

BERKELEY COUNTY EMERGENCY AMBULANCE AUTHORITY

SPECIAL MEETING MINUTES

THURSDAY, MAY 9, 2018

Members Present

Sandy Hamilton
Mike McGinnis
Bill Polk
David Irvin

Employees Present

Brian Costello
Carla Robinson
Brinton Byers
Chad Winebrenner

Visitors Present

Bryan Barnes
(Myers Bldg. Sys)
Craig Rockwell
(Rockwell Constr Co)
Barbra Runyon
(Brechbill & Helman)
Tim Campbell
(Callas Contractors)
Corey Jackson
(Minghini General Contr)
Mary Joe Cleland - ZMM
Architecture & Engineering

Members Not Present

Nic Diehl
Doug Copenhaver, Council Liaison
John Taylor

David Irvin called the meeting to order at 2:02 p.m.

Approval of Agenda

Action Taken

Sandy Hamilton moved to accept the agenda as written. There was a second to the motion.

Vote: Ayes, Unanimous.

Motion Carried.

UNFINISHED BUSINESS

-New Station 97 Bid Acceptance and Opening*

At this time, the Board president and Vice-President opened the five bids received and they are as follows:

BID TABULATION SHEET

Berkeley County New EMS Station No. 97
 Sue Court, Martinsburg, West Virginia
 Berkeley County Emergency Ambulance Authority
 ZMM Commission No. 17096



Bid Date: May 8, 2018
 Bid Start Time: 2:00 pm
 Bid Finish Time: 3:00 pm *365 days*

Bidder	<i>300 days</i>	<i>210 days</i>	<i>333 days</i>	
Bidder	<i>Callas Contr.</i>	<i>Myers Builders</i>	<i>Brabbill + Helms</i>	<i>Rockwell Const</i>
Base Bid	<i>1,919,000</i>	<i>1,881,200</i>	<i>2,223,200</i>	<i>1,910,000</i>
Alternate 1 - Additional garage doors and drive	<i>37,400</i>	<i>47,000</i>	<i>53,000</i>	<i>32,500</i>
Alternate 2 - Heating floor slab in vehicle bay	<i>15,000</i>	<i>38,000</i>	<i>28,000</i>	<i>36,000</i>
Alternate 3 - Additional RTU in vehicle bay	<i>14,500</i>	<i>22,000</i>	<i>27,000</i>	<i>52,260</i>
Total	<i>1,985,900</i>	<i>1,988,200</i>	<i>2,331,200</i>	<i>2,030,760</i>
Bid Bond	<i>570</i>	<i>570</i>	<i>570</i>	<i>570</i>
Addenda Received (N-Total)				

Bidder	<i>240 days</i>			
Bidder	<i>Minghisi Const</i>			
Base Bid	<i>2,158,000</i>			
Alternate 1 - Additional garage doors and drive	<i>50,500</i>			
Alternate 2 - Heating floor slab in vehicle bay	<i>56,000</i>			
Alternate 3 - Additional RTU in vehicle bay	<i>24,500</i>			
Total	<i>2,289,000</i>			
Bid Bond	<i>570</i>			
Addenda Received (N-Total)				

Note: "List of Proposed Subcontractors and Equipment / Material Suppliers" must be received at ZMM by 5:00pm, May 10, 2018. Please email to enr@zmm.com.

Mary Jo Cleland from ZMM asked all contractors to email her their list of subcontractors by the end of the day May 10, 2018.

Action Taken

Sandy Hamilton moved to refer the bids to the Facilities Committee to make a recommendation to the Board at the May 24, 2018 Board Meeting. There was a second to the motion.

Vote: Ayes, Unanimous.

Motion Carried.

ADJOURNMENT

Action Taken


Mike McGinnis moved to adjourn the meeting at 2:10 pm. There was a second to the meeting.

Vote: Ayes, Unanimous.

Motion Carried.

The next meeting of the Berkeley County Emergency Ambulance Authority is scheduled for Thursday, May 24, 2018 at 5:00 pm at 400 W. Stephen St, Suite 205, Martinsburg, WV 25401.

Respectfully Submitted and Approved,



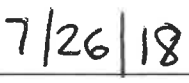
Carla Robinson – Administrative Assistant
Secretary/Treasurer



Date



David Irvin – President



Date