



**APPLICATION FOR AVIATION FUEL STORAGE, DISPENSING, AND HANDLING PERMIT** FHM-01 PAGE 1 OF 2

Legal Name: \_\_\_\_\_

Business/trade name (if different): \_\_\_\_\_

Business/trade address: \_\_\_\_\_ Address  
\_\_\_\_\_ City, State, Zip

Contact information: \_\_\_\_\_ Name and Title  
(\_\_\_\_) \_\_\_\_\_ - Telephone (\_\_\_\_) \_\_\_\_\_ - Fax \_\_\_\_\_ Email

Date: \_\_\_\_\_

- New Permit  Renewal / Year \_\_\_\_\_

**Permit Information (Check One):**

- Fuel Dispensing Permit (Organization)**  
Required for all non-military, airport tenant organizations desiring to participate in the sale, dispensing or handling of aviation fuel on or with an authorized airport areas in quantities greater than 100 US gallons, or that otherwise perform aircraft fuel servicing involving aircraft other than those owned and operated by the Permit holder.
- Equipment – Fuel Storage & Service Equipment Permit**  
Organizations must have a valid Fuel Dispensing Permit to apply for Fuel Storage & Service Equipment Permits. This is a bi-annual, renewable Permit required for all non-military equipment items involved in the storage or transfer of aviation fuel on or within airport boundaries.

To submit multiple equipment applications, attach a list to this completed form detailing the information below:

Description of Equipment: \_\_\_\_\_  
Manufacturer: \_\_\_\_\_ Serial #: \_\_\_\_\_  
Model: \_\_\_\_\_ Year: \_\_\_\_\_  
Intended Use: \_\_\_\_\_

**\*\*Administrative Use Only\*\***

*This applicant has submitted the appropriate documentation, and is in good standing, in accordance with EWWRAA regulations. The applicant has paid the fuel vendor permit fee as established in the latest EWWRAA Fee Schedule.*

**Time Period Authorized (check one/complete):**

- Permit valid for one year from the date of approval.  
 Permit valid from: \_\_\_\_\_ (start date) to: \_\_\_\_\_ (end date).

\_\_\_\_\_  
Eastern WV Regional Airport Authority (sign and print name) Title Date

Comments:



**FUEL STORAGE, HANDLING & DISPENSING EQUIPMENT INSPECTION FORM**

Organization: \_\_\_\_\_

Equipment Number & Description: \_\_\_\_\_

Equipment Year & Name of Manufacturer: \_\_\_\_\_

EWVRAA Fuel Equipment Permit: \_\_\_\_\_ Number: \_\_\_\_\_ Date of Issue: \_\_\_\_\_

INSPECTION ITEM	INSPECTION INFORMATION							
	1 <sup>st</sup> QTR		2 <sup>nd</sup> QTR		3 <sup>rd</sup> QTR		4 <sup>th</sup> QTR	
	Date	Results	Date	Results	Date	Results	Date	Results
<b>Safety &amp; Security</b>								
Placards & Warning Signs (proper, present)								
Fire Extinguishers (present, current, tagged)								
Bonding Equipment (condition, operation)								
Emergency Equipment (shut-offs, over-fill protection, etc)								
General Condition (e.g., housekeeping, cleanliness)								
Security (access control)								
<b>Equipment Maintenance &amp; Operation</b>								
PM Program (in-force, active)								
Operation (no leaks, potential hazards)								
<b>Record-Keeping</b>								
PM Records (maintained, on-file)								
QC records (maintained and on file – 24 months)								
Equipment inspection records								

**Results Scale:** *P* – pass ; *PC* – pass with comments ; *F* – fail (not to be used until discrepancy is corrected)

INSPECTION PERIOD	COMMENTS	INSPECTOR INITIALS
1 <sup>ST</sup> QUARTER		
2 <sup>ND</sup> QUARTER		
3 <sup>RD</sup> QUARTER		
4 <sup>TH</sup> QUARTER		

Documents provided to the Permittee:

- Web Link to read EWVRAA Minimum Standards, Rules and Regulations
- Other (please describe): \_\_\_\_\_