



Eastern West Virginia Regional Airport Authority

Members Present			
Jim Klein	Daryl Bryarly	Aneesh Sompalli	PJ Orsini
Dan Dulyea	Tana Burkhart	Dan Zappe	Brad Close
Larry Dunn	Ken Collinson	Jason Barrett	
Maria Lorenson	Greg Janes	Dennis Barron	
Members Absent:			
Ken Reed	John Laub		
Also Present			
Nic Diehl, EWVRAA		Jim Marshall, EWVRAA Attorney	
Neil Doran, EWVRAA		Tom McKenzie, EWVRAA	
Vicki Saunders, EWVRAA		Matthew Umstead, Hagerstown Herald-Mail	
Meeting Called to Order at 6:00 PM.			
<ul style="list-style-type: none"> Everyone stood for the Pledge of Allegiance 			
Petitions of Citizens			
None at this time.			
Executive Director's Report/Staff Reports			
Vicki Saunders and Neil Doran highlighted items on each of their staff reports to the authority members. Tom McKenzie was not available to present his Staff Report due to his working on an urgent hangar door repair that evening. Nic Diehl presented his Executive Director's Report. All reports were included in the packets distributed via email for review by the authority members prior to the meeting.			

1st Agenda Item: Approval of the May 13th 2019 Meeting Minutes			
Motion to Accept the May 13 th , 2019 Meeting Minutes as amended with the addition of Brad Close's name to "Member's Present"			
Motion Made By:	Dennis Barron	Motion Seconded By:	Tana Burkhart
<i>All were in favor. The motion carried.</i>			

2nd Agenda Item: Approval of the May 2019 Budget Report			
Dan Dulyea asked a question regarding our FY19-20 budget for our workers compensation, general liability and property insurance expenses. Staff will check on those details and ensure the 19-20 budget will be adequate to meet the need. Motion to Accept the May 2019 Budget Reported as presented.			
Motion Made By:	Dennis Barron	Motion Seconded By:	Larry Dunn
<i>All were in favor. The motion carried.</i>			



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3rd Agenda Item: Approval of FY19-20 Schedule of Rates, Fees and Charges

Jason Barrett motioned to adopt the fee schedule as presented with one difference. Hangar and tie down monthly rental rates will increase by 2% for CPI-inflation purposes plus an additional 5% resulting in a total increase of 7% with rounding up to the nearest whole dollar. The hangar and tie down rental rates shall be effective August 1st, 2019. All other portions of the FY19-20 fee schedule shall have an effective date of July 1, 2019. Staff will send an email and include in monthly invoices a letter to inform hangar tenants of the changes to hangar charges effective August 1, 2019.

Motion Made By:	Jason Barrett	Motion Seconded By:	P.J. Orsini
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All were in favor with the exception of Daryl Bryarly voting "No". The motion carried.

4th Agenda Item: Revised FY19-20 Budget

With the hire of the Executive Director and with the approval of lower-than-expected funding levels from local government entities – there is a need for a revised FY19-20 budget. The FY19-20 budget based upon older requested local government funding levels was previously considered and approved by the board at the December 2018 meeting. After some discussion, this item was tabled for further consideration at the July 2019 meeting where additional details will be available and the potential for approving a revised budget will exist at that time. No action was taken on this agenda item.

Motion to adjourn the meeting.

Motion Made By:	Daryl Bryarly	Motion Seconded By:	Larry Dunn
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All were in favor. The motion carried and the meeting was adjourned at 7:50 PM.