--	945,060	--
Net pension liability	2,796,945	--	2,796,945	21,901
Total liabilities	6,477,703	29,349,726	35,827,429	8,046,189

See accompanying notes and accountants' report

BERKELEY COUNTY, WEST VIRGINIA
STATEMENT OF NET POSITION
June 30, 2020

	<u>Primary Government</u>			<u>Component Unit</u>
	<u>Governmental Activities</u>	<u>Business-type Activities</u>	<u>Total</u>	<u>Development Authority</u>
DEFERRED INFLOWS				
Reallocation of opt-out employer change in proportionate share	17,358	--	17,358	--
Differences between expected and actual experience	547,841		547,841	1,913
Changes in employer proportion and differences between contributions and proportionate share of contributions	107,705	--	107,705	9,269
Difference between expected and actual non-investment	75,245		75,245	--
Differences in assumptions	534,347	--	534,347	4,021
Differences between projected and actual investment earnings	<u>746,928</u>	<u>--</u>	<u>746,928</u>	<u>7,916</u>
Total deferred inflows of resources	<u>2,029,424</u>	<u>--</u>	<u>2,029,424</u>	<u>23,119</u>
NET POSITION				
Net investment in capital assets	9,802,524	6,566,891	16,369,415	252,100
Restricted for debt service	--	757,788	757,788	--
Unrestricted	<u>15,336,429</u>	<u>(1,800)</u>	<u>15,334,629</u>	<u>17,733,632</u>
Total net position	<u>\$ 25,138,953</u>	<u>\$ 7,322,879</u>	<u>\$ 32,461,832</u>	<u>\$ 17,985,732</u>

See accompanying notes and accountants' report

BERKELEY COUNTY, WEST VIRGINIA
STATEMENT OF ACTIVITIES
For the Fiscal Year Ended June 30, 2020

	Program Revenues				Net (Expense) Revenues and Changes in Net Position			Component Unit Development Authority	
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Primary Government Business-type Activities			Total
<u>Functions / Programs</u>									
Primary governmental activities:									
General government	\$ 19,628,027	\$ 3,617,705	\$ 2,347,541	\$ --	\$ (13,662,781)	\$	\$ (13,662,781)		
Public safety	15,250,613	4,773,570	999,094	175,077	(9,302,872)		(9,302,872)		
Health and sanitation	222,632	--	--	--	(222,632)		(222,632)		
Culture and recreation	1,507,062	--	--	--	(1,507,062)		(1,507,062)		
Social services	297,684	--	--	--	(297,684)		(297,684)		
Total governmental activities	36,906,018	8,391,275	3,346,635	175,077	(24,993,031)		(24,993,031)		
Business type activities:									
Berkeley County Building Commission	2,054,834	2,680,004	--	--	--	625,170	625,170		
Total primary government	38,960,852	11,071,279	3,346,635	175,077	(24,993,031)	625,170	(24,367,861)		
Component units:									
Development Authority	--	--	--	--	--	--	--	(444,191)	
Total component units	--	--	--	--	--	--	--	(444,191)	
General revenues:									
Ad valorem property taxes					22,449,696	--	22,449,696	--	
Alcoholic beverages tax					481,809	--	481,809	--	
Hotel occupancy tax					633,995	--	633,995	--	
Gas and oil severance tax					205,848	--	205,848	--	
Other taxes					3,788,086	--	3,788,086	--	
Coal severance tax					220,465	--	220,465	--	
Unrestricted investment earnings, net					130,427	(490)	129,937	209,892	
Reimbursement					--	--	--	--	
Gain on fixed asset disposal					686,741	--	686,741	5,000	
Payments in lieu of taxes					857,144	--	857,144	--	
Miscellaneous					--	--	--	--	
Total general revenues					31,926,149	(490)	31,925,659	214,892	
Change in net position					6,933,118	624,680	7,557,798	(229,299)	
Net position - beginning					18,205,835	6,698,199	24,904,034	18,215,031	
Net position - ending					\$ 25,138,953	\$ 7,322,879	\$ 32,461,832	\$ 17,985,732	

See accompanying notes and accountant's report

BERKELEY COUNTY, WEST VIRGINIA
BALANCE SHEET - GOVERNMENTAL FUNDS
June 30, 2020

	<u>General</u>	<u>Coal Severance Tax</u>	<u>Other Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
ASSETS AND DEFERRED OUTFLOWS				
Assets:				
Current:				
Cash and cash equivalents	\$ 11,379,457	\$ 256,179	\$ 4,246,433	\$ 15,882,069
Receivables:				
Taxes	1,261,023	37,815	--	1,298,838
Grants	2,347,541	--	--	2,347,541
Other funds	<u>335,610</u>	<u>--</u>	<u>--</u>	<u>335,610</u>
 Total assets	 <u>15,323,631</u>	 <u>293,994</u>	 <u>4,246,433</u>	 <u>19,864,058</u>
LIABILITIES, DEFERRED INFLOWS AND FUND BALANCES				
Liabilities:				
Accounts payable	198,012	--	2,952	200,964
Payroll payable	379	--	--	379
Due from other funds	--	--	335,610	335,610
Matured bonds payable	<u>--</u>	<u>--</u>	<u>25,462</u>	<u>25,462</u>
 Total liabilities	 <u>198,391</u>	 <u>--</u>	 <u>364,024</u>	 <u>562,415</u>
Deferred Inflows:				
Unavailable revenue - taxes	<u>876,071</u>	<u>--</u>	<u>--</u>	<u>876,071</u>
 Total liabilities and deferred inflows of resources	 <u>1,074,462</u>	 <u>--</u>	 <u>364,024</u>	 <u>1,438,486</u>
Fund balances:				
Restricted	--	--	3,882,409	3,882,409
Committed	7,403,030	--	--	7,403,030
Assigned	<u>6,846,139</u>	<u>293,994</u>	<u>--</u>	<u>7,140,133</u>
 Total fund balances	 <u>14,249,169</u>	 <u>293,994</u>	 <u>3,882,409</u>	 <u>18,425,572</u>
 Total liabilities, deferred inflows and fund	 <u>\$ 15,323,631</u>	 <u>\$ 293,994</u>	 <u>\$ 4,246,433</u>	 <u>\$ 19,864,058</u>

See accompanying notes and accountants' report

BERKELEY COUNTY, WEST VIRGINIA
RECONCILIATION OF THE BALANCE SHEET - GOVERNMENTAL FUNDS
TO THE STATEMENT OF NET POSITION
June 30, 2020

Total fund balances on the governmental fund's balance sheet		\$ 18,425,572
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets used in governmental activities are not financial resources and are therefore not reported in the funds. (Note III.C.)		11,691,710
Certain revenues are not available to fund current year expenditures and therefore are deferred in the funds. (Note III.B.)		876,071
Deferred inflows and outflows related to pension activity are not required to be reported in the funds but are required to be reported at the government-wide level:		
Deferred outflows:		
Employer contributions to pension and OPEB plans subsequent to measurement date:		
Deputy retirement	383,391	
PERS	1,253,580	
OPEB	<u>80,116</u>	1,717,087
Changes in employer portion and differences between contributions and proportionate share of pension expense		
Differences between expected and actual experience:		
Deputy retirement	187,788	
PERS	<u>62,766</u>	250,554
Change in employer proportion and differences between contributions and proportionate share of contributions:		
Deputy retirement	93,847	
PERS	296,210	
OPEB	<u>64,397</u>	454,454
Deferred inflows:		
Difference in assumptions:		
Deputy retirement	(105,795)	
PERS	(297,707)	
OPEB	<u>(130,845)</u>	(534,347)
Differences between expected and actual experience:		
Deputy retirement	(395,577)	
PERS	(141,636)	
OPEB	<u>(10,628)</u>	(547,841)

See accompanying notes and accountants' report

BERKELEY COUNTY, WEST VIRGINIA
RECONCILIATION OF THE BALANCE SHEET - GOVERNMENTAL FUNDS
TO THE STATEMENT OF NET POSITION
June 30, 2020

<hr/>		
Differences between projected and actual investment earnings:		
Deputy retirement	(160,769)	
PERS	(586,159)	
OPEB	-	(746,928)
Changes in employer portion and differences between contributions and proportionate share of pension expense:		
Deputy retirement	(47,600)	
OPEB	<u>(60,105)</u>	(107,705)
Deferred inflows and outflows related to OPEB activity are not required to be reported in the funds but are required to be reported at the government-wide level:		
Deferred outflow - Reallocation of opt-out employer change in proportionate share	159	
Deferred outflow - Differences between expected and actual earnings	3,668	
Deferred inflow - Differences between projected and actual non-investment experience	(75,245)	
Deferred inflow - Reallocation of opt-out employer change in proportionate share	(17,358)	(88,776)
Long-term pension and OPEB liabilities are not due and payable in the current period and therefore are not reported in the funds.		
Deputy retirement	(1,175,268)	
PERS	(1,621,677)	
OPEB	<u>(645,169)</u>	(3,442,114)
Compensated Absences are not due and payable in the current period and therefore are not reported in the funds.		(945,060)
Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds. (Note III.G.)		<u>(1,863,724)</u>
Net position of governmental activities		<u><u>\$ 25,138,953</u></u>

See accompanying notes and accountants' report

BERKELEY COUNTY, WEST VIRGINIA
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES -
GOVERNMENTAL FUNDS
For the Fiscal Year Ended June 30, 2020

	<u>General</u>	Coal Severance <u>Tax</u>	Other Nonmajor Governmental <u>Funds</u>	Total Governmental <u>Funds</u>
REVENUES				
Taxes:				
Ad valorem property taxes	\$ 22,439,271	\$ --	\$ --	\$ 22,439,271
Alcoholic beverages tax	481,809	--	--	481,809
Hotel occupancy tax	633,995	--	--	633,995
Gas and oil severance tax	205,848	--	--	205,848
Other taxes	2,672,088	--	1,115,998	3,788,086
Coal severance tax	--	220,465	--	220,465
Intergovernmental:				
Federal	2,881,514	--	287,443	3,168,957
State	352,755	--	--	352,755
Charges for services	3,571,182	--	4,216,479	7,787,661
Fines and forfeits	46,523	--	557,091	603,614
Interest and investment earnings	105,244	1,034	24,149	130,427
Reimbursements	2,352,860	75	119,003	2,471,938
Payments in lieu of taxes	686,741	--	--	686,741
Miscellaneous	699,469	--	157,675	857,144
Total revenues	<u>37,129,299</u>	<u>221,574</u>	<u>6,477,838</u>	<u>43,828,711</u>
EXPENDITURES				
Current:				
General government	18,558,014	15,452	1,030,674	19,604,140
Public safety	10,736,820	12,200	4,041,117	14,790,137
Health and sanitation	188,842	4,336	--	193,178
Culture and recreation	1,505,395	--	--	1,505,395
Social services	263,623	--	--	263,623
Capital outlay	1,527,972	158,173	47,934	1,734,079
Total expenditures	<u>32,780,666</u>	<u>190,161</u>	<u>5,119,725</u>	<u>38,090,552</u>
Excess (deficiency) of revenues over expenditures	<u>4,348,633</u>	<u>31,413</u>	<u>1,358,113</u>	<u>5,738,159</u>
OTHER FINANCING SOURCES (USES)				
Transfers in	468,723	--	--	468,723
Transfers (out)	--	--	(468,723)	(468,723)
Total other financing sources (uses)	<u>468,723</u>	<u>--</u>	<u>(468,723)</u>	<u>--</u>
Net change in fund balances	4,817,356	31,413	889,390	5,738,159
Fund balances - beginning	<u>9,431,813</u>	<u>262,581</u>	<u>2,993,019</u>	<u>12,687,413</u>
Fund balances - ending	<u>\$ 14,249,169</u>	<u>\$ 293,994</u>	<u>\$ 3,882,409</u>	<u>\$ 18,425,572</u>

See accompanying notes and accountant's report

BERKELEY COUNTY, WEST VIRGINIA
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO
THE STATEMENT OF ACTIVITIES
For the Fiscal Year Ended June 30, 2020

Amounts reported for governmental activities in the statement of activities are different because:

Net change in fund balances - total governmental funds	\$ 5,738,159
Capital outlays are reported as an expenditure in the governmental funds but are considered an asset at the government-wide level. This is the amount of capital assets that were purchased during the fiscal year. (Note III.C.)	1,734,079
Capital outlays are reported as an expenditure in the governmental funds. In the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount of depreciation expense charged during the year. (Note III.C.).	(1,012,850)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds. This is the difference between prior and current year unavailable/unearned revenues.	10,425
Prior year unavailable/unearned revenues: \$865,646	
Current year unavailable/unearned revenues: \$876,071	
Net pension and OPEB liabilities and deferred outflows and inflows do not provide current financial resources are not reported as revenues to the funds:	
Change in deferred outflows	149,163
Change in deferred inflows	193,372
Change in net pension liabilities	(429,819)
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds. (Note III.G.)	
Capital leases	712,131
Compensated absences	(161,542)

Change in net position of governmental activities	\$ 6,933,118

See accompanying notes and accountant's report

BERKELEY COUNTY, WEST VIRGINIA
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE - BUDGET AND ACTUAL - GENERAL FUND
For the Fiscal Year Ended June 30, 2020

	Budgeted Amounts		Actual Modified Accrual Basis	Adjustments Budget Basis	Actual Amounts		Variance with Final Budget Positive (Negative)
	Original	Final			Budget Basis	Budget Basis	
REVENUES							
Taxes:							
Ad valorem property taxes	\$ 22,132,325	\$ 22,132,325	\$ 22,439,271	\$ 384,952	\$ 22,824,223	\$	691,898
Alcoholic beverages tax	220,600	220,600	481,809	--	481,809		261,209
Hotel occupancy tax	680,000	680,000	633,995	--	633,995		(46,005)
Gas and oil severance tax	168,600	168,600	205,848	--	205,848		37,248
Other taxes	1,920,000	1,920,000	2,672,088	--	2,672,088		752,088
Intergovernmental:							
Federal	693,990	1,268,790	2,881,514	--	2,881,514		1,612,724
State	250,000	250,000	352,755	--	352,755		102,755
Charges for services	2,373,000	2,373,000	3,571,182	--	3,571,182		1,198,182
Fines and forfeits	50,000	50,000	46,523	--	46,523		(3,477)
Interest and investment earnings	210,000	210,000	105,244	--	105,244		(104,756)
Refunds	630,000	2,172,063	2,352,860	--	2,352,860		180,797
Payments in lieu of taxes	500,000	500,000	686,741	--	686,741		186,741
Miscellaneous	657,000	657,000	699,469	--	699,469		42,469
Total revenues	<u>30,485,515</u>	<u>32,602,378</u>	<u>37,129,299</u>	<u>384,952</u>	<u>37,514,251</u>		<u>4,911,873</u>
EXPENDITURES							
Current:							
General government	19,066,502	21,047,513	18,558,014	--	18,558,014		2,489,499
Public safety	11,709,098	12,163,621	10,736,820	--	10,736,820		1,426,801
Health and sanitation	205,040	205,040	188,842	--	188,842		16,198
Culture and recreation	1,501,975	1,501,975	1,505,395	--	1,505,395		(3,420)
Social services	92,900	263,623	263,623	--	263,623		--
Capital outlay	410,000	2,479,530	1,527,972	--	1,527,972		951,558
Total expenditures	<u>32,985,515</u>	<u>37,661,302</u>	<u>32,780,666</u>	<u>--</u>	<u>32,780,666</u>		<u>4,880,636</u>
Excess (deficiency) of revenues over expenditures	<u>(2,500,000)</u>	<u>(5,058,924)</u>	<u>4,348,633</u>	<u>384,952</u>	<u>4,733,585</u>		<u>9,792,509</u>
OTHER FINANCING SOURCES (USES)							
Transfers in	--	--	468,723	--	468,723		468,723
Transfers (out)	--	--	--	--	--		--
Total other financing sources (uses)	<u>--</u>	<u>--</u>	<u>468,723</u>	<u>--</u>	<u>468,723</u>		<u>468,723</u>
Net change in fund balance	(2,500,000)	(5,058,924)	4,817,356	384,952	5,202,308		10,261,232
Fund balance - beginning	<u>2,500,000</u>	<u>5,058,924</u>	<u>9,431,813</u>	<u>--</u>	<u>9,431,813</u>		<u>4,372,889</u>
Fund balance - ending	<u>\$ --</u>	<u>\$ --</u>	<u>\$ 14,249,169</u>	<u>\$ 384,952</u>	<u>\$ 14,634,121</u>	<u>\$</u>	<u>\$ 14,634,121</u>

