

**EASTERN WV REGIONAL AIRPORT AUTHORITY  
REGULAR MEETING MINUTES  
MONDAY, April 8<sup>th</sup>, 2019 – 6:00 pm**

**Members Present:** Jim Klein, Daryl Bryarly, Aneesh Sompali, Greg Janes, Larry Dunn, John Laub, Ken Collinson, Dennis Barron, Ken Reed, Maria Lorensen, Dan Dulyea, PJ Orsini, Tana Burkhart and Brad Close via telecom/conference call.

**Member Absent:** Jason Barrett and Dan Zappe.

**Also Present:** Jim Marshall from Bailey & Wyant. EWVRAA employees-Neil Doran, Tom McKenzie and Deana Bittorie.

*Everyone stood for the Pledge of Allegiance*

**Petitions of Citizens** – *None at this time.*

**Executive Director's Report/Staff Reports**

Tom McKenzie and Deana Bittorie highlighted items on each of their staff reports to the Authority Members. Neil Doran then presented his Executive Director's Report. All were included in the packets distributed via email for review by the Authority Members prior to the meeting.

*Please note: Tom McKenzie asked the Authority Members to consider discussing some of the current airfield maintenance equipment due to the age of some of the tractors/mowers. Jim Klein asked if there were particular items that were of special priority. Tom expressed that a new bush hog and finishing mower were the most needed items. Dan Dulyea asked Tom to create and maintain an equipment list of information for the members to review. Tom suggested that a committee be formed and he would make recommendations on the equipment needs for subsequent discussions.*

**1<sup>st</sup> Item on the Agenda: Approval of March 11<sup>th</sup>, 2019 Regular Meeting Minutes – discussion and action as needed**

The members were sent the March 11<sup>th</sup>, 2019 Regular Meeting Minutes prior to this meeting for their review.

*Dennis Barron motioned to accept the minutes as presented; Maria Lorensen seconded the motion. All were in favor. The motion was carried.*

**2<sup>nd</sup> Item on the Agenda: Approval of March 18<sup>th</sup>, 2019 Special Meeting Minutes – discussion and action as needed**

The members were sent the March 18<sup>th</sup>, 2019 Special Meeting Minutes prior to this meeting for their review.

*Dennis Barron motioned to approve the budget as presented; Larry Dunn seconded the motion. All were in favor. The motion was carried.*

**3<sup>rd</sup> Item on the Agenda: Approval of March 2019 Budget Report – discussion and action as needed**

*The members were sent the March 2019 Budget Report prior to this meeting for their review.*

*PJ Orsini motioned to approve the budget as presented; Ken Collinson seconded the motion. All were in favor. The motion was carried.*

**4<sup>th</sup> Item on the Agenda: Consideration for a change to update Bylaws– discussion and action as needed**

*PJ Orsini motioned to go into Executive Session to discuss the changes to the Bylaws. Larry Dunn seconded the motion. All were in favor. The motion carried.*

*Maria Lorensen motioned to come out of Executive Session and Larry Dunn seconded the motion. All were in favor. The motion carried.*

*Discussion 1: Daryl Bryarly motioned to approve the modifications to the Bylaws as presented to the board. Tana Burkhart seconded the motion. All were in favor. The motion carried.*

*Discussion 2: PJ Orsini motioned the chair to begin negotiations for an Executive Director candidate at an annual salary of \$80,000. Maria Lorensen seconded the motion. All were in favor. The motion carried.*

*Discussion 3: Dennis Barron motioned to authorize the chairman to negotiate employment agreements with Neil Doran as "Airport Manager" and with second, identified candidate for the "Executive Director" position. Maria Lorensen seconded the motion. All were in favor. The motion carried.*

*Maria Lorensen motioned to adjourn the meeting; Daryl Bryarly seconded the motion. All were in favor. The motion was carried.*

***The meeting was adjourned at 6:58pm.***