

BERKELEY COUNTY EMERGENCY AMBULANCE AUTHORITY

MINUTES

THURSDAY, JUNE 22, 2017

Members Present

Mike McGinnis
John Taylor
Bill Polk
David Irvin

Employees Present

Brian Costello
Brinton Byers
Carla Robinson
Chad Winebrenner
Ryan Barry
Chris Fincham
Michael Barrett
Andrew Hoffmann
Todd Turner
Ed Brown
Doug Bevis
Lara Gosnell

Visitors Present

Adam Krason– ZMM
Architecture & Engineering

Members Not Present

Sandy Hamilton
Nick Diehl
Doug Copenhaver

Brian Costello gave the Opening Prayer.

David Irvin led the Pledge of Allegiance.

David Irvin called the meeting to order at 5:00 p.m.

Approval of Agenda

Action Taken

Mike McGinnis moved to accept the Agenda as written. There was a second to the motion.

Vote: Ayes, Unanimous.

Motion Carried.

Approval of Minutes

Action Taken

John Taylor moved to approve the Minutes of May 25, 2017 Board of Directors meeting. Mike McGinnis abstained due to not being present at the meeting. Minutes were tabled until the July 27, 2017 meeting for approval.

PUBLIC COMMENTS

There were no comments from the public.

EMPLOYEE COMMENTS

Ed Brown advised to the Board of Directors that they are in a crisis situation due to employees leaving to work at other places due to lack of compensation. Brown added that it is difficult to staff our units. Irvin thanked Mr. Brown for coming and his comments were noted.

REPORTS

-President

-EMS Director

-Financials

Costello advised that the budget has exceeded the projected numbers for this fiscal year. ~~Costello added that next year would be tight because of new ambulances, MDT's, new building, new duty vehicle, etc.~~ In addition, Costello explained that our payments from Medicaid may change in the future due to changes in Congress. Costello spoke about the employee compensation package to the Board.

-Field Chief

Winebrenner informed the board of the calls for May 2017, which were 814 calls with 560 transports and there are 8647 calls and 5946 transports year to date on a fiscal basis (May to May). Winebrenner advised that the new duty vehicle was ordered from Kent Parsons Ford and they were able to beat the state contract price by \$500.00, the F250 cost \$29,990.00. Winebrenner advised that we have lost (5) paramedics with two retiring and three resigning. We will be doing a job posting in July for the hiring process in August, 2017.

COMMITTEES

-Finance Committee – David Irvin

Irvin advised that the Committee has not met, but will meet soon.

-Equipment Committee – Bill Polk

Polk advised there was no meeting last month.

-Facilities Acquisition Committee – John Taylor

Taylor advised that they haven't met, but they will be discussing the proposal from ZMM Architecture and Engineering.

-Ad Hoc Committee on Human Resources- Sandy Hamilton

Hamilton was not present for a report.

-Grant Writing Committee – EMS Director

Costello advised that nothing has come out of the current grant and that they may change the approach for next years' grant.

RESCUE CHIEFS

-Company 30 Hedgesville VFD – Chief Kidwell

Chief Kidwell was not present.

-Company 50 Back Creek Valley VFD – Liaison Brad Roberts

Brad Roberts was not present.

-County Fire Department – Director Gochenour

Director Gochenour was not present.

UNFINISHED BUSINESS

NEW BUSINESS

-Exonerations*

There were a total of 2 requests submitted for approval.

Action Taken

John Taylor moved to authorize the President to recommend to the County Council approval of 2 exonerations in the amount of \$120.00. There was a second to the motion.
Vote: Ayes, Unanimous.
Motion Carried.

-Contract with ZMM for 97 Station* (Discussion & Action)

Adam Krason with ZMM Architecture & Engineering spoke about the proposal for the 97 Station.

Action Taken

John Taylor moved to accept the contract from ZMM with minor modifications. There was a second to the motion.
McGinnis asked about the size of the addition that will connect to our existing building.
Vote: Ayes, Unanimous.
Motion Carried.

There will be a Facilities Committee meeting on Friday, June 23, 2017 at 7:30 a.m.

-Election of 2017-2018 Officers *

Action Taken

-President

Mike McGinnis nominated David Irvin for office of President.

Nominations for office of President were closed.

Vote for David Irvin as President was unanimous.

David Irvin was elected President continuing through June 30, 2018.

-Vice President

John Taylor nominated Mike McGinnis for office of Vice President.

Nominations for office of Vice President were closed.

Vote for Mike McGinnis as Vice President was unanimous.

Mike McGinnis was elected Vice President continuing through June 30, 2018.

-Secretary/Treasurer

John Taylor nominated Carla Robinson for office of Secretary/Treasurer.

Nominations for office of Secretary/Treasurer were closed.

Vote for Carla Robinson as Secretary/Treasurer was unanimous.

Carla Robinson was elected Secretary/Treasurer continuing through June 30, 2018.

OPEN COMMENTS

-BCEAA Board of Directors

David Irvin appreciated the comments from Mr. Brown and explained that this is something the Board is aware of and they will continue to address the issue.

-Sunshine Fund

There was nothing collected for the Sunshine Fund.

ADJOURNMENT

Action Taken

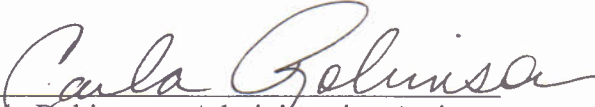
Mike McGinnis moved to adjourn the meeting at 5:35 p.m. There was a second to the motion.

Vote: Ayes, Unanimous.

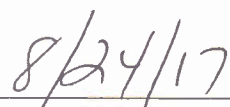
Motion Carried.

The next meeting of the Berkeley County Emergency Ambulance Authority is scheduled for Thursday, July 27, 2017 at 5:00 pm at 400 West Stephen Street, Suite 205, Martinsburg, WV 25401.

Respectfully Submitted and Approved,



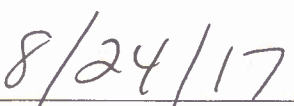
Carla Robinson – Administrative Assistant
Secretary/Treasurer



Date



David Irvin - President



Date