See accompanying notes and accountant's report

BERKELEY COUNTY, WEST VIRGINIA
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE - BUDGET AND ACTUAL - COAL SEVERANCE TAX FUND
For the Fiscal Year Ended June 30, 2020

	<u>Budgeted Amounts</u>		<u>Actual Modified Accrual Basis</u>	<u>Adjustments Budget Basis</u>	<u>Actual Amounts Budget Basis</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>				
REVENUES						
Taxes:						
Coal severance tax	\$ 150,000	\$ 150,000	\$ 220,465	\$ --	\$ 220,465	\$ 70,465
Interest and investment earnings	--	--	1,034	--	1,034	1,034
Reimbursements	--	--	75	--	75	75
Total revenues	<u>150,000</u>	<u>150,000</u>	<u>221,574</u>	<u>--</u>	<u>221,574</u>	<u>71,574</u>
EXPENDITURES						
Current:						
General government	--	--	15,452	--	15,452	(15,452)
Capital outlay	<u>190,000</u>	<u>324,771</u>	<u>158,173</u>	<u>--</u>	<u>158,173</u>	<u>166,598</u>
Total expenditures	<u>190,000</u>	<u>324,771</u>	<u>190,161</u>	<u>--</u>	<u>190,161</u>	<u>134,610</u>
Excess (deficiency) of revenues over expenditures	<u>(40,000)</u>	<u>(174,771)</u>	<u>31,413</u>	<u>--</u>	<u>31,413</u>	<u>206,184</u>
Fund balance - beginning	<u>40,000</u>	<u>174,771</u>	<u>262,581</u>	<u>--</u>	<u>262,581</u>	<u>87,810</u>
Fund balance - ending	<u>\$ --</u>	<u>\$ --</u>	<u>\$ 293,994</u>	<u>\$ --</u>	<u>\$ 293,994</u>	<u>\$ 293,994</u>

See accompanying notes and accountant's report

BERKELEY COUNTY, WEST VIRGINIA
STATEMENT OF NET POSITION - PROPRIETARY FUNDS
June 30, 2020

Berkeley County
Building Commission

ASSETS

Restricted:		
Investments	\$	<u>757,788</u>
Capital assets:		
Nondepreciable:		
Land		1,889,399
Construction in progress		4,159,208
Nondepreciable:		
Buildings		42,644,424
Less: accumulated depreciation		<u>(12,778,214)</u>
Total capital assets (net of accumulated depreciation)		<u>35,914,817</u>
Total assets	\$	<u><u>36,672,605</u></u>

LIABILITIES

Current liabilities payable from current assets:		
Accounts payable	\$	<u>1,800</u>
Current liabilities payable from restricted assets:		
Revenue bonds payable		1,724,412
Accrued revenue bond interest payable		<u>127,724</u>
Total current liabilities payable from restricted assets		<u>1,852,136</u>
Noncurrent liabilities:		
Bonds payable		27,065,887
Unamortized bond premium		464,976
Less Unamortized bond discount		<u>(35,073)</u>
Total noncurrent liabilities		<u>27,495,790</u>
Total liabilities		<u>29,349,726</u>

NET POSITION

Invested in capital assets, net of related debt		6,566,891
Restricted for debt service		757,788
Unreserved fund balance		<u>(1,800)</u>
Total net position		<u>7,322,879</u>
Total liabilities and net position	\$	<u><u>36,672,605</u></u>

See accompanying notes and accountant's report

BERKELEY COUNTY, WEST VIRGINIA
STATEMENT OF REVENUES, EXPENSES AND
CHANGES IN NET POSITION - PROPRIETARY FUNDS
For the Fiscal Year Ended June 30, 2020

	<u>Berkeley County Building Commission</u>
Operating revenues:	
Lease income	\$ 2,657,746
Intergovernmental, local	<u>22,258</u>
Total revenues	<u>2,680,004</u>
Operating expenses:	
Professional services	22,258
Depreciation	<u>1,091,830</u>
Total operating expenses	<u>1,114,088</u>
Operating income (loss)	<u>1,565,916</u>
Nonoperating revenues (expenses):	
Interest revenue	8,056
Bank trustee fees	(8,546)
Interest and fiscal charges	<u>(940,746)</u>
Total nonoperating revenues (expenses)	<u>(941,236)</u>
Change in net position	624,680
Net position at beginning of year	<u>6,698,199</u>
Net position at end of year	<u><u>\$ 7,322,879</u></u>

See accompanying notes and accountant's report

BERKELEY COUNTY, WEST VIRGINIA
STATEMENT OF CASH FLOWS - PROPRIETARY FUNDS
For the Fiscal Year Ended June 30, 2020

Berkeley County
Building Commission

Cash flows from operating activities:

Cash received for leases	\$ 2,657,746
Cash received from intergovernmental contributions and grants - local	22,258
Cash paid to vendors	(22,258)
	2,657,746
Net cash provided (used) by operating activities	2,657,746

Cash flows from capital and related financing activities:

Principal paid on bonds payable	(1,650,498)
Payment for bank trustee fees	(8,546)
Interest paid on revenue bonds	(984,330)
	(2,643,374)
Net cash provided (used) by capital and related financing activities	(2,643,374)

Cash flows from investing activities:

Investment income	8,056
Increase in restricted assets	(2,315,421)
Decrease in restricted assets	2,292,993
	(14,372)
Net cash provided (used) by investing activities	(14,372)

Net increase (decrease) in cash and cash equivalents

--

Cash and cash equivalents - beginning of year

--

Cash and cash equivalents - end of year

\$ --

Reconciliation of operating income to net cash provided by operating activities:

Operating income (loss)	1,565,916
Adjustments to reconcile operating income to net cash provided by operating activities:	
Depreciation expense	1,091,830
	2,657,746
Net cash provided by operations	\$ 2,657,746

Supplemental schedule of noncash investing and financing activities:

Amortization of bond discounts costs	\$ (3,056)
Amortization of bond premium	\$ 39,244

See accompanying notes and accountant's report

BERKELEY COUNTY, WEST VIRGINIA
STATEMENT OF FIDUCIARY NET POSITION
FIDUCIARY FUNDS
June 30, 2020

	Agency <u>Funds</u>
ASSETS	
Non-pooled cash	\$ <u>5,367,899</u>
Total cash	<u>5,367,899</u>
Receivables:	
Taxes	<u>4,534,897</u>
Total receivables	<u>4,534,897</u>
Total assets and deferred outflows of resources	\$ <u><u>9,902,796</u></u>
LIABILITIES	
Due to: other governments	<u>9,902,796</u>
Total liabilities and deferred inflows of resources	\$ <u><u>9,902,796</u></u>

See accompanying notes and accountant's report

BERKELEY COUNTY, WEST VIRGINIA
NOTES TO THE FINANCIAL STATEMENTS
For the Fiscal Year Ended June 30, 2020

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of Berkeley County, West Virginia (the government), conform to generally accepted accounting principles as applicable to governmental units. The following is a summary of significant accounting policies:

A. Reporting Entity

Berkeley County is one of fifty-five counties established under the Constitution and the Laws of the State of West Virginia. There are six offices elected county-wide, which are: County Council, County Clerk, Circuit Clerk, Assessor, Sheriff, and Prosecuting Attorney.

The County Council is the legislative body for the government, and as such budgets and provides all the funding used by the separate Constitutional Offices except for the offices of the Assessor and the Sheriff, which also have additional revenue sources. The County Clerk's office maintains the accounting system for the County's operations. The operations of the County as a whole, however, including all the Constitutional offices have been combined in these financial

The services provided by the government and accounted for within these financial statements include law enforcement for unincorporated areas of the County, health and social services, cultural and recreational programs, and other governmental services.

The accompanying financial statements present the government and its component units as required by generally accepted accounting principles. In determining whether to include a governmental department, agency, commission or organization as a component unit, the government must evaluate each entity as to whether they are legally separate and financially accountable based on the criteria set forth by the Governmental Accounting Standards Board (GASB). Legal separateness is evaluated on the basis of: (1) its corporate name, (2) the right to sue and be sued, and (3) the right to buy, sell or lease and mortgage property. Financial accountability is based on: (1) the appointment of the governing authority and (2) the ability to impose will or (3) the providing of specific financial benefit or imposition of specific financial burden. Another factor to consider in this evaluation is whether an entity is fiscally dependent on the County.

Blended Component Unit

The entity below is legally separate from the County and meets GASB criteria for component units. This entity is blended with the primary government because it provides services entirely or almost entirely to the County.

The Berkeley County Building Commission serves Berkeley County, West Virginia, and is governed by a board comprised of five (5) members appointed by the County Council for a term of five (5) years each. The Building Commission acquires property and debt on behalf of the County. The Berkeley County Building Commission is reported as an enterprise fund.

Discretely Presented Component Units

The Berkeley County Development Authority (Development Authority) was created by order of the County Commission on April 20, 1982 for the purpose of promoting, developing and advancing the business prosperity and economic welfare of Berkeley County, West Virginia and its citizens. The Development Authority is governed by a board comprised of fifteen (15) members appointed by the County Commission for a term of three (3) years each; however, the County Commission control is limited since it does not have the ability to modify or approve the budget or overrule or modify the decisions of the board members. The Development Authority does not provide specific benefits for other governments or others that are not part of the reporting entity. Accordingly, the Development Authority is reported as a discretely presented component unit of the County because of the nature and significance of its relationship with the Primary Government.

BERKELEY COUNTY, WEST VIRGINIA
NOTES TO THE FINANCIAL STATEMENTS
For the Fiscal Year Ended June 30, 2020

Related Organizations

The County's officials are also responsible for appointing the members of boards of other organizations, but the County's accountability for these organizations does not extend beyond making the appointments. The County Council appoints board members to the following organizations:

Name of Organization

Eastern WV Regional Airport
Berkeley County Emergency Ambulance Authority
Berkeley County Senior Services
Building Code Appeals Board
Berkeley County Building Permit Advisory Committee
Berkeley County Central Dispatch Advisory Committee
Berkeley County Deputy Sheriff's Civil Service Commission
Martinsburg-Berkeley County Convention and Visitors' Center
Berkeley County Eastern Panhandle Inland Port Coalition
Berkeley County Emergency Food and Shelter
Berkeley County Emergency Services Advisory Council
Berkeley County Fire Service Board
Berkeley County Health Department
Historic Landmark Commission
Martinsburg-Berkeley County Recreation Board
NEREMS, Inc.
Berkeley County Planning Commission
Berkeley County Public Service Sewer District
Eastern Panhandle Regional Planning & Development
Council Region 9
Berkeley County Criminal Justice Board

Name of Organization

Work Force Investment Board (WIB)
Berkeley County Public Service Water District
Berkeley County Solid Waste Authority
Metropolitan Planning Organization (MPO)
Berkeley County Board of Zoning Appeals
Berkeley County Roundhouse Authority
Berkeley County Farmland Preservation Board
Berkeley County Dog Nuisance Appeal Board
Eastern Panhandle Transportation Authority
Local Emergency Planning Commission
Clean Air Task Force
Homeland Security
Eastern Panhandle Home Consortium Council
Jefferson Co Community Criminal Justice Board
Public Defender Corporation
Martinsburg Berkeley County Public Library
Regional Water Resources Policy Commission
Potomac Headwaters RC&D Council
I-81 Corridor Coalition
Telamon
Berkeley County Storm Water District

BERKELEY COUNTY, WEST VIRGINIA
NOTES TO THE FINANCIAL STATEMENTS
For the Fiscal Year Ended June 30, 2020

B. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of changes in net position) report information on all of the nonfiduciary activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. Likewise, the primary government is reported separately from certain legally separate component units for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include: 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes and other items not properly included among program revenues are reported instead as general revenues. Interest on general long-term debt liabilities is considered an indirect expense and is reported in the Statement of Activities as a separate line.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. Combining financial statements for the nonmajor governmental funds are included as supplementary information.

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied and collectible. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collectible within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, interest and special assessments are susceptible to accrual. Other receipts and taxes become measurable and available when cash is received by the government and are recognized as revenue at that time.

Entitlements and shared revenues are recorded at the time of receipt or earlier if the susceptible to accrual criteria are met. Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other grant requirements have been met.

BERKELEY COUNTY, WEST VIRGINIA
NOTES TO THE FINANCIAL STATEMENTS
For the Fiscal Year Ended June 30, 2020

The government reports the following major governmental funds:

The *General fund* is the government's primary operating fund. It accounts for all financial sources of the general government, except those required to be accounted for in another fund.

The *Coal Severance Tax fund*, a special revenue fund, accounts for revenues and expenditures from a severance tax placed on coal that is distributed to West Virginia counties. The State Auditor's Office requires an annual budget be submitted for approval for this fund.

The government reports the following major proprietary funds:

The *Building Commission* fund arranges for debt service funding and the acquisition of large dollar capital assets and capital improvements needed by the County government. The legally separate entity leases these facilities to the primary government in accordance with lease agreements which mirror the securing debt requirements. The intergovernmental lease agreements between the County and the Building Commission were eliminated in these financial statements. The Building Commission promulgates rules and regulations governing the usage and maintenance of the facilities.

Additionally, the government reports the following fund types:

The agency funds are custodial in nature (assets equal liabilities) and do not present results of operations or have a measurement focus. Agency funds are accounted for using the full accrual basis of accounting. These funds are used to account for assets that Berkeley County, West Virginia holds for others in an agency capacity.

Discretely Presented Component Unit - Development Authority:

Accounts of the Authority are organized on the basis of fund accounting under one fund, an enterprise fund. Enterprise funds are proprietary funds used to account for business-like activities provided to the general public. These activities are financed primarily by user charges and the measurement of financial activity focuses on net income measurement similar to the private sector.

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as program revenues include: 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services in connection with a proprietary fund's principal ongoing operations. The principal operating revenue of the Building Commission (enterprise funds) are charges to customers for services. Operating expenses for the enterprise funds include the cost of services, administrative expenses, and depreciation of capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first, then unrestricted resources as they are needed.

