

DRAFT

BERKELEY COUNTY EMERGENCY AMBULANCE AUTHORITY

MINUTES

THURSDAY, FEBRUARY 25, 2016

Members Present

John Taylor
Mike McGinnis
Tim Feltner
Doug Copenhaver

Employees Present

Brian Costello
Carla Robinson
Chad Winebrenner
Brinton Byers
Michael Barrett
Lynn Chapman
Andrew Hoffmann
Kristie Parrill

Visitors Present

Mary Lou Largent
Eddie Gochenour
Kailee Parrill
Gary Butts

Members Not Present

David Irvin

Doug Copenhaver gave the Opening Prayer.

Mike McGinnis led the Pledge of Allegiance.

Mike McGinnis called the meeting to order at 6:00 p.m.

Approval of Agenda

Action Taken

Tim Feltner moved to accept the Agenda as written. There was a second to the motion.

Vote: Ayes, Unanimous.

Motion Carried.

Approval of Minutes

Action Taken

Tim Feltner moved to approve the Minutes of the January 28, 2016 Board of Directors meeting. There was a second to the motion.

Vote: Ayes, Unanimous.
Motion Carried.

PUBLIC COMMENTS

There were no public comments.

EMPLOYEE COMMENTS

There were no employee comments.

REPORTS

-President

David Irvin was not present.

-EMS Director

-Presentation-Mr. Butts

Brian Costello presented a plaque to Mr. Gary Butts for his assistance in plowing snow to enable the BCEAA to get to a patient during the Winter Storm Jonas.

Costello presented a plaque to Director Gochenour with the Berkeley County Homeland Security and President Largent of Baker Heights Volunteer Fire Department for their company's assistance during Winter Storm Jones.

-Financials

Brian Costello went over the financial sheets with the Board and answered questions they had pertaining to the budget. Costello added that the mortgage interest rate went up to 4.1% index for the South Station. The Board suggested to Costello to look into finding a fixed rate mortgage.

-Field Chief

Chad Winebrenner reported to the Board that the BCEAA had 799 ambulance responses and 553 transports during the month of January 2016 and that is an increase. Winebrenner reported that there will be a hiring process for part time field employees on April 18, 2016.

COMMITTEES

-Finance Committee – John Taylor

John Taylor advised that they are waiting on information from David Irvin

-Equipment Committee – Tim Feltner

Tim Feltner had nothing at this time.

-Facilities Acquisition Committee – Mike McGinnis

Mike McGinnis advised that the Facilities Committee has met several times and continue to pursue several properties around Winchester Avenue and Grapevine Road area.

-Ad Hoc Committee on Human Resources- David Irvin

There was nothing to report.

-Grant Writing Committee – EMS Director

There was nothing to report.

RESCUE CHIEFS

-Company 30 Hedgesville VFD – Chief Kidwell

Chief Kidwell was not present.

-Company 50 Back Creek Valley VFD – Liaison Brad Roberts

Brad Roberts was not present.

-Company 60 Baker Heights VFD – Captain Mauck

Captain Mauck was not present.

-County Fire Department – Director Gochenour

Director Gochenour had nothing to report.

UNFINISHED BUSINESS

There was no unfinished business at this time.

NEW BUSINESS

-Exonerations*

There were a total of 2 requests for exoneration submitted for approval for the month of February 2016.

Action Taken

John Taylor moved to authorize the Vice President to recommend to the County Council approval of (2) exoneration in the amount of \$70.00. There was a second to the motion.

Vote: Ayes (3), Doug Copenhaver recused himself from the vote.

Motion Carried.

EXECUTIVE SESSION

-Real Estate

Action Taken

Doug Copenhaver moved to go into Executive Session to talk about real estate matters at 6:15 pm. There was a second to the motion.

Vote: Ayes, Unanimous.

Motion Carried.

There were no decisions made during Executive Session.

MATTERS REQUIRING ACTION FROM EXECUTIVE SESSION*

There were no matters requiring action from Executive Session

OPEN COMMENTS

-BCEAA Board of Directors

There were no comments from the Board of Directors.

Brian Costello advised that he and Chad Winebrenner appeared before the Berkeley County Council to request an increase to the BCEAA fee for service schedule for mileage charges, to increase the charge for ALS2 and to charge for treat no transport services. There has been two public hearings scheduled for March 17, 2016, the first being 10:30 am and the other at 6:00 pm for public comments. Costello added that the Online Bill Pay has been up and running for the last two months and is working well. Costello met with FEMA in reference to the reimbursement for Winter Storm Jonas costs. Copenhaver added that during the public hearing he should emphasize that the increase in charges is not an increase in the household fees.

-Sunshine Fund

There was nothing collected for the Sunshine Fund.

ADJOURNMENT

Action Taken

Tim Feltner moved to adjourn the meeting at 6:55 p.m. There was a second to the motion.

Vote: Ayes, Unanimous.

Motion Carried.

The next meeting of the Berkeley County Emergency Ambulance Authority is scheduled for Thursday, March 24, 2016 at 6:00 pm at 400 West Stephen Street, Suite 205, Martinsburg, WV 25401.

Respectfully Submitted and Approved,

Carla Robinson – Administrative Assistant
Secretary/Treasurer

Date

Mike McGinnis, Vice President in the
absence of David Irvin, President

Date