

Eastern WV Regional Airport Authority

FY 2019-20 Revised Budget

Airport Operations Budget

Revenue

Airport Fees

Through-the-Fence Airfield Access Fees	\$	6,948.75
1315 Airport Rd. "PILOT" Payment	\$	24,000.00
Commercial Operating Permit (Service) Fees	\$	3,833.52
Aircraft Landing + Ramp Fees	\$	10,000.00
FAA Maintenance Fees (Plowing & Mowing)	\$	2,900.00
FBO Fuel Flowage Fees	\$	15,640.00
Triumph/TPG Airport Maintenance & Use Fee	\$	17,133.00
NGB Air Guard Joint Use Agreement	\$	27,247.00

Total Airport Fees	\$	107,702.27
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Hangar/Ramp Lease Income

E WVRAA-Owned Hangar Leases	\$	95,000.00
E WVRAA Ramp Tie Down Leases	\$	4,368.00

Total Hangar/Ramp Lease Income	\$	99,368.00
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Land Lease Income

NGB Air Guard Land Lease	\$	1.00
Triumph/TPG Fixed Land Lease	\$	33.04
Aero-Smith West (Tiger-Smith) Land Lease	\$	26,945.00
Aero-Smith East Parcels/FBO Land Lease	\$	5,080.08
Arcadia/United 254 A.B. Parks Land Lease / Fee	\$	7,285.56
EAA Chapter 1071 Ground Lease	\$	100.00
Farm Leases (McCormick, Silver, George)	\$	450.00
Stephen David Entertainment Access Easement	\$	6,000.00
Shentel (Cell Tower) Ground Lease	\$	13,506.11

Total Land Lease Income	\$	59,400.79
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Terminal Lease Income

Office Leases (Davis-Green, Steeley)	\$	22,500.00
Restaurant (Crosswinds) Lease (July-Dec 31 @ \$ 50	\$	3,000.00

Total Terminal Lease Income	\$	25,500.00
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Local Gov't Contributions/Allocations

Berkeley County Council	\$	69,000.00
City of Martinsburg Council	\$	48,050.00
Jefferson County Commission	\$	5,000.00

Total Local Gov't Contributions/Allocations	\$	122,050.00
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Investment Income

Pcard Rebate Estimate

Total Investment Income	\$	-
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WVAC General Revenue Grant	\$	12,500.00
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Rollover Unencumbered 18-19 Funds	\$	49,355.29
Intermodal "Rainy Day Fund" Transfer	\$	77,509.65
	\$	139,364.94

Total Budgeted Revenue from Operations **\$ 553,386.00**

Expenses

Admin/Office Expense

Professional Services (Apprais, Eng, Survey, Consult)	\$	5,000.00
Accounting/Audit Services (Davis / Perry & Assoc)	\$	8,500.00
Legal Services (Bailey & Wyant)	\$	25,000.00
Office Supplies/Expense	\$	4,000.00
Office Equipment/Maintenance	\$	4,000.00
Postage	\$	300.00
Marketing/Advertising/Entertainment/Bus Develo	\$	21,000.00
Dues/Subscriptions (AAAE, ACI-NA, NBAA, WVAMA, JC, B	\$	2,630.00
Travel, Meals & Training	\$	11,000.00

Total Admin/Office Expense **\$ 81,430.00**

Insurance Expense-Property/Liability

Airport Gen. Liability / Premises (Hoxton)	\$	3,200.00
Directors/Officers Liability Coverage	\$	4,500.00
Airport Vehicle Insurance	\$	1,500.00
Property Policy (Hangars/Eqpmt/Terminal/Contents)	\$	11,000.00
Workers Compensation	\$	2,500.00

Total Insurance Expense-Property/Liability **\$ 22,700.00**

Maintenance & Repairs Expense

Gas/Diesel Fuel	\$	4,500.00
Airfield (incl Seasonal Snow Plow/Mowing Help)	\$	10,000.00
Equipment & Safety	\$	6,000.00
Hangars	\$	4,000.00
Terminal	\$	9,000.00
Licenses & Permits (DEP, Labor, Fire, Elevator)	\$	1,800.00

Total Maintenance Expense **\$ 35,300.00**

Payroll/Payroll Liability Expense

Employees Salaries	\$	242,175.00
Hourly Employee Overtime	\$	1,000.00
Payroll Taxes	\$	18,165.00
Employee-Health/Dental/Vision/Life Insurance	\$	45,000.00
Employee-Retirement (PERS)	\$	24,216.00

Total Payroll/Payroll Liability Expense **\$ 330,556.00**

Utilities Expense

Electric - Maintenance Bldgs / Hangars	\$	4,500.00
Electric - Terminal / Airfield	\$	33,000.00
Water & Sewer-Terminal/Maintenance Bldg	\$	4,000.00

Dumpster Expense	\$	1,500.00
Telephone/Internet (incl ED+AM cell)	\$	5,200.00
Restaurant Utilities (Dumpster/Grease Trap Cleaning)	\$	2,200.00
Total Utilities Expense	\$	50,400.00
Miscellaneous Expense		
Capital Improvement - Purchase New Trim Mower	\$	28,000.00
Capital Improvements / New Initiative Spending	\$	5,000.00
Total Budgeted Expenses for Operations		\$ 553,386.00