BERKELEY COUNTY, WEST VIRGINIA
NOTES TO THE FINANCIAL STATEMENTS
For the Fiscal Year Ended June 30, 2020

D. Assets, Deferred Outflows, Liabilities, Deferred Inflows, and Net Position

1. Deposits and Investments

Berkeley County, West Virginia's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of less than three months from the date of acquisition. For purposes of the Statement of Cash Flows, restricted assets may be considered cash equivalents based on liquidity.

Short-term investments are reported at cost, which approximates fair value. Securities traded on a national or international exchange are valued at the last reported sales price at current exchange rates. Managed funds related to the retirement systems not listed on an established market are reported at estimated fair value as determined by the respective fund managers based on quoted sales prices of underlying securities. Cash deposits are reported at carrying amount which reasonably estimates fair value. The composition of investments and fair values are presented in Note III.A.

If it is determined that the available interest rate offered by an acceptable depository in the county is less than the interest rate, net of administrative fees referred to in article six, chapter twelve of the West Virginia Code, offered it through the state board of investments, the county treasurer may, with the approval of each fiscal body whose funds are involved, make such funds available to the state board of investments for investment in accordance with the provisions of article six, chapter twelve of the code.

State statutes authorize the government to enter into agreements with the State Treasurer for the investment of monies. Authority is provided for investment in the Investment Management Board, the West Virginia Board of Treasury or the Municipal Bond Commission, or to invest such funds in the following classes of securities: Any investment company or investment trust registered under the Investment Company Act of 1940, 15 U.S.C. §80a, the portfolio of which is limited: (i) To obligations issued by or guaranteed as to the payment of both principal and interest by the United States of America or its agencies or instrumentalities; and (ii) to repurchase agreements fully collateralized by obligations of the United States government or its agencies or instrumentalities: Provided, That the investment company or investment trust takes delivery of the collateral either directly or through an authorized custodian: Provided, however, That the investment company or investment trust is rated within one of the top two rating categories of any nationally recognized rating service such as Moody's or Standard & Poor's.

2. Receivables and Payables

Interfund Transactions

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "interfund receivables or payables" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds." Any residual balance outstanding between the governmental activities and the business-type activities are reported in the government-wide financial statements as "internal balances".

BERKELEY COUNTY, WEST VIRGINIA
NOTES TO THE FINANCIAL STATEMENTS
For the Fiscal Year Ended June 30, 2020

Property Tax Receivable

The property tax receivable allowance is equal to 25 percent of the property taxes outstanding at June 30, 2020.

All current taxes assessed on real and personal property may be paid in two installments; the first installment is payable on September first of the year for which the assessment is made, and becomes delinquent on October first; the second installment is payable on the first day the following March and becomes delinquent on April first. Taxes paid on or before the date when they are payable, including both first and second installments, are subject to a discount of two and one-half percent. If the taxes are not paid on or before the date in which they become delinquent, including both first and second installments, interest at the rate of nine percent per annum is added from the date they become delinquent until the date they are paid. Taxes paid on or before the due date are allowed a two and one half percent discount. A tax lien is issued for all unpaid real estate taxes as of the date of the sheriff's sale and these liens are sold between October 14th and November 23rd of each year. Sixty days of estimated property tax collections are recorded in revenues at the end of each fiscal year.

All counties within the state are authorized to levy taxes not in excess of the following maximum levies per \$100 of assessed valuation: On Class I property, fourteen and three-tenths cents (14.30 cents); On Class II property, twenty-eight and six-tenths cents (28.60 cents); On Class III property, fifty-seven and two-tenths cents (57.20 cents); On Class IV property, fifty-seven and two-tenths cents (57.20 cents). In addition, counties may provide for an election to lay an excess levy; the rates not to exceed statutory limitations, provided at least sixty percent of the voters cast ballots in favor of the excess levy.

The rates levied by the County per \$100 of assessed valuation for each class of property for the fiscal year ended June 30 were as follows:

Class of Property	Assessed Valuation For Tax Purposes	Current Expense
Class I	\$ - -	14.06 cents
Class II	3,466,749,404	28.12 cents
Class III	1,753,013,597	56.24 cents
Class IV	504,601,022	56.24 cents

3. Inventories and Prepaid Items

There are no material inventories maintained; therefore they do not appear on the financial statements.

4. Restricted Assets

Certain assets of the Berkeley County Building Commission are classified as restricted assets because their use is restricted by bond agreements.

The "regular" account is used to segregate resources accumulated for debt service payments over the next twelve months.

The "reserve" account is used to report resources set aside to make up potential future deficiencies in the regular account.

BERKELEY COUNTY, WEST VIRGINIA
NOTES TO THE FINANCIAL STATEMENTS
For the Fiscal Year Ended June 30, 2020

5. Capital Assets and Depreciation

Capital assets, which include property, plant, equipment, and infrastructure assets, are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of as stated below and estimated to have a useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the assets or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized in proprietary funds as projects are constructed. Interest incurred during the construction phase of proprietary fund capital assets is reflected in the capitalized value of the asset constructed, net of interest earned on the invested proceeds during the same period.

The government depreciates the capital assets using the straight-line method. Capital assets depreciation and capitalization policies are defined by the government as follows:

<u>Asset</u>	<u>Straight-line Years</u>	<u>Capitalize/ Depreciate</u>
Primary Government:		
Land	not applicable	\$ Capitalize only
Land improvement	20 to 30 years	65,000
Building	40 years	59,000
Building improvements	20 to 25 years	65,000
Construction in progress	not applicable	Capitalize only
Equipment	5 to 10 years	10,000
Vehicles	5 to 10 years	15,000
Discretely Presented Component Unit:		
Building	40 years	
Leasehold improvements	5 to 10 years	
Vehicles	5 years	
Office furniture and equipment	3 to 5 years	

6. Compensated Absences

It is the government's policy to permit employees to accumulate earned but unused vacation and sick pay benefits. All vacation pay is accrued when incurred in the government-wide, proprietary, and fiduciary fund financial statements in accordance with GASB Statement No. 16, *Accounting for Compensated Absences*. Vacation and sick leave benefits are accrued on a calendar year beginning January 1, and ending December 31. Sick leave benefits are accrued at the rate of one and one half days per month and an unlimited amount of sick leave benefits can be carried forward to the following calendar year. Employees earn vacation benefits based on the years of service as follows and no more than 30 days of accrued annual leave can be carried forward to the following calendar year:

<u>Years of Service</u>	<u>Vacation Benefits per Month</u>
0 to 5	1.25 days
5 to 10	1.50 days
10 to 15	1.75 days
15 and over	2.00 days

BERKELEY COUNTY, WEST VIRGINIA
NOTES TO THE FINANCIAL STATEMENTS
For the Fiscal Year Ended June 30, 2020

When a permanent full time employee terminates employment with the County or retires, the employee has the option of receiving payment at current salary rate for any unused accrued vacation days, but no payment is made for unused sick leave. If the employee is actually retiring, the employee has the option of applying accrued vacation and sick leave days for additional service time for retirement. If the employee is not retiring and terminates employment with the County for other reasons and has the option of re-employment at a later date, any unused sick leave would be reinstated if re-employment occurred within two years of the employee's termination of employment with the County.

7. Long-term Obligations

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the straight line method. Bonds payable are reported net of the applicable bond premium or discount.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as expenditures.

8. Deferred Outflows/inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will *not* be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

9. Fund Balances

In the governmental fund financial statements, fund balance is reported in five classifications.

Nonspendable fund balance	Inventories and prepaid amounts represent fund balance amounts that are not in spendable form.
Restricted	The restricted category is the portion of fund balance that is externally imposed by creditors, grantors, contributors or laws or regulations. It also is imposed by law through constitutional provisions or enabling legislation.
Committed	The committed category is the portion of fund balance whose use is constrained by limitations have been approved by an order (the highest level of formal action) of the County Council, and that remain binding unless removed in the same manner. The approval does not automatically lapse at the end of the fiscal year.
Assigned	The assigned category is the portion of fund balance that has been approved by formal action of the County Council/other official authorized to assign amounts for any amounts that are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed.

BERKELEY COUNTY, WEST VIRGINIA
NOTES TO THE FINANCIAL STATEMENTS
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Unassigned The unassigned category is the portion of fund balance that has not been reported in any other classification. Only the general fund can report a positive amount of unassigned fund balance. However, any governmental fund in a deficit position could report a negative amount of unassigned fund balance.

The County Council is the government's highest level of decision-making authority. The Council would take formal action to establish, and modify or rescind, a fund balance commitment or to assign fund balance amounts to a specific purpose. The government has adopted a revenue spending policy that provides guidance for programs with multiple revenue sources. For purposes of fund balance classification, expenditures are to be spent from restricted fund balance first, followed in order by committed fund balance, assigned fund balance and lastly unassigned fund balance. The government has the authority to deviate from this policy if it is in the best interest of the County.

10. Stabilization Arrangements

The government has created a stabilization arrangement in accordance with West Virginia Code § 7-21-3. The government may appropriate a sum to the arrangement from any surplus in the general fund at the end of each fiscal year or from other money available. The amount of money committed to the arrangement may not exceed thirty percent of the government's most recent general fund budget. The money may be used as deemed necessary. The stabilization balance at fiscal year-end was \$6,095,937.

E. Pensions

For purposes of measuring the net pension liability and deferred outflows/inflows of the resources related to pensions, and pension expense, information about the fiduciary net position of the Public Employee Retirement System (PERS) and Deputy Sheriffs' Retirement System (DSRS) and additions to/deductions from the Plans' fiduciary net position have been determined on the same basis as they are reported by the PERS and DSRS. For this purpose, benefit payment (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

F. Postemployment Benefits Other than Pensions (OPEB)

For purposes of measuring the net OPEB and deferred outflows/inflows of the resources related to OPEB, the OPEB expense, information about the fiduciary net position of the West Virginia Retiree Health Benefits Trust Fund (RHBT) and additions to/deductions from the RHBT's fiduciary net position have been determined on the same bases as they are reported by the RHBT. The RHBT recognized benefit payments when due the payable in accordance with the benefit terms. Investments are reported at fair value.

G. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

H. Land and Development Costs - Component Unit Development Authority

Land held for development and related development costs at June 30, 2020 and 2019, consist of the land known as Tabler Station Business Park, located near Interstate 81 between Martinsburg and Inwood, West Virginia, as well as land known as the "Willis Property" located near State Highway Route 9 outside of Martinsburg, West Virginia. Development costs consist of engineering, construction, and legal costs associated with the development of these land parcels.

BERKELEY COUNTY, WEST VIRGINIA
NOTES TO THE FINANCIAL STATEMENTS
For the Fiscal Year Ended June 30, 2020

II. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

A. Budgetary Information

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for the General Fund and the Coal Severance Tax Special Revenue Fund. All annual appropriations lapse at fiscal year end.

Berkeley County, West Virginia prepares its budget on the cash basis of accounting except that the budget for the General County fund does not include money reserved for the Financial Stabilization fund, the OPEB Pension fund, or the Engineering Special Fees fund. Therefore, a reconciliation has been performed on the Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual for both the General and Coal Severance Tax Funds.

Prior to March 2nd of each year, the various elected officials submit to the County Council proposed requests for their respective offices for the fiscal year commencing July 1. Upon review and approval of these requests, the County Council prepares proposed budgets on forms prescribed by the State Auditor and submits them to the State Auditor by March 28 for approval. The County Council then reconvenes on the third Tuesday in April to hear objections from the public and to formally lay the levy.

The appropriated budget is prepared by fund, function and department. Transfers of appropriations between departments and revenue related revisions to the budget require approval from the governing council and then submission to the State Auditor for approval. Revisions become effective when approved by the State Auditor and budgeted amounts in the financial statements reflect only such approved amounts. The governing body made the following material supplementary budgetary appropriations throughout the year.

<u>Description</u>	<u>General Fund</u> <u>Amount</u>	<u>Coal Severance</u> <u>Amount</u>
Federal grant revenue	\$ 574,800	\$ --
Refunds revenue	1,542,063	--
General government expenditure increase	1,981,011	--
Public safety expenditure increase	454,523	--
Health and sanitation expenditure increase	205,040	--
Culture and recreation expenditure increase	1,501,975	--
Social services expenditure increase	170,723	--
Capital projects expenditure increase	2,069,530	134,771

III. DETAILED NOTES ON ALL FUNDS

A. Deposits and Investments

Interest Rate Risk

Interest rate risk is the risk that changes in interest rates demanded by the market will adversely affect the value of an investment. The government does not have a policy for interest rate risk.

Credit Risk

State law limit investments as described in Note I.D.1. The government does not have a policy for credit risk in addition to state regulations.

BERKELEY COUNTY, WEST VIRGINIA
NOTES TO THE FINANCIAL STATEMENTS
For the Fiscal Year Ended June 30, 2020

Concentration of Credit Risk

The government does not have a policy for concentration of credit risk. In accordance with GASB Statement No. 40, "Deposit and Investment Risk Disclosures", requires disclosure when the investment in any one issuer equals or exceeds 5% of the total amount of investments.

Custodial Credit Risk

For deposits, the government could be exposed to risk in the event of a bank failure where the government's deposits may not be returned. The government's policy for custodial credit risk is to comply with statutory provisions for depository bond coverage, which provides that no public money should be deposited until the banking institution designated executes a bond with good and sufficient sureties which may not be less than the maximum sum that is deposited in the depository at any one time.

At year end, the government's bank balances were \$21,932,588. The bank balance was collateralized by federal depository insurance or with securities held by the pledging financial institution's trust department or agent in the government's name.

A reconciliation of cash and investments as shown on the Statement of Net Position of the Statement of Net Position of the Fiduciary Funds is as follows:

	<u>Primary Government</u>	<u>Discretely Presented CU Development Authority</u>
Cash and cash equivalents	\$ 15,882,069	\$ 1,188,468
Investments - collateralized and secured - Restricted	<u>757,788</u>	<u>- -</u>
Total	<u>\$ 16,639,857</u>	<u>\$ 1,188,468</u>

At year end the investment balances were as follows:

<u>Investments</u>	<u>Maturities</u>	<u>Quoted Prices in Active Markets for Identical Assets Fair Value</u>	<u>Credit rating</u>
Building Commission:			
Federated U.S. Treasury Cash Reserves	Daily	<u>\$ 757,788</u>	AAA _m S&P
Discretely Presented Component Unit - Development Authority:			
State Investment Pool	Average of 90 days	<u>\$ 6,314,470</u>	AAA _m S&P

Fair value measurement

The Commission categorizes its fair value measurement within the fair value hierarchy established by generally accepted accounting principles as follows:

Level I - Valuations based on unadjusted quoted prices for identical assets or liabilities in active markets;

Level II - Valuations based on quoted prices for similar assets or liabilities in active markets for identical assets or liabilities in less active markets, such as dealer or broker markets; and

Level III - Valuations delivered from valuation techniques in which one or more significant inputs or significant value drivers are unobservable, such as pricing models, discounted cash flow models and similar techniques not based on market, exchange, dealer or broker-traced transactions.

