



BERKELEY COUNTY PLANNING COMMISSION

400 West Stephen Street - Suite 203, Martinsburg, WV 25401-3838

Telephone: 304/264-1963, Fax: 304/262-3127

Web Page: www.berkeleywv.org

APPLICATION FOR FINAL PLAT EXTENSION

Project: _____ Section/Phase: _____ File #: _____

Developer/Applicant: _____ Engineer/Surveyor: _____

Address: _____ Address: _____

Email: _____ Email: _____

Telephone: _____ Telephone: _____

District, Map and Parcel #: _____

Location (include name and distance to major roads): _____

Type of Development: _____ Acreage: _____

Number of Lots: _____ Water/Sewer Source: _____

Date of Original Final Plan Approval: _____

>>>PLEASE MAKE CHECK PAYABLE TO BERKELEY COUNTY PLANNING COMMISSION<<<

Major Subdivisions with 49 or less lots = \$354.00

Major Subdivisions with 50 or more lots = \$708.00

Signature: _____ Date: _____

Plan Submittal Package:

Item	Included	Staff Verification
Owner/Applicant information sheet		
Written request for Final Plat Extension		
Extension Fee		