

**BERKELEY COUNTY EMERGENCY AMBULANCE AUTHORITY**

**SPECIAL MEETING**

**FRIDAY, FEBRUARY 10, 2017**

**Members Present**

Bill Polk  
Mike McGinnis  
John Taylor  
David Irvin  
Sandy Hamilton  
Doug Copenhaver

**Employees Present**

Carla Robinson  
Brian Costello  
Chad Winebrenner  
Chris Fincham

**Visitors Present**

**Members Not Present**

Nick Diehl

David Irvin called to Order at 10:00 a.m.

**Approval of Agenda**

**Action Taken**

Mike McGinnis moved to accept the Agenda as written. There was a seconded the motion.

Vote: (5) Ayes, Doug Copenhaver was not in attendance.  
Motion Carried.

Doug Copenhaver arrived at the meeting at 10:10 a.m.

**SPECIAL SESSION**

**-Real Estate**

David Irvin explained that the purpose of the meeting was to discuss real estate matters.

**EXECUTIVE SESSION**

**-Real Estate**

**Action Taken**

Mike McGinnis moved to go into Executive Session to discuss real estate matters.  
There was a second to the motion.  
Vote: Ayes, Unanimous.  
Motion Carried.

There were no decisions made during Executive Session.

## **MATTERS REQUIRING ACTION FROM EXECUTIVE SESSION\***

### **Action Taken**

Doug Copenhaver moved give the President the authority to sign on behalf of the BCEAA to enter into a contract to purchase the NEREMS Inc. building located at 82 Sue Ct., Martinsburg, WV for the sum of \$275,000.00. There was a second to the motion.  
Vote: Ayes, Unanimous.  
Motion Carried.

### **Action Taken**

Doug Copenhaver moved to have the Director get an RFQ ready for qualifications for architect and engineering services to have a building constructed on the property the BCEAA owns beside 82 Sue Ct., Martinsburg, WV. There was a second to the motion.  
Vote: Ayes, Unanimous.  
Motion Carried.

McGinnis advised that the Director should notify the other property owners of the land we are were interested in and let them know of our decision.


## **ADJOURMENT**

### **Action Taken**

Doug Copenhaver moved to adjourn the meeting at 10:35 a.m. There was second to the meeting.  
Vote: Ayes, Unanimous.  
Motion Carried.

Respectfully Submitted,

  
\_\_\_\_\_  
Carla Robinson – Administrative Assistant

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
David Irvin - President

  
\_\_\_\_\_  
Date