BERKELEY COUNTY, WEST VIRGINIA
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The County has the following fair value measurements as of June 30,2020

	Level I	Level II	Level III
Building Commission:			
U.S. Treasury - Mutual Fund	\$ 757,788	\$ -	\$ -
The Discretely Presented Component Unit - Development Authority:			
State Investment Pool	\$ -	\$ 6,314,470	\$ -

B. Receivables

Receivables at year end for the government's individual major and aggregate nonmajor funds, and aggregate fiduciary funds, including applicable allowances for uncollectible accounts, are as follows:

	General <u>Fund</u>	<u>Primary Government</u> Coal Severance <u>Fund</u>	Agency Funds	Discretely Presented Component Unit <u>Development Authority</u>
Receivables:				
Taxes	\$ 1,681,312	\$ -	\$ 6,020,665	\$ -
Grants	2,347,541	-	-	-
Gross Receivables	4,028,853	-	6,020,665	-
Less: Allowance for uncollectible	(420,289)	-	(1,485,768)	-
Net Total Receivables	\$ 3,608,564	\$ -	\$ 4,534,897	\$ -

Governmental funds report unavailable/unearned revenue in connection with receivables for revenue that are not considered to be available to liquidate liabilities of the current period. Governmental funds also defer revenue recognition in connection with resources that have been received, but not yet earned. At the end of the current fiscal year, the various components of unavailable revenue and unearned revenue reported in the governmental funds were as follows:

	Deferred
	Inflows -
	Unavailable
Delinquent property taxes receivable (General Fund)	\$ 876,071
	\$ 876,071

BERKELEY COUNTY, WEST VIRGINIA
NOTES TO THE FINANCIAL STATEMENTS
For the Fiscal Year Ended June 30, 2020

C. Capital Assets

Capital asset activity for the fiscal year ended June 30, 2020, was as follows:

	Primary Government			
	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Governmental activities:				
Capital assets, not being depreciated:				
Land	\$ 850,602	\$ 76,846	\$ --	\$ 927,448
Construction in progress	<u>1,758,130</u>	<u>--</u>	<u>(488,609)</u>	<u>1,269,521</u>
Total capital assets not being depreciated	<u>2,608,732</u>	<u>76,846</u>	<u>(488,609)</u>	<u>2,196,969</u>
Capital assets being depreciated:				
Buildings	5,338,511	--	--	5,338,511
Improvements	3,712,758	1,826,602	--	5,539,360
Machinery and equipment	<u>6,828,877</u>	<u>319,241</u>	<u>--</u>	<u>7,148,118</u>
Total capital assets being depreciated	<u>15,880,146</u>	<u>2,145,843</u>	<u>--</u>	<u>18,025,989</u>
Less accumulated depreciation for:				
Buildings	2,491,569	119,204	--	2,610,773
Improvements	868,401	154,482	--	1,022,883
Machinery and equipment	<u>4,158,428</u>	<u>739,164</u>	<u>--</u>	<u>4,897,592</u>
Less: Total accumulated depreciation	<u>7,518,398</u>	<u>1,012,850</u>	<u>--</u>	<u>8,531,248</u>
Governmental activities capital assets, net	<u>\$ 10,970,480</u>	<u>\$ 1,209,839</u>	<u>\$ (488,609)</u>	<u>\$ 11,691,710</u>

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental activities:	
General government	\$ 351,749
Public safety	595,919
Health and sanitation	29,454
Culture and recreation	1,667
Social services	34,061
Total depreciation expense-governmental activities	<u>\$ 1,012,850</u>

	Building Commission			
	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Business-type activities:				
Capital assets, not being depreciated:				
Land	\$ 1,889,399	\$ --	\$ --	\$ 1,889,399
Construction in progress	<u>4,159,208</u>	<u>--</u>	<u>--</u>	<u>4,159,208</u>
Total capital assets not being depreciated	<u>6,048,607</u>	<u>--</u>	<u>--</u>	<u>6,048,607</u>
Capital assets being depreciated:				
Buildings	42,644,424	--	--	42,644,424
Less: accumulated depreciation buildings	<u>(11,686,384)</u>	<u>(1,091,830)</u>	<u>--</u>	<u>(12,778,214)</u>
Total capital assets being depreciated, net	<u>30,958,040</u>	<u>(1,091,830)</u>	<u>--</u>	<u>29,866,210</u>
Business-type activities capital assets, net	<u>\$ 37,006,647</u>	<u>\$ (1,091,830)</u>	<u>\$ --</u>	<u>\$ 35,914,817</u>

BERKELEY COUNTY, WEST VIRGINIA
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For the Fiscal Year Ended June 30, 2020

Construction in Progress

The construction in progress consists of improvements to the Crawford Building which is part of the original purchase of the Blue Ridge Outlet Center Complex.

	Discretely Presented Component Unit - Development Authority			
	Beginning Balance	Increases	Decreases	Ending Balance
Development Authority:				
Capital assets, not being depreciated:				
Land	\$ 718,947	\$ --	\$ --	\$ 718,947
Capital assets being depreciated:				
Buildings	3,644,204	--	--	3,644,204
Improvements	20,631	91,439	--	112,070
Machinery and equipment	23,455	4,289	--	27,744
Vehicles	26,510	29,353	(26,510)	29,353
Total capital assets being depreciated	3,714,800	125,081	(26,510)	3,813,371
Less accumulated depreciation for:				
Buildings	91,105	91,105	--	182,210
Improvements	2,810	--	--	2,810
Machinery and equipment	14,982	9,241	(15,906)	8,317
Vehicles	14,139	5,681	--	19,820
Less: Total accumulated depreciation	123,036	106,027	(15,906)	213,157
Development Authority capital assets, net	\$ 4,310,711	\$ 19,054	\$ (10,604)	\$ 4,319,161

D. Interfund Receivables, Payables, and Transfers

The composition of interfund balances as of the fiscal year ended June 30, 2020, is as follows:

Due to/from other funds

As of June 30, 2020, there is an interfund payable and related receivable totaling \$335,610.

Interfund Transfers:

<u>Transferred from:</u>	<u>Transferred to:</u>	<u>Amount</u>
Magistrate Court	General County	\$ 81,634
Worthless Check	General County	75
Home Confinement	General County	26,802
E-911 Fees	General County	215,762
Concealed Weapons	General County	17,645
Assessor's Valuation	General County	92,021
Task Force Reimbursement	General County	34,784
		\$ 468,723
Total		\$ 468,723

BERKELEY COUNTY, WEST VIRGINIA
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For the Fiscal Year Ended June 30, 2020

E. Fund Balance Detail

At year-end, the detail of the government's fund balances is as follows:

	General Fund	Coal Severance Fund	Non-major Fund	Non-major Total
Restricted:				
General government	\$ --	\$ --	\$ 2,180,664	\$ 2,180,664
Public safety	--	--	1,701,745	1,701,745
Committed:				
Financial stabilization	6,095,937	--	--	6,095,937
OPEB pension	318,206	--	--	318,206
Engineering special fees	988,887	--	--	988,887
Assigned:				
Budget carryover	6,846,139	293,994	--	7,140,133
Unassigned	--	--	--	--
Total fund balances	<u>\$ 14,249,169</u>	<u>\$ 293,994</u>	<u>\$ 3,882,409</u>	<u>\$ 18,425,572</u>

F. Leases

Capital Leases

The government has entered into lease agreements as lessee for financing the acquisition of machinery and equipment for its General Fund. These lease agreements qualify as capital leases for accounting purposes, and, therefore have been recorded at the present value of the future minimum lease payments as of the inception date.

The future minimum lease obligations and the net present value of these minimum lease payments as of the fiscal year ended June 30 were as follows:

<u>Year Ending June 30,</u>	<u>Governmental Activities</u>
2021	\$ 581,918
2022	581,918
2023	431,651
2024	236,091
2025	<u>122,096</u>
Total minimum lease payments	1,953,674
Less: amount representing interest	<u>(89,950)</u>
Present value of minimum lease payments	<u>\$ 1,863,724</u>

BERKELEY COUNTY, WEST VIRGINIA
NOTES TO THE FINANCIAL STATEMENTS
For the Fiscal Year Ended June 30, 2020

G. Long-term Debt

Lease Revenue Bonds

The county issues bonds where the government pledges income derived from acquired or constructed assets to pay debt service.

Purpose	Maturity Dates	Interest Rates	Issued	Retired	Balance June 30, 2020
Business-type activities:					
Series 2017 lease revenue bonds	6/1/2036	2% to 4%	\$ 4,210,000	\$ 500,000	\$ 3,710,000
Series 2011 lease revenue bonds	11/1/2035	3.29%	5,500,000	1,364,702	4,135,298
Series 2014A lease revenue bonds	9/1/2033	3% to 4%	7,290,000	1,475,000	5,815,000
Series 2014B lease revenue bonds	12/1/2029	3% to 5%	7,365,000	2,160,000	5,205,000
Series 2014C lease revenue bonds	12/1/2034	1.3% to 3.35%	3,000,000	620,000	2,380,000
Series 2015 lease revenue bonds	12/1/2035	not more than 5%	9,340,000	1,795,000	7,545,000
Total revenue bonds			<u>\$ 36,705,000</u>	<u>\$ 7,914,702</u>	<u>\$ 28,790,298</u>

Revenue bond debt service requirements to maturity are as follows:

Year Ended	Business-Type Activities	
	Principal	Interest
2021	\$ 1,724,412	920,029
2022	1,756,407	875,699
2023	1,818,635	823,941
2024	1,871,104	766,634
2025	1,923,823	706,815
2026 - 2030	10,449,234	2,523,882
2031 - 2035	8,019,768	850,674
2036 - 2040	1,226,915	230,234
Totals	<u>\$ 28,790,298</u>	<u>\$ 7,697,908</u>

Changes in Long-term Liabilities

	Governmental Activities				
	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
	Capital leases	\$ 2,575,855	\$ --	\$ (712,131)	\$ 1,863,724
Net pension liability	2,166,171	--	630,774	2,796,945	--
Net OPEB liability	846,124	--	(200,955)	645,169	--
Compensated absences	783,515	161,545	161,546	945,060	--
Governmental activities Long-term liabilities	<u>\$ 6,371,665</u>	<u>\$ 161,545</u>	<u>\$ (120,766)</u>	<u>\$ 6,250,898</u>	<u>\$ 541,269</u>
	Business-type Activities				
	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
	Lease revenue bonds	\$ 30,440,796	--	(1,650,498)	28,790,298
Governmental activities Long-term liabilities	<u>\$ 30,440,796</u>	<u>\$ --</u>	<u>\$ (1,650,498)</u>	<u>\$ 28,790,298</u>	<u>\$ 1,724,412</u>

BERKELEY COUNTY, WEST VIRGINIA
NOTES TO THE FINANCIAL STATEMENTS
For the Fiscal Year Ended June 30, 2020

Discretely Presented Component Unit - Development Authority					
	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Notes Payable	\$ 8,244,494	\$ --	\$ (284,454)	\$ 7,960,040	\$ 290,745
Net pension liability	29,719	--	(7,818)	21,901	--
Development Authority Long-term liabilities	\$ 8,274,213	\$ --	\$ (292,272)	\$ 7,981,941	\$ 290,745

H. Restricted Assets

The balances of the restricted asset accounts for the primary government and component units are as follows:

	Business-Type Activities
U. S Treasury - Mutual Fund	\$ 757,788

IV. OTHER INFORMATION

A. Risk Management

The government is exposed to various risks of loss related to torts, theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the government carries insurance with the West Virginia Counties Group, Self Insurance Risk Pool (WVCoRP) for umbrella (general liability) insurance for these various risks.

Workers' Compensation Fund (WCF): Private insurance companies could begin to offer workers compensation coverage to government employers beginning July 1, 2010. Workers compensation coverage is provided for this entity by West Virginia Counties Group, Self Insurance Risk Pool (WVCoRP).

B. Contingent Liabilities

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds.

The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the government expects such amounts, if any, to be immaterial.

It is the opinion of the government's counsel that there are no pending lawsuits or unasserted claims against Berkeley County, West Virginia.

C. Deferred Compensation Plan

The government offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The plan, available to all full-time government employees at their option, permits participants to defer a portion of their salary until future years. The deferred compensation is not available to participants until termination, retirement, death or unforeseeable emergency.

All amounts of compensation deferred under the plan, all property and rights purchased with those amounts, and all income attributable to those amounts, property or rights are held for the exclusive benefit of the participants and their beneficiaries.

BERKELEY COUNTY, WEST VIRGINIA
NOTES TO THE FINANCIAL STATEMENTS
For the Fiscal Year Ended June 30, 2020

V. EMPLOYEE RETIREMENT SYSTEMS AND PLANS

General Information about the Pension Plans

Berkeley County, West Virginia participates in a state-wide, cost-sharing, multiple-employer defined benefit plans on behalf of county employees. The system is administered by agencies of the State of West Virginia and funded by contributions from participants, employers and state appropriations, as necessary.

The following is a summary of eligibility factors, contribution methods, and benefit provisions:

Public Employee Retirement System

Eligibility to participate	All county full-time employees, except those covered by other pension plans.
Authority establishing contribution obligations and benefit provisions	West Virginia State Code 5-10d discusses the Consolidated Public Retirement Board, which administers all public retirement plans in the state of West Virginia.
Plan member's contribution rate	4.5% - 6%
County's contribution rate	10.0% (effective July 1, 2018)
Period required to vest	Five Years
Benefits and eligibility for distribution	A member who has attained age 60 and has earned 5 years or more of contributing service or age 55 if the sum of his/her age plus years of credited service is equal to or greater than 80. The final average salary (three highest consecutive years in the last 15) times the years of service times 2% equals the annual retirement benefit.
Deferred retirement portion	No
Provisions for:	
Cost of living	No
Death benefits	Yes

West Virginia Sheriff Retirement System (WVDRS)

Eligibility to participate	West Virginia deputy sheriffs first employed after the effective date and any deputy sheriffs hired prior to the effect date who elect to become members.
Authority establishing contribution obligations and benefit provisions	West Virginia State Code 5-10d discusses the Consolidated Public Retirement Board, which administers all public retirement plans in the state of West Virginia. The WVDRS is also discussed in West Virginia State Code 7-14d

BERKELEY COUNTY, WEST VIRGINIA
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Funding policy and contributions

Certain fees for reports generated by sheriff's offices are paid to this plan in accordance with West Virginia State Code. WVDRS members are required to contribute 8.5% of their annual covered salary and the count is required to contribute 12.0%. The contributions requirements of WVDRS members are established and may be amended only by the State of West Virginia Legislature. The government's contribution to WVDRS for the current year fiscal year was \$271,569 for employees' share and \$383,391 for employer's share.

Period required to vest

Five Years

Benefits and eligibility for distribution

A member who has attained age 60 and has earned 5 years or more of contributing service or age 55 if the sum of his/her age plus years of credited service is equal to or greater than 70. The final average salary (five highest consecutive years in the last 10) times the years of service times 2.25% equals the annual retirement benefit.

Deferred retirement option

No deferred retirement option is available

Annual pension cost and amount contributed:

For the current fiscal year ended June 30, the annual cost was \$1,636,971 for all covered employees with contributed percentage of 100%

Trend Information

<u>Fiscal Year</u>	<u>Public Employees Retirement System (PERS)</u>		<u>West Virginia Deputy Sheriff Retirement System (WVDRS)</u>		<u>Discretely Presented Component Unit - Development Authority (PERS)</u>		
	<u>Annual Pension Costs</u>	<u>Percentage Contributed</u>	<u>Annual Pension Costs</u>	<u>Percentage Contributed</u>	<u>Annual Pension Costs</u>	<u>Percentage Contributed</u>	
	2020	\$ 1,253,580	100%	\$ 383,391	100%	\$ 18,264	100%
	2019	1,107,294	100%	392,227	100%	14,962	100%
2018	1,105,774	100%	333,482	100%	17,490	100%	
2017	1,089,137	100%	344,360	100%	17,821	100%	
2016	1,564,007	100%	553,396	100%	31,599	100%	
2015	1,486,951	100%	559,542	100%	32,580	100%	

PERS and WVDRS issue a publicly available financial report that includes financial statements and required supplementary information. That information may be obtained by writing to the Public Employees' Retirement System, 4101 MacCorkle Avenue, SE, Charleston, WV 25304.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At fiscal year-end, the County reported the following liabilities for its proportionate share of the net pension liabilities. The net pension liabilities were measured as of June 30, 2019, and the total pension liability used to calculate the net pension liabilities was determined by an actuarial valuation as of that date. The County's proportion of the net pension liabilities was based on a projection of the County's long-term share of contributions to the pension plans relative to the projected contributions of all participating governments, actuarially determined. NOTE: These amounts differ from the net pension liability reported on the Statement of Net Position due to rounding and changes to the allocation schedules; however the differences in these amounts are considered immaterial. At June 30, 2020, the government's reported the following proportions and increase/decreases from its proportion measured as of June 30, 2019:

BERKELEY COUNTY, WEST VIRGINIA
NOTES TO THE FINANCIAL STATEMENTS
For the Fiscal Year Ended June 30, 2020

	<u>Primary Government</u>		Comp. Unit
	<u>PERS</u>	<u>WVDSRS</u>	Dev Auth
Amount for proportionate share of net pension liability	\$ 1,621,677	\$ 1,175,268	\$ 21,901
Percentage for proportionate share of net pension liability	0.754223%	5.848266%	0.010186%
Increase/decrease % from prior proportion measured	3.70%	9.30%	-0.001322%

For this fiscal year, the County recognized the following pension expenses:

	<u>PERS</u>	<u>WVDSRS</u>	<u>Dev Auth</u>
	<u>\$ 872,023</u>	<u>\$ 1,507,151</u>	<u>\$ 5,582</u>

The County reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

Public Employees Retirement System (PERS)	<u>Primary Government</u>		<u>Component Unit - Dev Authority</u>	
	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 62,766	141,636	\$ 848	1,913
Changes in proportion and differences between government contributions and proportionate share of contributions	296,210	--	2,408	9,269
Net difference between projected and actual earnings on pension plan investments	--	586,159	--	7,916
Changes in assumptions		297,707		4,021
Government contributions subsequent to the measurement date	<u>1,253,580</u>	<u>--</u>	<u>18,264</u>	<u>--</u>
	<u>\$ 1,612,556</u>	<u>\$ 1,025,502</u>	<u>\$ 21,520</u>	<u>\$ 23,119</u>

The amount reported as deferred outflows of resources related to pensions resulting from County contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2020. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year Ended June 30:</u>	<u>Primary Government</u>	<u>Component Unit Development Authority</u>	
2020	\$ (105,023)	\$ (9,278)	
2021	(777,156)	(11,496)	
2022	(28,567)	(1,387)	
2023	244,220	2,299	
	<u>\$ (666,526)</u>	<u>\$ (19,862)</u>	

West Virginia Deputy Sheriff Retirement System (DSRS)	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 187,788	\$ 395,577
Changes in proportion and differences between government contributions and proportionate share of contributions	93,847	47,600
Difference between projected and actual earnings on pension plan investments	--	160,769
Change in assumptions	--	105,795
Government contributions subsequent to the measurement date	<u>383,391</u>	<u>--</u>
	<u>\$ 665,026</u>	<u>\$ 709,741</u>

BERKELEY COUNTY, WEST VIRGINIA
NOTES TO THE FINANCIAL STATEMENTS
For the Fiscal Year Ended June 30, 2020

The amount reported as deferred outflows of resources related to pensions resulting from County contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2020. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended June 30:

2020	\$ (88,151)
2021	(241,200)
2022	(83,823)
2023	(46,219)
2024	14,621
Thereafter	16,668
	<u>\$ (428,106)</u>

Actuarial assumptions. The total pension liability was determined by an actuarial valuation as of July 1, 2018 and rolled forward to June 30, 2019 for all plans, using the following actuarial assumptions, applied to all periods included in the measurement.

Public Employees Retirement System

Actuarial cost method	Individual entry age normal cost with level percentage of payroll
Asset valuation method	Fair value
Amortization method	Level dollar, fixed period
Amortization period	Through fiscal year 2035
Actuarial assumptions	
Inflation rate	3.00%
Salary increases	3.35% -6.5%
Investment Rate of Return	7.50%
Mortality Rates	Active-100% of Pub-2010 General Employee stable, below-median, headcount weighted, projected with scale MP-2018 Retired healthy males-108% of Pub-2010 General Retiree Male table, below-median, headcount weighted, projected with scale MP-2018 Retired healthy females-122% of Pub-2010 Annuitant, Scale AA fully generational General Retiree Female table, below-median, headcount weighted, projected with scale MP-2018 Disabled males-118% of Pub-2010 General /Teachers Disabled Male table, below-median, headcount weighted, projected with scale MP-2018 Disabled females-118% of Pub-2010 General /Teachers Disabled Female table, below-median, headcount weighted, projected with scale MP-2018
Withdrawal rates:	
State	2.28% - 45.63%
Non-state	2.50% - 35.88%
Disability rates	0.0005% - 0.054%
Retirement rates	12% - 100%

The date range of the most recent experience study was from 2013-2018

West Virginia Deputy Sheriff Retirement System

Actuarial cost method	Individual entry age normal cost with level percentage of payroll
Asset valuation method	Fair value
Amortization method	Level dollar, fixed period
Amortization period	Through fiscal year 2029
Actuarial assumptions	
Inflation rate	3.00%

BERKELEY COUNTY, WEST VIRGINIA
NOTES TO THE FINANCIAL STATEMENTS
For the Fiscal Year Ended June 30, 2020

Salary increases	5.0% for first 2 years of service 4.5% for next 3 years of service 4.0% for the next 5 years of service, and 3.5% thereafter
Investment Rate of Return	7.50%
Mortality Rates	Active - 100% of RP-2014 Non-Annuitant tables (sex-distinct), Scale MP-2016 fully generational Healthy male retirees - 103% of RP-2014 Male Healthy Annuitant table, Scale MP-2016 fully generational Healthy female retirees - 100% of RP-2014 Female Healthy Annuitant tables, Scale MP-2016 fully generational Disabled males - 100% of RP-2014 Male Disabled Annuitant table, Scale MP-2016 fully generational Disabled females - 100% of RP-2014 Female Disabled Annuitant table, Scale MP-2016 fully generational
Withdrawal rates:	4.00% - 12.32%
Disability rates	0.04% - 0.60%
Retirement rates	16% - 100%

The date range of the most recent experience study was from 2011-2016.

The long-term expected rate of return on pension plan investments were determined using a building-block method in which best-estimate rates of expected future real rates of returns (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class included are summarized in the following chart:

<u>Investment</u>	Long-term Expected Real Rate <u>of Return</u>	PERS Target Asset <u>Allocation</u>	DSRS Target Asset <u>Allocation</u>
Domestic Equity	5.8%	27.5%	27.5%
International Equity	7.7%	27.5%	27.5%
Fixed Income	3.3%	15.0%	15.0%
Real Estate	6.1%	10.0%	10.0%
Private Equity	8.8%	10.0%	10.0%
Hedge Funds	4.4%	10.0%	10.0%
		100.0%	100.0%

Discount rate. The discount rate used to measure the total pension liability was 7.5 percent for all defined benefit plans. The projection of cash flows used to determine the discount rates assumed that employer contributions will continue to follow the current funding policies. Based on those assumptions, the fiduciary net position for each defined benefit pension plan was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments were applied to all periods of projected benefit payments to determine the total pension liabilities of each plan.

The following chart presents the sensitivity of the net pension liability to changes in the discount rate, calculated using the discount rates as used in the actuarial evaluation, and what the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage point higher than the current rate:

BERKELEY COUNTY, WEST VIRGINIA
NOTES TO THE FINANCIAL STATEMENTS
For the Fiscal Year Ended June 30, 2020

	1% Decrease 6.50%	Current Discount Rate 7.50%	1% Increase 8.50%
Government's proportionate share of:			
PERS's net pension liability (Primary Government)	\$ 7,553,898	\$ 1,621,676	\$ (3,396,613)
WVDSRS's net pension liability (Primary Government)	\$ 3,230,524	\$ 1,175,268	\$ (518,741)
PERS's net pension liability (Component Unit - Development Auth)	\$ (102,018)	\$ (21,900)	\$ 45,872

Pension plans' fiduciary net position . Detailed information about the pension plans' fiduciary net position is available in the separately issued financial report available at the Consolidated Public Retirement Board's website at www.wvretirement.com. That information can also be obtained by writing to the West Virginia Consolidated Public Retirement Board, 4101 MacCorkle Avenue SE, Charleston, WV 25304.

Postemployment Benefits Other Than Pensions (OPEB)

General Information about the OPEB Plan

Plan description . The County contributes to the West Virginia Other Postemployment Benefit Plan (the Plan), a cost-sharing, multiple-employer defined benefit postemployment healthcare plan. The financial activities of the Plan are accounted for in the West Virginia Retiree Health Benefit Trust Fund (RHBT), a fiduciary fund of the State of West Virginia. The Plan is administered by a combination of the West Virginia Public Employees Insurance Agency (PEIA) and the RHBT staff. Plan benefits are established and revised by PEIA and the RHBT management with approval of the Finance Board. The Finance Board is comprised of nine members. Finance Board members are appointed by the Governor, serve a term of four years and are eligible for reappointment. The State Department of Administration cabinet secretary serves as Chairman of the Board. Four members represent labor, education, public employees and public retirees. The four remaining members represent the public at large. The Plan had approximately 43,000 policyholders and 63,000 covered lives at June 30, 2019. The RHBT audited financial statements and actuarial reports can be found on the PEIA website at www.peia.wv.gov. You can also submit your questions in writing to the West Virginia Public Employees Insurance Agency, 601 57th. Street, SE, Suite 2, Charleston, WV, 25304.

Benefits provided . The Plan provides medical and prescription drug insurance and life insurance. The medical and prescription drug insurance is provided through two options: 1) Self-Insured Preferred Provider Benefit Plan (primarily for non-Medicare-eligible retirees and spouses) and 2) External Managed Care Organizations (primarily for Medicare-eligible retirees and spouses).

Contributions . Paygo premiums are established by the Finance Board annually. All participating employers are required by statute to contribute this premium to the RHBT at the established rate for every active policyholder per month. The active premiums subsidized the retirees' health care by approximately \$152 million and \$150 million for fiscal years ending June 30 2019 and June 30, 2018, respectively. Contributions to the OPEB plan from the government were \$80,116 for the current fiscal year.

BERKELEY COUNTY, WEST VIRGINIA
NOTES TO THE FINANCIAL STATEMENTS
For the Fiscal Year Ended June 30, 2020

OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

At fiscal year-end, the County reported a liability of \$645,169 for its proportionate share of the net OPEB liability. The net OPEB liability, deferred inflows and outflows of resources and OPEB expense were determined by an actuarial valuation date as of June 30, 2016, rolled forward to June 30, 2018, which is the measurement date. The County's proportion of the net OPEB liability was based on a projection of the County's long-term share of contributions to the OPEB plan relative to the projected contributions of all participating governments, actuarially determined. NOTE: These amounts differ from the net OPEB liability reported on the Statement of Net Position due to rounding and changes to the allocation schedules; however the differences in these amounts are considered immaterial. At June 30, 2019, the County's proportion was 0.038885938%, which was an decrease of 1.4% from its proportion measured as of June 30, 2018.

For this fiscal year, the government recognized OPEB expense of \$(21,909). The government reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 3,668	\$ 10,628
Deferred difference in assumptions	--	130,845
Difference between projected and actual earnings on pension plan investments	--	75,245
Changes in proportion and differences between government contributions and proportionate share of contributions	64,397	60,105
Change in assumptions	--	--
Reallocation of opt-out employer change in proportionate share.	159	17,358
Government contributions subsequent to the measurement date	80,116	--
	\$ 148,340	\$ 294,181

The amount reported as deferred outflows of resources related to OPEB resulting from government contributions subsequent to the measurement date will be recognized as a reduction of the net OPEB liability in the year ended June 30, 2020. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Year Ended June 30:

2020	\$ (75,128)
2021	(74,881)
2022	(61,138)
2023	(14,810)
	\$ (225,957)

Actuarial assumptions . The total OPEB liability was determined by an actuarial valuation as of June 30, 2016, using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Inflation rate	2.75%
Salary increases	Dependent upon pension system, ranging from 3.0% to 6.5%, including inflation.
Investment Rate of Return	7.15%, net of OPEB plan investment expense, including inflation.

BERKELEY COUNTY, WEST VIRGINIA
NOTES TO THE FINANCIAL STATEMENTS
For the Fiscal Year Ended June 30, 2020

Healthcare cost trend rates

A trend rate for pre-Medicare per capita costs of 8.5% for plan year end 2020, decreasing by 0.5% each year thereafter, until ultimate trend rate of 4.5% is reached in plan year 2028. Trend rate for Medicare per capita costs of 3.1% for plan year end 2020. 9.5% for plan year end 2021, decreasing by 0.5% each year thereafter, until ultimate trend rate of 4.5% is reached in plan year end 2031.

Post-Retirement: RP-2000 Healthy Annuitant Mortality Table projected with Scale AA on a fully generational basis for PERS and TRS. RP-2014 Healthy Annuitant Mortality Table projected with scale MP-2016 on a fully generational basis for Troopers A and B. Pre-Retirement: RP-2000 Non- Annuitant Mortality Table projected with Scale AA on a fully generational basis for PERS and TRS. RP-2014 Employee Mortality Table projected with Scale MP-2016 on a fully generational basis for Troopers A and B.

The actuarial assumptions used in the valuation were based on the results of an actuarial experience study for the period July 1, 2010 through June 30, 2015.

The long-term rates of return on OPEB plan investments are determined using a building-block method in which estimates of expected future real rates of returns (expected returns, net of OPEB plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentages. The strategic asset allocation consists of 55% equity, 15% fixed income, 10% private equity, 10% hedge fund and 10 % real estate invested. Short-term assets used to pay current year benefits and expenses are invested with the WVBTI. Best estimates of long-term geometric rates are summarized in the following table:

<u>Asset Class</u>	<u>Long-term Real Rate of</u>	<u>Target Asset Allocations</u>
Global Equity	4.8%	49.5%
Core plus fixed income	2.1%	13.5%
Core real estate	4.1%	9.0%
Hedge Fund	2.4%	9.0%
Private Markets	6.8%	9.0%
Cash	0.3%	10.0%

Discount rate . The discount rate used to measure the OPEB liability was 7.15%. The projection of cash flows used to determine the discount rate assumed that contributions would be made at rates equal to the actuarially determined contribution rates, in accordance with prefunding and investment policies. The OPEB plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on OPEB plan investments was applied to all periods of projected benefit payments to determine the total OPEB liability. Discount rates are subject to change between measurement dates.

Sensitivity of the government's proportionate share of the net OPEB liability to changes in the discount rate . The following chart presents the government's proportionate share of the net OPEB liability, as well as what the proportionate share of the net OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage point higher than the current discount rate:

	<u>1% Decrease 6.15%</u>	<u>Discount Rate 7.15%</u>	<u>1% Increase 8.15%</u>
Net OPEB liability	\$ 769,990	\$ 645,169	\$ 540,715

BERKELEY COUNTY, WEST VIRGINIA
NOTES TO THE FINANCIAL STATEMENTS
For the Fiscal Year Ended June 30, 2020

Sensitivity of the government's proportionate share of the net OPEB liability to changes in the healthcare cost trend rates. The following chart presents the government's proportionate share of the net OPEB liability, as well as what the proportionate share of the net OPEB liability would be if it were calculated using healthcare cost trend rates are 1-percentage-point lower or 1-percentage point higher than the current healthcare cost trend rates described in the actuarial

	1% Decrease	Healthcare Cost Trend Rates	1% Increase
Net OPEB liability	\$ 520,236	\$ 645,169	\$ 796,776

OPEB plan fiduciary net position. Detailed information about the OPEB Plan's fiduciary net position is available in the separately issued financial report available at the West Virginia Public Employee Insurance Agency's website at peia.wv.gov. That information can also be obtained by writing to the West Virginia Public Employee Insurance Agency, 601 57th. Street, Suite 2, Charleston, WV 25304.

GASB 75 Adjustment to State Aid Support

	Measurement Date of June 30, 2019	Measurement Date of June 30, 2018	Measurement Date of June 30, 2017
Calculation of Expense attributable to UL Special Funding:			
(Allocates across all employers)			
Total Contributions From Allocation Schedules	206,028,203	204,349,400	205,398,348
Less: OPEB Supplemental for Unfunded Liability	(30,000,000)	(30,000,000)	(30,000,000)
Financial Stability Fund	(5,000,000)	(5,000,000)	(5,000,000)
WV PSSP Fund	(55,682,594)	(47,261,230)	(54,804,822)
Basis of UL Expense Allocation	115,345,609	122,088,170	115,593,526

Calculation of Liability Assumed by State of WV Associated with the County

(Allocates across all employers)

County's Percentage Contributed	0.03889%	0.03944%	0.03483%
NOL Attributable to OPEB Supplemental for UL	241,588,137	314,965,823	359,154,169
NOL Attributable to Financial Stability Fund	40,264,690	52,460,127	59,859,028
Total NOL Attributable to UL and FSF	281,852,827	367,425,950	419,013,197
County's Portion of UL NPL	109,608	144,920	145,956
Liability Assumed by State of WV for County	109,608	144,920	145,956

PILOT PROGRAMS

The County participates in Payment In Lieu Of Taxes agreements (PILOT's) with the West Virginia Economic Development Authority (WVEDA) to provide incentives for entities to invest, expand, or locate operations in Berkeley County. As part of these agreements, the participants are required to maintain specific full time employment levels and pay certain amounts based on a negotiated formula or amount agreed to. The participant must also transfer title of the property the WVEDA for the term of the agreement. As of June 30, 2020, the County has the following PILOT programs:

BERKELEY COUNTY, WEST VIRGINIA
NOTES TO THE FINANCIAL STATEMENTS
For the Fiscal Year Ended June 30, 2020

Procter and Gamble is currently operating a 2.5 million square foot facility on over 400 acres south of Martinsburg West Virginia. The pilot program consist of a 20 year agreement. The first 5 years exempt from real and personal property taxes. Remaining years 6 through 20 exemption range from 75% to 25%. As part of the agreement certain employment full time equivalent thresholds must be maintained. The County did not receive any payments in lieu of taxes during the current fiscal year.

Quad Graphics - Quad entered into the PILOT program for the original construction of the plant and subsequently entered into additional PILOT agreements for the expansion. The agreement provides for exemption of real and personal property over 20 years based on rates of 75% through 25%.

The amount of property taxes abated is unknown, for the current fiscal year. The County received \$187,990 from Quad Graphics as part of the agreement.

Knauf Insulation - Knauf Insulation invested \$58 million to improve and expand operations at their Berkeley County facilities. As part of the PILOT agreement, the Company will transfer the personal property to the WVEDA. At the end of the 20 year agreement, the property will return to the Knauf Insulation. The County agreed to taxable amounts to be paid between 75% to 40% over the life of the agreement.

No amounts where due or paid for property taxes for this project during the current fiscal year.

Macy's- the PILOT program agreement with Macy's consists of both real and personal property. The Company purchased property and constructed a distribution center in Berkeley County. The property is titled to the WVEDA for the 15 year term of the agreement. The agreement also exempts the Company from property taxes under the term of the agreement; however, the company is required make escalating annual payments in lieu of taxes starting in 2018 in the amount of \$1.0 million and ending in 2028 at \$1.5 million.

The amount of property taxes that were abated is unknown. The Company is not required and does not provide a property tax return that will allow the County to estimate the effect on property taxes. The County received \$237,862 from Macy's as a part of the agreemet.

Argos USA, LLC - the PILOT program with Argos consists of personal property from a large investment in improvements in the cement plant south of Martinsburg, West Virginia. The Company titled the property to WVEDA under the 25 year agreement. The agreement allows the Company to abate property taxes between 25% to 50% depending on certain conditions and thresholds.

The amount of property taxes abated is unknown, for the current fiscal year. The County received \$260,900 from Argos USA LLC as part of the agreement.

Shenandoah Landlord, LLC - the PILOT program with Shenandoah Landlord relates to the acquisition, refurbishment and remodeling of real property and equipment located within the property in Martinsburg, West Virginia. The Company will convey to BCEDA the fee simple ownership interest in the real property comprising the project and BCEDA will lease the same back to the Company for a period of 10 years. As a result of the agreement, for years 1 to 3, the Company shall remit payments in lieu of taxes based on the July 1, 2021 assessment, for years 4 through 6, pay an amount equal to 33 1/3% of property taxes, and for years 7 through 10 pay amounts equal to 66 2/3% of taxes owed.

BERKELEY COUNTY, WEST VIRGINIA
NOTES TO THE FINANCIAL STATEMENTS
For the Fiscal Year Ended June 30, 2020

SUBSEQUENT EVENT

The County's management has considered all subsequent events through November 19, 2020, the date the financial statements were made available.

GASB87- Leases - This Statement's objective is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. This statement increases the usefulness of government's financial statements by requiring recognition of certain lease assets and liabilities for lease that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provision of the contract. It establishes a single model for lease accounting based on the foundation principle that lease are financings of the rights and use of underlying asset. Under this Statement, a lessee is required to recognize a lease receivable and deferred inflow of resources, thereby enhancing the relevance and consistency of information about a government's leasing activities. This statement effective date was extended for eighteen months to reporting period beginning after June 30, 2021.

In July 2020, the County entered into a PILOT program agreement with A&M Products Manufacturing Company. The PILOT program with A&M Products Manufacturing Company relates to the acquisition of a manufacturing facility on approximately 71.34 acre parcel of land located in Berkeley County, WV and purchases of new machinery and equipment. The Company will convey to BCEDA ownership interest in the new machinery and equipment and BCEDA will lease the same back to the Company for a period of 10 years. As a result of the agreement, for years 1 to 3, the Company shall remit payments in lieu of taxes based on the July 1, 2017 assessment, for years 4 and amount of 25% of property taxes, year 5 an amount of 50% of property taxes, year 6 an amount of 60% of property taxes, year 7 an amount of 70% property taxes, year 8 an amount of 75% property taxes, year 9 an amount of 85% of property taxes, year 10 an amount of 90% of property.

In August 2020, the Building Commission issued lease revenue improvement and refunding bonds, Series 2020 A for public safety and day report center projects. Total issuance amount is expected to be \$8.14 million. This bond discharged Series 2011 Bank Loan in the amount \$4.11 million and funded a construction reserve in the amount \$3.80 million. The remaining \$0.23 million is associated with cost of issuance. Interest rate associated with bonds range between 1% to 2.25% with a average bond yield of about 2% over the twenty-five year life of the bonds.

In November 2020, the Building Commission issued lease revenue improvement and refunding bonds, Series 2020 B for renovations and construction of 802 Emmett Rousch Drive. The total issuance amount is expected to be \$2.38 million. This bond discharged Series 2014 C Bank Loan in the amount of \$2.28 million. The remaining \$0.10 million is associated with cost of issuance. Interest rate associated with bond yield with bond range between 1.00% to 1.38% with an average yield of about 1.2% over the twenty-five year life of the bonds. By refunding the 2014C bonds, the Building Commission estimates a savings of \$350,000 of interest expense.

In addition, in November 2020, the Building Commission issued Series 2020C taxable lease revenue bonds to refund the 2014A, 2014B and 2015 bond issues originally issued for the Berkeley County Judicial Center. Total issuance amount is expected to be \$18.37 million and transfers from prior debt service funds of approximately \$1.09 million. This bond discharged \$5.68 million in 2014A bonds, \$5.59 million in 2014B bonds and \$7.87 million in 2015 bonds. The remaining \$0.32 million is associated with cost of issuance. Interest rate associated with bonds range between 0.65% to 2.11% with an average bond yield of approximately 1.6% over the fifteen year life of the bond. By refunding the 2014A, 2014B and 2015 bond issues, the Building Commission estimates a savings of \$1.78 million of interest expense.

BERKELEY COUNTY, WEST VIRGINIA
SCHEDULES OF THE GOVERNMENT'S PROPORTIONATE SHARE OF THE NET PENSION/OPEB LIABILITY
For the Fiscal Year Ended June 30, 2020

Public Employees Retirement System - Primary Government

Last 10 Fiscal Years*

	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Government's proportion of the net pension liability (asset) (percentage)	0.754223%	.727605%	.661098%	.628598%	.619966%	.584401%
Government's proportionate share of the net pension liability \$ (asset)	1,621,677 \$	1,879,053 \$	2,853,596 \$	5,777,556 \$	3,461,915 \$	2,156,891
Government's covered-employee payroll	\$ 12,535,755	\$ 11,072,915	\$ 9,076,146	\$ 8,304,435	\$ 8,407,616	\$ 7,826,058
Government's proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	12.94%	16.97%	31.44%	69.57%	41.69%	25.65%
Plan fiduciary net position as a percentage of the total pension liability	96.99%	96.33%	93.67%	86.11%	91.29%	93.98%

* will be built prospectively
Information prior to fiscal year June 30, 2014 is not available.

BERKELEY COUNTY, WEST VIRGINIA
SCHEDULES OF THE GOVERNMENT'S PROPORTIONATE SHARE OF THE NET PENSION/OPEB LIABILITY
For the Fiscal Year Ended June 30, 2020

West Virginia Deputy Sheriff Retirement System

Last 10 Fiscal Years*

	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Government's proportion of the net pension liability (asset) (percentage)	5.848266%	5.348701%	5.735028%	5.47445%	5.40537%	5.380897%
Government's proportionate share of the net pension liability \$ (asset)	1,175,268 \$	(287,118) \$	214,892 \$	1,742,845 \$	118,748 \$	917,514
Government's covered-employee payroll \$	3194926 \$	3,268,563 \$	2,869,709 \$	2,699,491 \$	2,664,486 \$	2,574,135
Government's proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	-36.79%	8.78%	7.49%	64.56%	4.46%	35.64%
Plan fiduciary net position as a percentage of the total pension liability	92.08%	102.50%	98.17%	84.48%	89.31%	90.52%

* will be built prospectively
Information prior to fiscal year June 30, 2014 is not available.

BERKELEY COUNTY, WEST VIRGINIA
SCHEDULES OF THE GOVERNMENT'S PROPORTIONATE SHARE OF THE NET PENSION/OPEB LIABILITY
For the Fiscal Year Ended June 30, 2020

Other Postemployment Benefits					
		Last 10 Fiscal Years*			
		<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
Government's proportion of the net OPEB liability (asset) (percentage)	0.038886%	0.039438%	0.034833%	0.040482%	0.040482%
Government's proportionate share of the net OPEB liability (asset) \$	645,169 \$	846,124 \$	856,547 \$	1,005,312	1,005,312
State's proportionate share of the net OPEB liability (asset) associat \$	<u>109,601</u>	<u>144,920</u>	<u>145,956</u>	<u>-</u>	<u>-</u>
Total	<u>754,770 \$</u>	<u>991,044 \$</u>	<u>1,002,503 \$</u>	<u>1,005,312</u>	<u>1,005,312</u>
Government's covered-employee payroll	\$ 15,730,681 \$	\$ 14,341,478 \$	\$ 11,945,855 \$	\$ 11,003,926	\$ 11,003,926
Government's proportionate share of the net OPEB liability (asset) as a percentage of its covered-employee payroll	4.10%	5.90%	7.17%	9.14%	9.14%
Plan fiduciary net position as a percentage of the total OPEB liability	39.69%	28.45%	25.10%	21.64%	21.64%

* will be built prospectively
Information prior to fiscal year June 30, 2016 is not available.

BERKELEY COUNTY, WEST VIRGINIA
SCHEDULE OF GOVERNMENT CONTRIBUTIONS
For the Fiscal Year Ended June 30, 2020

Public Employees Retirement System - Primary Government

Last 10 Fiscal Years

	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>
Contractually required contribution	\$ 1,253,580	\$ 1,107,294	\$ 1,105,774	\$ 1,089,137	\$ 1,169,052	\$ 1,177,066	\$ 1,134,778	\$ 956,564	\$ 1,034,534	\$ 852,636
Contributions in relation to the contractually required contribution	<u>(1,253,580)</u>	<u>(1,107,294)</u>	<u>(1,105,774)</u>	<u>(1,089,137)</u>	<u>(1,169,052)</u>	<u>(1,177,066)</u>	<u>(1,134,778)</u>	<u>(956,564)</u>	<u>(1,034,534)</u>	<u>(852,636)</u>
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Government's covered-employee payroll	\$ 12,535,755	\$ 11,072,915	\$ 10,052,517	\$ 9,076,146	\$ 8,304,435	\$ 8,407,616	\$ 7,826,058	\$ 6,832,600	\$ 7,134,716	\$ 6,821,088
Plan fiduciary net position as a percentage of the total pension liability	10.00%	10.00%	11.00%	12.00%	14.08%	14.00%	14.50%	14.00%	14.50%	12.50%

Applicable information prior to fiscal year 2011 is not available. The schedule will be built prospectively.

SCHEDULE OF GOVERNMENT CONTRIBUTIONS
For the Fiscal Year Ended June 30, 2020

Public Employees Retirement System - Component Unit - Development Authority

Last 10 Fiscal Years

	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>
Contractually required contribution	\$ 18,264	\$ 14,962	\$ 17,490	\$ 17,821	\$ 31,599	\$ 32,580	\$ 30,606	\$ 37,286	\$ 31,560	\$ 13,686
Contributions in relation to the contractually required contribution	<u>(18,264)</u>	<u>(14,962)</u>	<u>(17,490)</u>	<u>(17,821)</u>	<u>(31,599)</u>	<u>(32,580)</u>	<u>(30,606)</u>	<u>(37,286)</u>	<u>(31,560)</u>	<u>(13,686)</u>
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Government's covered-employee payroll	\$ 182,643	\$ 149,611	\$ 159,000	\$ 148,508	\$ 234,067	\$ 232,714	\$ 211,076	\$ 266,329	\$ 217,655	\$ 109,488
Plan fiduciary net position as a percentage of the total pension liability	10.00%	10.00%	11.00%	12.00%	13.50%	14.00%	14.50%	14.00%	14.50%	12.50%

BERKELEY COUNTY, WEST VIRGINIA
SCHEDULE OF GOVERNMENT CONTRIBUTIONS
For the Fiscal Year Ended June 30, 2020

West Virginia Deputy Sheriff Retirement System
 Last 10 Fiscal Years

	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>
Contractually required contribution	\$ 383,391	\$ 392,227	\$ 333,482	\$ 344,360	\$ 323,939	\$ 333,061	\$ 334,638	\$ 293,444	\$ 300,267	\$ 220,540
Contributions in relation to the contractually required contribution	<u>(383,391)</u>	<u>(392,227)</u>	<u>(333,482)</u>	<u>(344,360)</u>	<u>(323,939)</u>	<u>(333,061)</u>	<u>(334,638)</u>	<u>(293,444)</u>	<u>(300,267)</u>	<u>(220,540)</u>
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Government's covered-employee payroll	\$ 3,194,926	\$ 3,268,563	\$ 2,779,018	\$ 2,869,709	\$ 2,699,491	\$ 2,664,486	\$ 2,574,135	\$ 2,257,260	\$ 2,309,749	\$ 2,100,380
Plan fiduciary net position as a percentage of the total pension liability	12.00%	12.00%	12.00%	12.00%	12.00%	12.50%	13.00%	13.00%	13.00%	10.50%

Applicable information prior to fiscal year 2011 is not available.
 The schedule will be built prospectively.

Other Postemployment Benefits
 Last 5 Fiscal Years*

	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
Contractually required contribution	\$ 80,116	\$ 80,592	\$ 79,584	\$ 71,547	\$ 69,252
Contributions in relation to the contractually required contribution	<u>(80,116)</u>	<u>(80,592)</u>	<u>(79,584)</u>	<u>(71,547)</u>	<u>(69,252)</u>
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -
Government's covered-employee payroll	\$ 15,730,681	\$ 14,341,478	\$ 12,831,535	\$ 11,945,855	\$ 11,003,926
Contributions as a percentage of covered-employee payroll	0.51%	0.56%	0.62%	0.60%	0.63%

Applicable information prior to fiscal year 2016 is not available.
 The schedule will be built prospectively.

BERKELEY COUNTY, WEST VIRGINIA
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION
For the Fiscal Year Ended June 30, 2020

Note 1 - Changes in Assumptions PERS

Changes in the assumptions between the 2015 and 2014 valuations:

Projected salary increases went from 4.25-6% in 2014 to 3-6% in 2015; the inflation rate went from 2.2% in 2015 to 1.9% in 2015; mortality rates changed due to from the Gam model to RP-2000 model; withdrawal rates went from 1-31.2% in 2014 to 1.75-35.8% in 2015; disability rates went from 0-.8% in 2014 to 0-.675% in 2015;. The range of the experience study was 2004-2009 in 2014 and 2009-2014 in 2015. These changes in assumptions lead to deferred inflows of \$89,556,000 in 2015.

There have been no changes in assumptions since 2015.

Note 2 - Contributions for DSRS

Contributions for DSRS include employer contributions and various other fees designated for the fund from charges and fees per WV State Code Section 7-14E-2 and 17A-3-17 - Charges for obtaining reports (i.e., accident reports); fees from performing certain services (adult private employer finger printing for federal firearm permits, motor vehicle number identification, adult identification card, and photo-identification card); fees for nongovernmental background investigation reports; and fees for renewal of Class A or G vehicle registration.

Note 3 - Valuation Date OPEB

Methods and assumptions used to determine contribution rates

Actuarial cost method	Entry age normal
Amortization method	Level percentage of payroll, closed
Amortization period	20 year closed period as of June 30, 2017
Asset valuation method	Market value
Investment rate of return	7.15%, net of OPEB plan investment expense, including inflation
Inflation	2.75%
Salary increases	Dependent upon pension system. Ranging from 3.0% to 6.5%, including inflation.
Retirement age	Experienced-based table of rates that are specific to the type of eligibility condition. Last updated for the June 30, 2016 actuarial valuation.
Mortality	Post Retirement: RP-2000 Healthy Annuitant Mortality Table projected with Scale AA on a fully generational basis for PERS and TRS. RP-2014 Healthy Annuitant Mortality Table projected with Scale MP-2016 on a fully generational basis for Troopers A and B. Pre- Retirement: RP-2000 Non-Annuitant Mortality Table projected with Scale AA on a fully generational basis for PERS and TRS. RP- 2014 Non-Annuitant Mortality Table projected with Scale MP-2016 on a fully generational basis for Troopers A and B.

BERKELEY COUNTY, WEST VIRGINIA
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION
For the Fiscal Year Ended June 30, 2020

Healthcare cost trend rates	Trend rate for pre-Medicare per capita costs of 8.5% for plan year end 2020, decreasing by 0.5% each year thereafter, until ultimate trend rate of 4.5% is reached in plan year 2028. Trend rate for Medicare per capita costs of 3.1% for plan year end 2020. 9.5% for plan year end 2021, decreasing by 0.5% each year thereafter, until ultimate trend rate of 4.5% is reached in plan year end 2031.
Aging Factors Expenses	Based on the 2013 SOA Study "Health Care Costs - From Birth to Death" Health administrative expenses are included in the development of the per capita claim costs. Operating expenses are included as a component of the annual expense.

Note 3 - Changes in Assumptions OPEB

Changes in the assumptions between the 2016 and 2015 valuations:

Certain economic and behavioral assumptions are unique to healthcare benefits. These assumptions include the healthcare trend, per capita claims costs, the likelihood that a member selects healthcare coverage and the likelihood that a retiree selects one-person, two person or family coverage. These assumptions were updated based on a recent experience study performed by the RHBT actuaries using five-year experience data through June 30, 2015. The updated per capita claims costs were also based on recent claims, enrollment and premium information as of the valuation date.

For the June 30, 2016 valuation, the retiree healthcare participation assumption for each retirement plan is slightly higher than the previous assumption used in the June 30, 2015 OPEB valuation. More members who were covered as actives will be assumed to participate as retirees.

The 2016 and 2015 valuations include consideration of the \$30 million annual appropriations under Senate Bill 419, through July 1, 2037, or if earlier, the year the benefit obligation is fully funded. Additionally, the presentation of covered payroll was changed for the June 30, 2015, actuarial valuation. Participating employees hired before July 1, 2010, pay retiree premiums that are subsidized based on years of service at retirement. Participating employees hired on or after July 1, 2010, are required to fully fund premium contributions upon retirement. Consequently, beginning June 30, 2015, actuarial valuation covered payroll represents only the payroll for those OPEB eligible participating employees that were hired before July 1, 2010, allowing a better representation of the UAAL as a percentage of covered payroll, whereas, for the prior years, covered payroll is in total for all participating employees.

BERKELEY COUNTY, WEST VIRGINIA
 BUDGETARY COMPARISON SCHEDULE -
 ASSESSOR'S VALUATION FUND
 For the Fiscal Year Ended June 30, 2020

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Adjustments</u>	<u>Actual Amounts</u>	<u>Variance with</u>
	<u>Original</u>	<u>Final</u>	<u>Modified</u> <u>Accrual Basis</u>	<u>Budget</u> <u>Basis</u>	<u>Budget</u> <u>Basis</u>	<u>Final Budget</u> <u>Positive (Negative)</u>
REVENUES:						
Other taxes	\$ 1,007,401	\$ 1,007,401	\$ 1,132,074	\$ --	\$ 1,132,074	\$ 124,673
Map sales	--	--	46	--	46	46
Interest	3,500	3,500	8,597	--	8,597	5,097
Total revenues	<u>1,010,901</u>	<u>1,010,901</u>	<u>1,140,717</u>	<u>--</u>	<u>1,140,717</u>	<u>129,816</u>
EXPENDITURES:						
Current:						
General government	1,028,084	1,028,084	919,092	--	919,092	108,992
Capital outlay	421,317	421,317	30,036	--	30,036	391,281
Total expenditures	<u>1,449,401</u>	<u>1,449,401</u>	<u>949,128</u>	<u>--</u>	<u>949,128</u>	<u>500,273</u>
Net change in fund balance	(438,500)	(438,500)	191,589	--	191,589	630,089
Fund balance at beginning of year	<u>438,500</u>	<u>438,500</u>	<u>678,254</u>	<u>--</u>	<u>678,254</u>	<u>239,754</u>
Fund balance at end of year	\$ <u><u>--</u></u>	\$ <u><u>--</u></u>	\$ <u><u>869,843</u></u>	\$ <u><u>--</u></u>	\$ <u><u>869,843</u></u>	\$ <u><u>869,843</u></u>

BERKELEY COUNTY, WEST VIRGINIA
 COMBINING BALANCE SHEET - NONMAJOR SPECIAL REVENUE FUNDS
 For the Fiscal Year Ended June 30, 2020

		Dog & Kennel Fund 3	General School Fund 4	Magistrate Court Fund 5	Worthless Check Fund 6	Emergency 911 Fund 7	Home Confinement Fund 8	Federal Grants Fund 9	Fiduciary Fund 16
Assets:									
Current:									
Cash and cash equivalents	\$	145,907	26,101	4,253	100	113,319	19,742	45,593	298,386
Total assets and deferred outflows of resources	\$	<u>145,907</u>	<u>26,101</u>	<u>4,253</u>	<u>100</u>	<u>113,319</u>	<u>19,742</u>	<u>45,593</u>	<u>298,386</u>

LIABILITIES, DEFERRED INFLOWS AND FUND BALANCES

Liabilities:									
Accounts payable		--	--	--	--	--	--	--	--
Advances from other funds		--	--	--	--	26,802	--	--	--
Matured bonds payable		--	--	--	--	--	--	--	--
Total liabilities and deferred inflows of resources		<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>26,802</u>	<u>--</u>	<u>--</u>	<u>--</u>
Fund balances:									
Restricted		145,907	26,101	4,253	100	113,319	(7,060)	45,593	298,386
Unassigned		--	--	--	--	--	--	--	--
Total fund balances		<u>145,907</u>	<u>26,101</u>	<u>4,253</u>	<u>100</u>	<u>113,319</u>	<u>(7,060)</u>	<u>45,593</u>	<u>298,386</u>
Total liabilities, deferred inflows and fund balances	\$	<u>145,907</u>	<u>26,101</u>	<u>4,253</u>	<u>100</u>	<u>113,319</u>	<u>19,742</u>	<u>45,593</u>	<u>298,386</u>

BERKELEY COUNTY, WEST VIRGINIA
 COMBINING BALANCE SHEET - NONMAJOR SPECIAL REVENUE FUNDS
 For the Fiscal Year Ended June 30, 2020

	E-911 Fees Fund 19A	Project Life Saver Fund 20P	Grading Trust Fund 21B	COVID-19 Fund 28	Equine Protection Fund 23B	Teen Court Fund 26	Enhanced Equipment Fund 37	Planning Comm Trust Fund 53	Assessor's Valuation Fund 56
ASSETS AND DEFERRED OUTFLOWS									
Assets:									
Current:									
Cash and cash equivalents	\$ 1,195,275	\$ 1,039	\$ 21,497	\$ 100,098	\$ 1,068	\$ 23,314	\$ 145,396	\$ 685,617	\$ 871,168
Total assets and deferred outflows of resources	<u>\$ 1,195,275</u>	<u>\$ 1,039</u>	<u>\$ 21,497</u>	<u>\$ 100,098</u>	<u>\$ 1,068</u>	<u>\$ 23,314</u>	<u>\$ 145,396</u>	<u>\$ 685,617</u>	<u>\$ 871,168</u>
LIABILITIES, DEFERRED INFLOWS AND I									
Liabilities:									
Accounts payable	(444)	--	--	--	--	--	2,071	--	1,325
Advances from other funds	215,762	--	--	--	--	--	--	--	92,021
Matured bonds payable	--	--	25,462	--	--	--	--	--	--
Total liabilities and deferred inflows of resources	<u>215,318</u>	<u>--</u>	<u>25,462</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>2,071</u>	<u>--</u>	<u>93,346</u>
Fund balances:									
Restricted	979,957	1,039	(3,965)	100,098	1,068	23,314	143,325	685,617	777,822
Unassigned	--	--	--	--	--	--	--	--	--
Total fund balances	<u>979,957</u>	<u>1,039</u>	<u>(3,965)</u>	<u>100,098</u>	<u>1,068</u>	<u>23,314</u>	<u>143,325</u>	<u>685,617</u>	<u>777,822</u>
Total liabilities, deferred inflows and fund balances	<u>\$ 1,195,275</u>	<u>\$ 1,039</u>	<u>\$ 21,497</u>	<u>\$ 100,098</u>	<u>\$ 1,068</u>	<u>\$ 23,314</u>	<u>\$ 145,396</u>	<u>\$ 685,617</u>	<u>\$ 871,168</u>

BERKELEY COUNTY, WEST VIRGINIA
 COMBINING BALANCE SHEET - NONMAJOR SPECIAL REVENUE FUNDS
 For the Fiscal Year Ended June 30, 2020

	Fire Dept. Equipment Fund 55	Concealed Weapons Fund 59	Voter's Registration Fund 63	Special Law Enforcement Fund 73	Prosecuting Atty Forfeiture Fund 74	Task Force Reimb. Fund 101	Animal Facility Fund 161	Homeland Dive Team Fund 109	HMEP Grant Fund 172	F I I
ASSETS AND DEFERRED OUTFLOWS										
Assets:										
Current:										
Cash and cash equivalents	\$ 1,493	\$ 318,258	\$ 10,016	\$ 157,816	\$ 32,622	\$ 12,969	\$ 4,632	\$ 8,215	\$ 2,537	\$
Total assets and deferred outflows of resources	<u>\$ 1,493</u>	<u>\$ 318,258</u>	<u>\$ 10,016</u>	<u>\$ 157,816</u>	<u>\$ 32,622</u>	<u>\$ 12,969</u>	<u>\$ 4,632</u>	<u>\$ 8,215</u>	<u>\$ 2,537</u>	<u>\$</u>
LIABILITIES, DEFERRED INFLOWS AND I										
Liabilities:										
Accounts payable	--	--	--	--	--	--	--	--	--	--
Advances from other funds	--	--	--	--	--	--	--	--	1,025	--
Matured bonds payable	--	--	--	--	--	--	--	--	--	--
Total liabilities and deferred inflows of resources	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>1,025</u>	<u>--</u>
Fund balances:										
Restricted	1,493	318,258	10,016	157,816	32,622	12,969	4,632	8,215	1,512	--
Unassigned	--	--	--	--	--	--	--	--	--	--
Total fund balances	<u>1,493</u>	<u>318,258</u>	<u>10,016</u>	<u>157,816</u>	<u>32,622</u>	<u>12,969</u>	<u>4,632</u>	<u>8,215</u>	<u>1,512</u>	<u>--</u>
Total liabilities, deferred inflows and fund balances	<u>\$ 1,493</u>	<u>\$ 318,258</u>	<u>\$ 10,016</u>	<u>\$ 157,816</u>	<u>\$ 32,622</u>	<u>\$ 12,969</u>	<u>\$ 4,632</u>	<u>\$ 8,215</u>	<u>\$ 2,537</u>	<u>\$</u>

BERKELEY COUNTY, WEST VIRGINIA
 COMBINING BALANCE SHEET - NONMAJOR SPECIAL REVENUE FUNDS
 For the Fiscal Year Ended June 30, 2020

	Federal Grant HAVA/ADA Fund 118	Nonmajor Fund name 46	Total Nonmajor Special Revenue Funds
--	---------------------------------------	-----------------------------	--

ASSETS AND DEFERRED OUTFLOWS

Assets:			
Current:			
Cash and cash equivalents	2	--	\$ 4,246,433
Total assets and deferred outflows of resources	2	--	\$ 4,246,433

LIABILITIES, DEFERRED INFLOWS AND I

Liabilities:			
Accounts payable	--	--	2,952
Advances from other funds	--	--	335,610
Matured bonds payable	--	--	25,462
Total liabilities and deferred inflows of resources	--	--	364,024

Fund balances:			
Restricted	2	--	3,882,409
Unassigned	--	--	--
Total fund balances	2	--	3,882,409
Total liabilities, deferred inflows and fund balances	2	--	\$ 4,246,433

BERKELEY COUNTY, WEST VIRGINIA
 COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 NONMAJOR SPECIAL REVENUE FUNDS
 For the Fiscal Year Ended June 30, 2020

	Dog & Kennel Fund 3	General School Fund 4	Magistrate Court Fund 5	Worthless Check Fund 6	Emergency 911 Fund 7	Home Confinement Fund 8	Federal Grants Fund 9	Fiduciary Fund 16
REVENUES								
Taxes:								
Other taxes	\$ 39,279	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --
Intergovernmental:								
Federal	--	--	--	--	--	--	251,337	--
State	--	--	--	--	--	--	--	--
Charges for services	4,039	--	--	--	--	99,936	--	69,360
Fines and forfeits	--	390,011	77,969	100	--	--	--	--
Interest and investment earnings	1,280	242	--	--	505	686	101	1,193
Reimbursements	--	--	--	--	--	--	187	--
Miscellaneous	2,444	--	--	--	--	--	--	--
Total revenues	47,042	390,253	77,969	100	505	100,622	251,625	70,553
EXPENDITURES								
General government	--	--	--	--	--	--	--	9,288
Public safety	11,922	378,522	--	--	--	318,509	213,456	--
Health and sanitation	--	--	--	--	--	--	--	--
Capital outlay	--	--	--	--	--	--	--	--
Total expenditures	11,922	378,522	--	--	--	318,509	213,456	9,288
Excess (deficiency) of revenues over expenditures	35,120	11,731	77,969	100	505	(217,887)	38,169	61,265
OTHER FINANCING SOURCES (USES)								
Transfers in	--	--	--	--	--	--	--	--
Transfers (out)	--	--	(81,634)	(75)	--	(26,802)	--	--
Total other financing sources (uses)	--	--	(81,634)	(75)	--	(26,802)	--	--
Net change in fund balances	35,120	11,731	(3,665)	25	505	(244,689)	38,169	61,265
Fund balances - beginning	110,787	14,370	7,918	75	112,814	237,629	7,424	237,121
Fund balances - ending	\$ 145,907	\$ 26,101	\$ 4,253	\$ 100	\$ 113,319	\$ (7,060)	\$ 45,593	\$ 298,386

BERKELEY COUNTY, WEST VIRGINIA
 COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 NONMAJOR SPECIAL REVENUE FUNDS

For the Fiscal Year Ended June 30, 2020

	E-911 Fees Fund 19A	Project Life Saver Fund 20P	Grading Trust Fund 21B	COVID-19 Fund 28	Equine Protection Fund 23B	Teen Court Fund 26	Enhanced 911 Equipment Fund 37	Planning Comm Trust Fund 53
REVENUES								
Taxes:								
Other taxes	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --
Intergovernmental:								
Federal	--	--	--	--	--	--	--	--
State	--	--	--	--	--	--	--	--
Charges for services	3,681,638	--	--	--	--	--	49,878	310,712
Fines and forfeits	--	--	--	--	--	15,970	--	--
Interest and investment earnings	8,089	--	--	98	5	--	1,168	--
Reimbursements	--	170	--	100,000	--	--	--	18,300
Miscellaneous	11,071	--	--	--	--	--	--	--
Total revenues	3,700,798	170	--	100,098	5	15,970	51,046	329,012
EXPENDITURES								
General government	--	--	--	--	--	2,245	--	100,049
Public safety	3,057,597	(692)	--	--	--	--	--	--
Health and sanitation	--	--	--	--	--	--	--	--
Capital outlay	--	--	--	--	--	--	--	--
Total expenditures	3,057,597	(692)	--	--	--	2,245	--	100,049
Excess (deficiency) of revenues over expenditures	643,201	862	--	100,098	5	13,725	51,046	228,963
OTHER FINANCING SOURCE								
Transfers in	--	--	--	--	--	--	--	--
Transfers (out)	(215,762)	--	--	--	--	--	--	--
Total other financing sources (use)	--	--	--	--	--	--	--	--
Net change in fund balances	643,201	862	--	100,098	5	13,725	51,046	228,963
Fund balances - beginning	552,518	177	(3,965)	--	1,063	9,589	92,279	456,654
Fund balances - ending	\$ 1,195,719	\$ 1,039	\$ (3,965)	\$ 100,098	\$ 1,068	\$ 23,314	\$ 143,325	\$ 685,617

BERKELEY COUNTY, WEST VIRGINIA
 COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 NONMAJOR SPECIAL REVENUE FUNDS
 For the Fiscal Year Ended June 30, 2020

	Assessor's Valuation Fund 56	Fire Dept. Equipment Fund 55	Concealed Weapons Fund 59	Voter's Registration Fund 63	Special Law Enforcement Fund 73	Prosecuting Atty Forfeiture Fund 74	Task Force Reimbursement Fund 101
REVENUES							
Taxes:							
Other taxes	\$ 1,076,719	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --
Intergovernmental:							
Federal	--	--	--	--	--	--	36,106
State	--	--	--	--	--	--	--
Charges for services	--	--	--	916	--	--	--
Fines and forfeits	--	--	--	--	69,202	3,839	--
Interest and investment earnings	8,597	--	1,383	89	467	246	--
Reimbursements	46	--	--	--	--	--	--
Miscellaneous	55,355	--	88,805	--	--	--	--
Total revenues	1,140,717	--	90,188	1,005	69,669	4,085	36,106
EXPENDITURES							
General government	919,092	--	--	--	--	--	--
Public safety	--	--	19,805	--	2,940	37,321	--
Health and sanitation	--	--	--	--	--	--	--
Capital outlay	30,036	--	17,898	--	--	--	--
Total expenditures	949,128	--	37,703	--	2,940	37,321	--
Excess (deficiency) of revenues over expenditures	191,589	--	52,485	1,005	66,729	(33,236)	36,106
OTHER FINANCING SOURCE							
Transfers in	--	--	--	--	--	--	--
Transfers (out)	(92,021)	--	(17,645)	--	--	--	(34,784)
Total other financing sources (use)	(92,021)	--	(17,645)	--	--	--	(34,784)
Net change in fund balances	99,568	--	34,840	1,005	66,729	(33,236)	1,322
Fund balances - beginning	678,254	1,493	283,418	9,011	91,087	65,858	11,647
Fund balances - ending	\$ 777,822	\$ 1,493	\$ 318,258	\$ 10,016	\$ 157,816	\$ 32,622	\$ 12,969

BERKELEY COUNTY, WEST VIRGINIA
 COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 NONMAJOR SPECIAL REVENUE FUNDS
 For the Fiscal Year Ended June 30, 2020

	Homeland Dive Team Fund 109	Animal Control Facility Fund 161	HMEP Grant Fund 172	Federal Grant HAVA/ADA Fund 118	Total Special Revenue Funds
REVENUES					
Taxes:					
Other taxes	\$ --	\$ --	\$ --	\$ --	\$ 1,115,998
Intergovernmental:					
Federal	--	--	--	--	287,443
State	--	--	--	--	-
Charges for services	--	--	--	--	4,216,479
Fines and forfeits	--	--	--	--	557,091
Interest and investment earnings	--	--	--	--	24,149
Reimbursements	--	--	300	--	119,003
Miscellaneous	--	--	--	--	157,675
Total revenues	--	--	300	--	6,477,838
EXPENDITURES					
General government	--	--	--	--	1,030,674
Public safety	--	--	1,737	--	4,041,117
Health and sanitation	--	--	--	--	-
Capital outlay	--	--	--	--	47,934
Total expenditures	--	--	1,737	--	5,119,725
Excess (deficiency) of revenues over expenditures	--	--	(1,437)	--	1,358,113
OTHER FINANCING SOURCE					
Transfers in	--	--	--	--	-
Transfers (out)	--	--	--	--	(468,723)
Total other financing sources (use)	--	--	--	--	(468,723)
Net change in fund balances	--	--	(1,437)	--	889,390
Fund balances - beginning	8,215	4,632	2,949	2	2,993,019
Fund balances - ending	\$ 8,215	\$ 4,632	\$ 1,512	\$ 2	\$ 3,882,409

BERKELEY COUNTY, WEST VIRGINIA
 COMBINING STATEMENT OF FIDUCIARY NET POSITION
 AGENCY FUNDS
 June 30, 2020

	School Funds				Cities	
	State Current	School Current	School Excess	Bond Construction	Hedgesville Current	Martinsburg Current TIF
ASSETS						
Cash and cash equivalents	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --
Receivables:						
Taxes	103,294	1,741,062	2,033,803	287,824	574	41,613
Total assets and deferred outflows of resources	<u>\$ 103,294</u>	<u>\$ 1,741,062</u>	<u>\$ 2,033,803</u>	<u>\$ 287,824</u>	<u>\$ 574</u>	<u>\$ 41,613</u>
LIABILITIES						
Due to other governments	103,294	1,741,062	2,033,803	287,824	574	41,613
Total liabilities and deferred inflows of resources	<u>\$ 103,294</u>	<u>\$ 1,741,062</u>	<u>\$ 2,033,803</u>	<u>\$ 287,824</u>	<u>\$ 574</u>	<u>\$ 41,613</u>

BERKELEY COUNTY, WEST VIRGINIA
 COMBINING STATEMENT OF FIDUCIARY NET POSITION
 AGENCY FUNDS
 June 30, 2020

	County Offices					Other	
	Martinsburg Excess	County Clerk	Circuit Clerk	Sheriff	Assessor	Tax Lien	Delinquent Nonentered Land
ASSETS							
Cash and cash equivalents	\$ - -	\$ 698,698	\$ 313,060	\$ 196,041	\$ 5,236	\$ 860,855	\$ 1,625
Receivables:							
Taxes	<u>91,459</u>	<u>- -</u>	<u>- -</u>	<u>- -</u>	<u>- -</u>	<u>- -</u>	<u>- -</u>
Total assets and deferred outflows of resources	<u>\$ 91,459</u>	<u>\$ 698,698</u>	<u>\$ 313,060</u>	<u>\$ 196,041</u>	<u>\$ 5,236</u>	<u>\$ 860,855</u>	<u>\$ 1,625</u>
LIABILITIES							
Due to other governments	<u>91,459</u>	<u>698,698</u>	<u>313,060</u>	<u>196,041</u>	<u>5,236</u>	<u>860,855</u>	<u>1,625</u>
Total liabilities and deferred inflows of resources	<u>\$ 91,459</u>	<u>\$ 698,698</u>	<u>\$ 313,060</u>	<u>\$ 196,041</u>	<u>\$ 5,236</u>	<u>\$ 860,855</u>	<u>\$ 1,625</u>

BERKELEY COUNTY, WEST VIRGINIA
 COMBINING STATEMENT OF FIDUCIARY NET POSITION
 AGENCY FUNDS
 June 30, 2020

	Other							
	<u>Health Insurance</u>	<u>Deputy Sher Pension</u>	<u>Board of Health</u>	<u>TIF</u>	<u>Archers Rock Subdivision</u>	<u>Dove Enterprises</u>	<u>Total Agency</u>	
ASSETS								
Cash and cash equivalents	\$ 293,778	\$ 1,396	\$ 2,004,448	\$ --	\$ 992,653	\$ 109	\$ 5,367,899	
Receivables:								
Taxes	<u>--</u>	<u>--</u>	<u>--</u>	<u>19,397</u>	<u>--</u>	<u>--</u>	<u>4,534,897</u>	
Total assets and deferred outflows of resources	<u>\$ 293,778</u>	<u>\$ 1,396</u>	<u>\$ 2,004,448</u>	<u>\$ 19,397</u>	<u>\$ 992,653</u>	<u>\$ 109</u>	<u>\$ 9,902,796</u>	
LIABILITIES								
Due to other governments	<u>293,778</u>	<u>1,396</u>	<u>2,004,448</u>	<u>19,397</u>	<u>992,653</u>	<u>109</u>	<u>9,902,796</u>	
Total liabilities and deferred inflows of resources	<u>\$ 293,778</u>	<u>\$ 1,396</u>	<u>\$ 2,004,448</u>	<u>\$ 19,397</u>	<u>\$ 992,653</u>	<u>\$ 109</u>	<u>\$ 9,902,796</u>	

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BERKELEY COUNTY, WEST VIRGINIA
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
For the Fiscal Year Ended June 30, 2020

	<u>Federal CFDA Number</u>	<u>Pass-Through Entity Number</u>	<u>Total Expenditures</u>
U. S. Department of Justice			
Direct Programs:			
Edward Byrne Memorial Formula Grant Program	16.738	N/A	\$ 12,677
Comprehensive Opioid, Stimulant and Substance Abuse Program	16.838		189,451
Drug Court Discretionary Grant Program	16.585		57,687
Coronavirus Emergency Supplemental Funding	16.340		4,200
Pass-through Programs From:			
West Virginia Department of Criminal Justice Services			
<u>Program Title</u>			
Justice Reinvestment Initiative	16.827		<u>103,500</u>
Total U. S. Department of Justice			<u>367,515</u>
U. S. Department of the Treasury			
Pass-through Programs From:			
West Virginia Office of the Governor			
<u>Program Title</u>			
Coronavirus Relief Fund	21.019		<u>2,347,541</u>
Total U.S. Department of the Treasury			<u>2,347,541</u>
U.S. Department of Health and Human Resources			
Pass-through Programs From:			
West Virginia Department of Human Resources			
<u>Program Title</u>			
Block Grants for Community Mental Health Services	93.958		<u>29,686</u>
Total U.S. Department of Health and Human Resources			<u>29,686</u>

The accompanying notes are an integral part of this schedule.

BERKELEY COUNTY, WEST VIRGINIA
 SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
 For the Fiscal Year Ended June 30, 2020

	<u>Federal CFDA Number</u>	<u>Pass-Through Entity Number</u>	<u>Total Expenditures</u>
Executive Office of the President			
Direct Programs:			
High Intensity Drug Trafficking Areas Program	95.001		325,000
Total Executive Office of the President			325,000
U.S. Department of Homeland Security			
Pass-through Programs From:			
West Virginia Department of Emergency Management			
<u>Program Title</u>			
Homeland Security Grant Program	97.067		150,000
Total U.S. Department of Homeland Security			150,000
 TOTAL FEDERAL AWARDS EXPENDITURES			\$ 3,219,742

The accompanying notes are an integral part of this schedule.

BERKELEY COUNTY, WEST VIRGINIA
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
For the Fiscal Year Ended June 30, 2020

NOTE 1 - BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards includes the federal grant activity of the County and is presented on the cash basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the financial statements.